THE UNIVERSITY OF EDINBURGH

BUSINESS FOR MEETING OF THE UNIVERSITY COURT
to be held in the Studio, Centre for Sport and Exercise
on Tuesday 11 September 2012 at 2.00 p.m.

A buffet lunch will be available in Squash Court 4, Centre for Sport and Exercise
from 1.00 p.m.

A   FORMAL BUSINESS

1.	Minute of the meeting held on 2 July 2012	**A1**
2.	Minute of the meeting of the Court Sub-Group held on 20 July 2012	**A2**

B   PRINCIPAL'S BUSINESS

1.	Principal's Communications	**B1**
2.	Designation of Vice-Principal and Assistant Principal	**B2**

C   SUBSTANTIVE ITEMS

1.	Report of the Finance and General Purposes Committee	
	.1 Comments on the Report of the Central Management Group	**C1.1**
	.2 Report on Other Items	**C1.2**
2.	Outcome Agreement with SFC for 2012-2013	**C2**
3.	RUK Fees setting 2013/2014	**C3**
4.	Edinburgh College of Art, Andrew Grant Scholarship Fund - update	**C4**
5.	University's Annual Internal Review Statement to the Scottish Funding Council	**C5**
6.	Future Directions in Addressing Feedback Scores in NSS	**C6**
7.	Institute of Genetics and Molecular Medicine (IGMM), Western General Hospital	**C7**
8.	ECA Review – update	

D   ITEMS FOR FORMAL APPROVAL OR NOTE

1.	Draft Resolution	**D1**
2.	Donations and Legacies	**D2**
3.	Use of the Seal	

UNIVERSITY OF EDINBURGH

MINUTE OF A MEETING *of the University Court of the University of Edinburgh held in the Conference Room Business School, G.01, 29 Buccleuch Place, on Monday 2 July 2012.*

Present:	Rector (in chair)
	The Principal
	Sheriff Principal E Bowen
	Mr A Johnston
	Professor A M Smyth
	Mrs M Tait
	Professor J Ansell
	Professor D Finnegan
	Professor A Harmar
	Professor S Monro, Vice-Convener
	Professor J Barbour
	Mr M Murray
	Mrs E Noad
	Ms A Richards
	Mr D Workman
	Mr J McAsh, President Students' Representative Council
	Mr A Burnie, Vice-President Students' Representative Council
In attendance:	Ms S Beattie-Smith, Rector's Assessor
	Senior Vice-Principal Professor N Brown
	Vice-Principal Professor M Bownes
	Vice-Principal Professor J Haywood
	Vice-Principal Professor D Miell
	Vice-Principal Professor L Yellowlees
	Assistant Principal Dr S Rigby
	Dr B Black, Court Lay Member designate
	Dr K Waldron, University Secretary
	Mr N Paul, Director of Corporate Services
	Dr I Conn, Director Communications and Marketing
	Dr A Cornish, Deputy University Secretary and Director of Planning
	Mr A Currie, Director of Estates and Buildings
	Mr J Gorringe, Director of Finance
	Ms E Fraser, Deputy Director of Human Resources
	Ms F Boyd, Head of Stakeholder Relations and Senior Executive Officer
	Dr K J Novosel, Head of Court Services
Apologies:	Dr M Aliotta
	The Rt Hon D Wilson, Lord Provost of the City of Edinburgh
	Mr P Budd
	Dr C Masters
	Mr D Brook

Court received a presentation titled 'Enriching the Learning Experience – Beyond the Curriculum' delivered by Vice-Principal Professor Haywood and Assistant Principal Dr Rigby.

A FORMAL BUSINESS

1	**MINUTE OF THE MEETING HELD ON 14 MAY 2012**	**Paper A1**

The Minute of the meeting held on 14 May 2012 was approved as a correct record. Court approved an amendment to the membership of the Sub-Group granted delegated authority to approve a preferred bidder to take forward the Holyrood development. Professor Monro, Professor Smyth and Mr Budd were confirmed as the three members of this Sub-Group. Court further approved the circulation of the position statement on the Review of Higher Education Governance agreed at its last meeting to the Cabinet Secretary and to union colleagues and Senate members. The recent announcement by the Cabinet Secretary on proposals to take forward the recommendations of the Review of Higher Education Governance was noted by Court. It was further noted that the University's review of the ECA merger had commenced and that the views of a wide range of stakeholders were being sought.

Court welcomed Mr James McAsh and Mr Andrew Burnie to this their first meeting of Court as members; both had been in attendance at the last meeting of Court. Court further welcomed Dr Robert Black who would be joining Court as a lay member at the start of the next academic session and was in attendance at this meeting.

This would be the last meeting to be attended by Professor James Barbour, Mr Malcolm Murray and Mr Donald Workman and Court warmly thanked them for their commitment to the University, their work on Court and its Committees and wished them well for the future. Court further noted that Senior Vice-Principal Professor Nigel Brown and Mr Jon Gorringe would be retiring over the summer and that this would also be their last Court meeting. Court wished to record its appreciation of their considerable contributions to the University and wished them well for the future.

2	**ELECTION OF SENATE ASSESSORS**	**Paper A2**

Court welcomed the re-election of Professor Jake Ansell and Dr Marialuisa Aliotta for a further four year term of office as Senate Assessors on Court until 31 July 2016.

3	**APPOINTMENT OF CITY OF EDINBURGH ASSESSOR**	**Paper A3**

Court welcomed the confirmation of the Rt Hon Donald Wilson, Lord Provost of the City of Edinburgh as the City of Edinburgh Assessor on Court with immediate effect until 30 April 2017.

4	**APPOINTMENT OF CURATORS OF PATRONAGE**	**Paper A4**

Court welcomed confirmation of the Rt Hon Donald Wilson, Lord Provost of the City of Edinburgh, Councillor Richard Lewis and Councillor Mark McInnes as the City of Edinburgh's three Curators of Patronage with immediate effect until 30 April 2017.

B PRINCIPAL'S BUSINESS

1	**PRINCIPAL'S COMMUNICATIONS**	**Paper B1**

Court noted the items within the Principal's report and the additional information on: the anticipated announce from CERN on the Higgs boson; uncertainties around undergraduate uptake of offers and the proposed mechanism to ascertain if the University should enter into clearance in some areas; the successful General Council meeting in Berlin and weekend of events; the hosting of the successful European

Confucius Institutes and Classroom Conference; the UK Government's revision of proposed changes to tax relief on charitable donations; the continuing issues with UKBA; the preparation of a paper for the next meeting of the Audit Committee around assessing the risks associated with divergent fees policies; strengthening the strategic alliance with Heriot-Watt University; and the very successful summer graduation ceremonies.

On behalf of Court the Vice-Convener congratulated the Principal on his honorary degree from McGill University, Canada.

It was noted that there had been erroneous media coverage regarding admission of Chinese students and it was confirmed that the University had no arrangements with the agents mentioned in the media reports or different qualification requirements.

| 2 | **DESIGNATION OF VICE-PRINCIPALS** | **Paper B2** |

On the recommendations of the Principal, Court approved the following:

Professor Jonathan Seckl to be appointed Vice-Principal Planning, Resources and Research Policy with effect from 1 August 2012 for a period of three years.

Dr Sue Rigby to be appointed Vice-Principal Learning and Teaching with effect from 1 September 2012 for a period of three years.

Professor Dai Hounsell to be appointed Vice-Principal Assessment and Feedback with effect from 1 September 2012 for a period of two years.

Vice-Principal Professor Charlie Jeffery's current role to include leadership in a number of additional areas around enhancing the impact of the University through public policy and knowledge exchange with effect from 1 August 2012 and his designation to be amended to Vice-Principal Public Policy and Impact to reflect this extended role.

C SUBSTANTIVE ITEMS

| 1 | **REPORT OF THE FINANCE AND GENERAL PURPOSES COMMITTEE** | |

Professor Monro presented the papers previously circulated.

| Report of the Central Management Group meeting of 23 May 2012 | **Paper C1.1** |

Court noted in particular the report from the Standing Consultative Committee on Redundancy Avoidance (SCCRA) and welcomed the continuing valuable work of this Committee. Assurances were provided on the actions taken through the work of the Risk Management Committee to mitigate potential procurement issues and Court welcomed the new name of the Reid School of Music for the subject area of music within ECA.

| Report on Other Items | **Paper C1.2** |

The review of student support services was supported by Court and the strong financial position, Q3 forecast outturn and strategic plan forecast 2011-2015 were noted and welcomed. Court approved the Financial Regulations and commended the timely production of this important document noting the actions that would be taken to ensure staff were aware of their responsibilities in terms of this document. Court

further approved the loan to the UoE USCo to take forward provision of a new combined heat and power plant in the Holyrood area.

2   STRATEGIC PLAN 2012-2016   **Paper C2**

Court welcomed this document which incorporated comments from previous meetings of Court, Finance and General Purposes Committee and Central Management Group. It was suggested that it might be helpful to re-order some of the text in the Principal's Introduction, placing greater prominence on widening participation and the location of the University. The revised KPIs and targets were commended and it was noted that once further baseline information was available refinements would be made to 1.1 and 1.2 and brought back to Court.

Subject to minor amendments to the Principal's Introduction the Strategic Plan 2012-2016 was approved. Court thanked all those involved in preparing this document.

3   SCOTTISH FUNDING COUNCIL OUTCOME AGREEMENT 2012-2013   **Paper C3**

The current progress and discussions to develop an outcome agreement with the Scottish Funding Council for 2012-2013 were noted including in particular the level of detail required, the 6 overarching outcome headings, the Vice-Convener of Court's membership of the core group within the University taking this forward and engagement with the student body. Court fully endorsed the requirement for Court to consider and sign off the final document and noted the intention to present a paper to the Court meeting on 11 September 2012. The SFC's aim to establish an annual cycle for subsequent years was also noted and the intention for a summary document with key deliverables and funding for each university to replace the current SFC grant letter.

4   UNIVERSITY RISK REGISTER   **Paper C4**

Court noted the changes to the University Risk Register in particular the risks associated with UKBA policies and practices, implementation of the divergent fees policies and changes to university governance. Court approved the Risk Policy Statement and the revised University Risk Register subject to inclusion of the risks associated with the SFC outcome agreement.

5   REF CODE OF PRACTICE   **Paper C5**

Court approved the REF2014 Equality and Diversity Code of Practice which provided guidance on equality and diversity issues in taking forward the selection of staff for the University's REF2014 submission. It was noted that confirmation had now been received from SFC that it was content with the Code subject to an equality assessment impact study.

6   GAELIC LANGUAGE PLAN   **Paper C6**

It was noted that the University had been asked to prepare a Gaelic Language Plan by Bòrd na Gàidhlig in respect of the requirements of the Gaelic Language (Scotland) Act 2005. Court welcomed the proportional approach being proposed and subject to comments from the six-week consultation currently underway, in principle approved the draft Plan and authorised the Principal to sign off the final Plan prior to submission to Bòrd na Gàidhlig. It was further noted that there would be costs associated with the implementation of the Plan and that these would be met from existing resources and from funds to be made available from the Gaelic Language

Act Implementation Fund.

7	**REPORT FROM AUDIT COMMITTEE**	**Paper C7**

Court noted the draft Minute of the May meeting of the Audit Committee, in particular the discussion on the Shared Academic Timetabling project and the process to tender for external audit provision for the 2013/2014 Accounts onward. Court further welcomed the intention to hold a joint meeting with the Risk Management Committee early next academic year and the satisfactory performance of external audit during a very challenging year. Court approved the Internal Audit Plan 2012/2013 and the external fees for the 2011/2012 audit as set out in the paper.

8	**REPORT FROM ESTATES COMMITTEE**	**Paper C8**

Court approved the recommendations as set out in the paper including the revisions to the Capital Programme and Capital Projection Plan, noting the process to take forward the next group of priority projects and the current position with student accommodation developments. The proposals in respect of the provision of day nursery facilities at King's Buildings were endorsed and the current position of the Uni-Tots Nursery was noted.

9	**REPORT FROM NOMINATIONS COMMITTEE**	**Paper C9**

On the recommendations of the Nominations Committee the following appointments were approved:

Committee on University Benefactors
The Rt Hon Donald Wilson, Lord Provost of the City of Edinburgh to be appointed with immediate effect until 31 July 2015.
Professor Jake Ansell to be re-appointed for three years until 31 July 2015.

Finance and General Purposes Committee
Dr Marialuisa Aliotta's current period of appointment to be extended until 31 July 2013.

Nominations Committee
Professor Jake Ansell's current period of appointment to be extended until 31 July 2014.

SBS
Mr Malcolm Murray to be appointed as a non-Court Trustee until 31 March 2013 subject to Court approval of the proposed amendment to the SBS Trust Deed.

10	*REPORT FROM COMMITTEE ON UNIVERSITY BENEFACTORS*	*Paper C10*

11	**REPORT FROM INVESTMENT COMMITTEE**	**Paper C11**

The Report of the review of the effectiveness of the Investment Committee was noted and Court approved the changes to the Committee's revised Terms of Reference in respect of membership of the Committee.

D   ITEMS FOR FORMAL APPROVAL OR NOTE

| 1 | **ACADEMIC REPORT** | **Paper D1** |

Court noted the report from the Senate meeting on 6 June 2012 and on the business conducted by the electronic Senate of 15-23 May 2012.

| 2 | **SENATE COMMITTEES' ANNUAL REPORTS** | **Paper D2** |

Court noted the Annual Reports from the Senate Committees and endorsed the strategic issues proposed for consideration by these Committees in 2012/2013.

| 3 | **GENERAL COUNCIL FEE** | **Paper D3** |

Court welcomed the proposal and agreed that from the 2012/2013 academic session graduands would no longer be charged a General Council Membership Fee.

| 4 | **TRANSFER OF MRC UNIT TO THE UNIVERSITY** | **Paper D4** |

Court approved the transfer of the small MRC Scottish Collaboration for Public Health Research (SCPHRP) to the University and authorised the University Secretary and the Director of Corporate Services to finalise the necessary legal arrangements to enable the transfer to be implemented with effect from 1 August 2012.

| 5 | **REPORT ON THE COLLECTIONS REVIEW** | **Paper D5** |

The Report on the Collections Review was welcomed and approved by Court and it was noted that arrangements had been instigated to secure the required funding as set out in the Report.

| 6 | **REPORT FROM EXPEDITIONS COMMITTEE** | **Paper D6** |

Court noted the Report and homologated the decisions of the Committee and welcomed the information on expeditions undertaken in 2011.

| 7 | **RESOLUTIONS** | **Paper D7** |

Court approved the following Resolutions:

Resolution No. 8/2012:	Alteration of the title of the Chair of Educational Research
Resolution No. 9/2012:	Alteration of the title of the Chair of Sport and Education
Resolution No. 10/2012:	Foundation of a Chair of Sociology
Resolution No. 11/2012:	Foundation of a Chair of Public Policy
Resolution No. 12/2012:	Foundation of a Chair of Veterinary and Comparative Pathology
Resolution No. 13/2012:	Foundation of a Chair of Economics
Resolution No. 14/2012:	Foundation of a Personal Chair of Clinical Psychology
Resolution No. 15/2012:	Foundation of a Personal Chair of Linguistics
Resolution No. 16/2012:	Degree of Master of Surgery (Urology)
Resolution No. 17/2012:	Degree of Master of Surgery (Trauma and Orthopaedics)
Resolution No. 18/2012:	Master of Veterinary Sciences
Resolution No. 19/2012:	Postgraduate Studies and Research
Resolution No. 20/2012:	Undergraduate Degree Programme Regulations

Resolution No. 21/2012:	Postgraduate Degree Programme Regulations
Resolution No. 22/2012:	Higher Degree Regulations
Resolution No. 23/2012:	Foundation of a Chair of Child Protection
Resolution No. 24/2012:	Foundation of a Chair of Sociology and Methodology
Resolution No. 25/2012:	Foundation of a Personal Chair of Individual Differences and Psychometrics
Resolution No. 26/2012:	Foundation of a Personal Chair of Linguistic Semantics
Resolution No. 27/2012:	Foundation of a Personal Chair of Birational Geometry
Resolution No. 28/2012:	Foundation of a Personal Chair of Parallel Computer Architecture
Resolution No. 29/2012:	Foundation of a Personal Chair of Experimental Particle Physics
Resolution No. 30/2012:	Foundation of a Personal Chair of Global Health Policy
Resolution No. 31/2012:	Foundation of a Personal Chair of Children's Social Inclusion
Resolution No. 32/2012:	Foundation of a Personal Chair of Student Learning (Nurse Education)
Resolution No. 33/2012:	Foundation of a Personal Chair of Translational Anatomy
Resolution No. 34/2012:	Foundation of a Personal Chair of Stem Cell Differentiation
Resolution No. 35/2012:	Foundation of a Personal Chair of Medical Oncology
Resolution No. 36/2012:	Foundation of a Personal Chair of High Pressure Physics
Resolution No. 37/2012:	Foundation of a Personal Chair of Neuroscience
Resolution No. 38/2012:	Foundation of a Personal Chair of Medical Physics and Biomechanics
Resolution No. 39/2012:	Foundation of a Personal Chair of Experimental Nephrology
Resolution No. 40/2012:	Foundation of a Personal Chair of Machine Translation
Resolution No. 41/2012:	Foundation of a Personal Chair of Natural Language Processing
Resolution No. 42/2012:	Foundation of a Personal Chair of Evolutionary Biology
Resolution No. 43/2012:	Foundation of a Personal Chair of Early Modern Literature
Resolution No. 44/2012:	Foundation of a Personal Chair of Politics
Resolution No. 45/2012:	Foundation of a Personal Chair of Neurology and Translational Neuroscience
Resolution No. 46/2012:	Foundation of a Personal Chair of Stroke and Elderly Care Medicine
Resolution No. 47/2012:	Foundation of a Personal Chair of Zoological and Conservation Medicine
Resolution No. 48/2012:	Foundation of a Personal Chair of Physical Electrochemistry
Resolution No. 49/2012:	Foundation of a Personal Chair of Electrical Generation Systems
Resolution No. 50/2012:	Foundation of a Personal Chair of Advertising and Consumer Culture

Resolution No. 51/2012:	Foundation of a Personal Chair of Cell Biology
Resolution No. 52/2012:	Foundation of a Personal Chair of French Literature and Film
Resolution No. 53/2012:	Foundation of a Personal Chair of Thermophysical Engineering
Resolution No. 54/2012:	Foundation of a Personal Chair of Veterinary Epidemiology
Resolution No. 55/2012:	Foundation of a Personal Chair of Epidemiology
Resolution No. 56/2012:	Foundation of a Personal Chair of Carbonate GeoSciences
Resolution No. 58/2012:	Foundation of a Personal Chair of Molecular Bacteriology

Court further approved the following Resolution subject to a minor amendment in the title:

| Resolution No. 57/2012: | Foundation of a Personal Chair of Music Psychology and Improvisation |

8   SBS TRUST DEED   **Paper D8**

The proposed temporary amendment to the SBS Trust Deed was approved by Court thus enabling the appointment of Mr Malcolm Murray as a Trustee in terms of article 5(c) until the 31 March 2013.

9   OFFICE OF THE AMERICAS   **Paper D9**

Court approved the registration of the University in Brazil to enable the employment of a member of staff to take forward the operation of the University's new Office in Sao Paulo, Brazil. Court further approved the engagement of the law firm Alves Jacob Avogados to take forward the details of the registration.

10   INDIAN OFFICE – BANKING ARRANGEMENTS   **Paper D10**

Court approved the proposal to allow net banking operating access to the two accounts previously opened in the name of the University with HDFC Bank in relation to the operation of the University's India Office. Court approved the two resolutions attached to the paper to enable HDFC Bank to grant the Director of the International Office and the Director of the India Office net banking operating access to the appropriate bank accounts as set out in the resolutions.

11   CHANGE OF NAME OF THE EDINBURGH CONSORTIUM FOR RURAL RESEARCH   **Paper D11**

Court approved the name change of the Edinburgh Consortium for Rural Research to the Scottish Consortium for Rural Research.

12   DONATIONS AND LEGACIES   **Paper D12**

Court was pleased to note the donations and legacies to be notified, received by the University of Edinburgh Development Trust between 13 April and 25 June 2012.

13   USE OF THE SEAL

A record was made available of all the documents executed on behalf of the Court since its last meeting and sealed with its common seal.

UNIVERSITY OF EDINBURGH

MINUTE OF A MEETING *of a Sub-Group of the University Court of the University of Edinburgh held in the Lord Provost Elder Room, Old College on Friday 20 July 2012.*

Present:	Professor S Monro, Vice-Convener (in chair) Mr P Budd Professor A Smyth
In attendance:	Mr N Paul, Director of Corporate Services Mr A Currie, Director of Estates and Buildings Mr R Kington, Director Accommodation Services Mr S Barr, Partner, Pinsent Masons Mr G Aithie, Associate Director, Quayle Munro Ms J Johnston, Estate Development Manager

1 INTRODUCTION

It was confirmed that Court at its meeting on 14 May 2012 had agreed to the establishment and membership of this Sub-Group and had delegated to this Sub-Group authority on its behalf to approve a preferred bidder to take forward the Holyrood development. Court at its meeting on 2 July 2012 had agreed an amendment to the membership of the Sub-Group.

2 BACKGROUND OF PROJECT

The Sub-Group noted the background and history of this project and was shown drawings and images which demonstrated the key features of the project. The information on the communal living student halls part of the development was also noted and that the uniqueness of the approach should prove attractive to postgraduates. It was explained that the proposals provided a range of accommodation types which would ensure a choice of living styles to suit individual preferences.

3 HIGHLIGHTS FROM THE TENDER EVALUATION REPORT

There was discussion on the previously circulated tender evaluation report and the Sub-Group noted the key distinguishing features of the two bids. It was further noted that a robust process had been undertaken to assess both bids and that the final scoring had been assessed in a moderating workshop to ensure that a consensus score was obtained for each objective.

4 RISKS

Clarification was sought on any key risks for the project and it was confirmed that detailed planning consent was still to be obtained. This risk was being mitigated by engagement with the Planning Officer in the final stages of the development process and the Sub-Group noted that the designs presented by both bidders were compliant with the Planning Permission In Principle already granted. There also still remained risks around funding with the same funder being proposed by both the bidders and post the preferred bidder announcement there would require to be early engagement with the funder to ensure that the terms being proposed were acceptable to the University. It was noted that the proposed funder had a strong track record of funding similar Higher Education student housing developments.

5 RECOMMENDATION FROM THE PROJECT BOARD

The Sub-Group noted the very thorough process undertaken by the Project Team which was the

culmination of years of work by the University. The evaluation report had been considered in great detail and the Project Board recommended that Balfour Beatty Student Accommodation be appointed as the Preferred Bidder. The Balfour Beatty Student Accommodation bid had achieved the highest score and had been a complaint bid which added significant value to the University's brief requirements and scored consistently higher than the other bid. The Project Team would require to work closely with the Preferred Bidder to reach a financial close for the development around March 2013.

6   UNIVERSITY ENDORSEMENT

The Sub-Group on delegated authority from the University Court endorsed the recommendation of the Project Board to appoint Balfour Beatty Student Accommodation as Preferred Bidder for the Holyrood Development.

7   ANY OTHER BUSINESS

On behalf of Court, the Sub-Group wished to express its thanks to members of the Project Board, the Project Team and the various advisors who had been instrumental in taking this project forward and reaching this important milestone.

The University Court

11 September 2012

Principal's Report

These communications are grouped into international, UK and Scottish developments, followed by details of University news and events:-

<u>**International**</u>

Latin America

The Director of the Latin America Office takes up post in September 2012 and work continues on the planning for the launch with events scheduled in Brazil, Mexico and Chile over the week of 11 March 2013. The Sao Paulo office will be opened by Pelé who received an honorary degree from the University in August.

Agreements with the following funding agencies have now been formally signed:

- FUNDAÇÃO DE AMPARO À PESQUISA DO ESTADO DE SÃO PAULO (FAPESP), Brazil (19 June 2012)
- Science without Borders, Brazil (27 June 2012)
- Mexican Council for Science and Technology (CONACyT) (August 2012)

Russia

A delegation led by Professor Andrew Scott, Dean International Europe, visited Russia in March 2012 to further inform the University's forward engagement in the region. The key objectives were to identify new opportunities for partnerships and discuss joint areas of interest.
Agreements have now been signed with:

- National Research University Higher School of Economics
- Lomonosov Moscow State University
- St Petersburg State University

Korea

Korea has been prioritised as a key focus for future partnership building. A Yun Posun Memorial Symposium Organising Committee has been convened. During his visit to Seoul in March 2012, Vice Principal International met Mr Yun Sangkoo, son of the second president of S Korea Yun Posun, who was an Edinburgh alumnus. A highly visible event in Edinburgh is planned for 5 March 2013 that will appropriately celebrate President Yun Posun's connections with Edinburgh and promote the longer-term understanding and growth of contemporary Korean studies in Scotland and the rest of the UK.

Global Academies

- A fourth and final Global Academy, a Global Justice Academy, is under discussion, primarily with the School of Law.
- The Institute for Advanced Study of the Humanities and the Global Academies have set up a Global Academies Visiting Fellows scheme.

- Weill Cornell Medical College and the Global Health Academy have discussed a student mobility scheme and joint research interests in India and Africa.
- The Global Environment and Society Academy has set up an interdisciplinary doctoral network led by academics in Law and Informatics.
- The Global Health Academy Annual Conference, *Building the evidence base for global health interventions* will take place on 5th October at the Royal Society of Edinburgh.

International Visits to the University of Edinburgh

- University of Queensland
- Yale University Alumni Association
- Higher School of Economics, Russia
- UK-Colombia Science & Innovation Network
- Vice Chancellor of Delhi University
- Peking University Health Science Centre
- Catholic University of America
- Senior Taiwanese Civil Servants undertaking a two week programme with the Academy of Governance.

Related meetings

I took part in the roundtable and chaired a session at the conference of the Council of the Confucius Institute in Wuyishan, China at the end of July.

UK

Immigration

Members of Court will no doubt have seen the recent news stories about the UKBA revoking the London Metropolitan University's Tier 4 sponsor licence. This is clearly a difficult situation and it has many and wide ranging implications for all UK HE Institutions.

Although our current relations with the UKBA are good, as evidenced by the recent renewal of our Highly Trusted Sponsor Status, compliance with UKBA regulations remains a top priority for the University.

Olympics

I had the great privilege of attending a number of events during London 2012 and the University Reception and Honorary degree ceremony at the Victoria and Albert Museum was particularly special. The reception was attended by alumna and gold medal winning Katherine Grainger and included a ceremony to present Péle with an Honorary Degree who, as already noted, offered to open our Sao Paulo office. Of course we are all proud to note that the University came top of the FE/HE UK medals table for the London Olympics 2012.

HE Pay Negotiations 2012-13

ACAS talks held on 22 August with a number of the HE unions under the auspices of the new JNCHES disputes resolution procedure ended without resolution. It is now anticipated that the unions in dispute will proceed to industrial action ballots of members in early September. At time of writing both Unison and UCU have indicated their intention to ballot members.

Scotland

Research Income

The record breaking success that the University has had in attracting research income of £250 million in 2011/12 which represents a 37% increase on the previous year is particularly pleasing and a great testament to the skill and commitment of the many staff involved.

Admissions

Although at time of writing our admissions figures for the new semester are not finalised our overall position looks healthy with our targets broadly being met. Our Scottish/EU intake will be around 2,550 with Rest of UK settling at 1,550. Whilst final International intake figures are particularly difficult to predict, the University will exceed its target for 2012/13.

It is also particularly pleasing to see that our comprehensive bursary package for RUK students has proved successful in that almost all of the £1.2 million has been allocated with over 100 students taking up the maximum £7,000 p.a. bursary eligible to the lowest income group. There will be more information on this later in the meeting.

James Tait Black Prizes

The University had another very successful James Tait Black event at the International Book Festival this year where novelist Padgett Powell and leading biographer Fiona MacCarthy won the fiction and biography prize. Next year we shall also award, in conjunction with the National Theatre of Scotland, the James Tait Black Drama prize to celebrate a new work written in English, Gaelic or Scots.

This year we have also decided to give each of our new undergraduate students a copy of the fiction winner YOU & I to mark the start of their time at Edinburgh.

Other Business

The final version of the Gaelic Language Plan has been submitted to Bòrd na Gàidhlig and the Equality Impact Assessment has also been completed and submitted for REF2014.

Related meetings

I met Ana Botin, Chief Executive of Santander UK, in July and was very pleased as they announced increased support for our Santander Scholarships.

During August I had a very productive meeting with Mark Batho, Chief Executive of the Scottish Funding Council, and caught up with Mike Russell at the Value of Education debate during the International Book Festival.

I also took part in the Scottish Council for the Development of Industry Influencers Dinner in early September.

University News

The University was of course thrilled by the revelations at CERN over the summer and we are progressing well with our plans for a new University centre to support future research in theoretical physics. It will be named after Peter Higgs as the **Higgs Centre for Theoretical Physics** and will bring together scientists from around the world to seek an even deeper understanding of how the universe works.

Festivals Success Again the University was at the very heart of many Festival activities this year with academic staff hosting debates as well as the more traditional use of University venues for performances, exhibitions and events.

Scottish Cabinet Secretary for Culture and External Affairs, Fiona Hyslop announced that the Scottish Government is considering establishing a **Cultural Diplomacy Academy**, which would be based at the University. The Academy would promote Scotland's global economic and cultural interests and would also deliver international research and expertise to businesses and government. The government is now working with the British Council and the University to evaluate the feasibility of such an academy.

The University is celebrating four years of successful and ground-breaking public engagement activity as one of the partners in the **Beacons for Public Engagement programme**. Created in 2008, the Edinburgh Beltane was one of six beacons UK-wide to benefit from £9.2 million of investment from the UK's Higher Educations Funding Councils, the Research Councils UK and the Wellcome Trust.

Research in the News:

- **Funding boost for genetic research.** Almost £60 million of awards from the Medical Research Council (MRC) will help scientists gain fresh insights into illnesses and inherited disorders. The funding to the University's MRC Human Genetics Unit and the MRC Institute of Genetics and Molecular Medicine (IGMM) will help doctors develop and deliver new tests and therapies for patients. It will boost research into conditions such as schizophrenia, cystic fibrosis and genetic eye disorders including retinitis pigmentosa, coloboma and anophthalmia.

- **Nanofibre health risk quantified.** Health risks posed to people who work with tiny fibres used in manufacturing industries could be reduced, thanks to new research. University research into the health risks posed by nanofibres - used to strengthen objects from tennis rackets to airplane wings - has pinpointed the lengths at which these fibres are harmful to the lungs. Concern has been expressed that new kinds of nanofibres being made by nanotechnology industries might pose a risk because they have a similar shape to asbestos.

- **Cholesterol study points to new drugs.** Insight into how our bodies make cholesterol could lead to treatments with fewer side-effects than existing drugs. The findings by Edinburgh scientists could pave the way for alternatives to commonly prescribed treatments, known as statins. These lower harmful cholesterol levels, but can cause liver and muscle damage. High levels of cholesterol increase the risk of heart disease but, because cholesterol is vital to ensure the body's normal function, managing levels in the blood can be difficult.

External Recognition

The University's School of Chemistry has earned the highest award available for promoting gender equality in the science, engineering and technology fields. The School of Chemistry is the second department in the UK, and the first in Scotland, to receive the Athena SWAN Gold award.

Five Edinburgh scientists will receive awards from the Royal Society, the UK's independent academy for science:

- Professor Adrian Bird, the University's Buchanan Professor of Genetics, will receive the GlaxoSmithKline Prize for his outstanding contributions in the field of epigenetics.

- The Rosalind Franklin Award will be presented to Professor Polly Arnold, Chair of Synthetic Inorganic Chemistry, for her proposal to promote women in STEM as well as her scientific achievements.
- Professor of Informatics Gordon Plotkin will be awarded the Milner Award for his fundamental research into programming languages.
- Professor David Leigh, Forbes Professor of Organic Chemistry, will give the Bakerian Lecture. It will allude to his pioneering studies on the design and synthesis of artificial molecular motors and machines.
- A Royal Medal is to be awarded to emeritus professor Sir Kenneth Murray. It is being given in recognition of his crucial contributions to the development of genetic engineering, biotechnology and the study of hepatitis viruses.

The University of Edinburgh

University Court

11 September 2012

Vice Principal and Assistant Principal Designations

Vice Principal and Director Corporate Services

To acknowledge the extent and importance of the external facing role of Mr Nigel Paul, Director of Corporate Services I wish to recommend that the designation Vice Principal and Director of Corporate Services be confirmed with immediate effect.

Vice Principal Learning and Teaching

Following the appointment of Dr Rigby as Vice Principal Learning and Teaching subsequent discussions have led me to recommend that this be a 0.8 FTE rather than the 0.5 FTE which was originally noted.

Assistant Principal Corporate Engagement

Susan Deacon, who as an Honorary Professor with the School of Social and Political Science, has worked closely with the University for a number of years on many projects including advising on the development of the Academy of Government and the Edinburgh Centre on Carbon Innovation. She has also worked with Edinburgh Research and Innovation, undertaking a number of external consultancy projects, including a major national dialogue and report on children's early years' development for the Scottish Government. Her contribution continues to be invaluable and I wish to formalise her relationship by appointing her Assistant Principal Corporate Engagement and a Professorial Fellow of the University. This is a wide ranging and flexible remit with the broad aim of exploiting her considerable and unique range of experience to strengthen the University's relationships among key external stakeholders.

Susan Deacon's experience, which spans senior positions in academia, time as an MSP and Government Minister and Board and leadership roles in business, industry and the charitable sector, puts her in an exceptional position to facilitate a wide range of University initiatives and to build and extend influential relationships. It is anticipated that in her role as Assistant Principal Corporate Engagement she will work closely with the Senior Vice Principal External Engagement and Vice Principal Public Policy & Impact and will work across the University in helping to develop and strengthen external relationships and knowledge exchange activities. In particular, she will deepen her involvement with the Academy of Government and the Edinburgh Centre on Carbon Innovation to help cement the University's position as a major hub for dialogue and collaboration between academia, policymakers, business and industry in addressing complex contemporary issues.

The appointment would be for an initial period of 3 years at a 0.2 FTE starting from 1 September 2012.

I seek Court's approval for these proposals.

TMMO'S
September 2012

The University of Edinburgh

The University Court

11 September 2012

Report of the Finance and General Purposes Committee
(Comments on the Report from the Central Management Group's meetings of 20 June, 6 July and 22 August 2012)

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

This paper comprises the Report to the Finance and General Purposes Committee at its meeting on 3 September 2012 from the Central Management Group of its meetings of 20 June, 6 July and 22 August 2012. Comments made by the F&GP Committee are incorporated in boxes within the report at relevant points.

Action requested

The Court is invited to note the information in appendix 1 on appeals against dismissal in the Staff Committee Report and note the other items with comments as it considers appropriate.

Resource implications

As outlined in the paper.

Risk Assessment

As outlined in the paper.

Equality and Diversity

As outlined where appropriate in the paper.

Freedom of information

Can this paper be included in open business? Yes except for those items marked closed.

Originators of the paper

Dr Alexis Cornish
Dr Katherine Novosel
September 2012

Central Management Group

20 June 2012

1   SCOTTISH EQUALITY REGULATIONS AND EQUALITY IMPACT ASSESSMENT (CLOSED)

2   INTERNAL AUDIT REPORT

CMG noted the themes emerging from internal audit assignments completed between October 2011 and May 2012 in particular issues around IT security/data protection and UKBA legislation. It was agreed that a paper should be prepared for a future meeting of CMG setting out options for consideration on how best to ensure an independent review of IT security across the University reflecting previous recommendations contained within the Kenway Report and taking cognisance of staff's personal responsibilities in this area which could include the development of a new function within CSG to take this forward.

The Committee welcomed actions being proposed in respect of IT security issues.

3   REPORT FROM STAFF COMMITTEE (Appendix1)

The report was noted and CMG welcomed in particular the work around the staff disability policy.

4   REPORT FROM FEES STRATEGY GROUP (CLOSED)

5   TUITION FEES (CLOSED)

6   PROPOSAL FOR MANAGEMENT OF SOCIAL RESPONSIBILITY AND SUSTAINABILITY (CLOSED)

Central Management Group

Electronic meeting concluded on 6 July 2012

1   ROUTINE TUITION FEES: POSTGRADUATE TAUGHT

CMG approved the recommendations for fee levels for two MSc programmes for 2012/2013 and approved the revision of the previously agreed fee uplift for a taught postgraduate programme for 2013/2014.

2   FEES STRATEGY GROUP: CONVENER'S ACTION

CMG approved the proposals for 2012/2013 fee levels for two new CPD courses, the charging of an application fee for certain postgraduate taught programmes on a trial basis in 2013/2014, and two additional scholarships for 2012/2013 only re the University of Delhi.

Central Management Group

22 August 2012

1   **UKBA COMPLIANCE (CLOSED)**

2   **REPORT FROM RECRUITMENT & ADMISSIONS STRATEGY GROUP (CLOSED)**

CMG approved the proposed revision to undergraduate offer letters for 2013/2014 onwards to address issues in respect of applicant's fee status, the revised Admissions Policy and the revised Policy and Procedure Regarding Admissions Fraud. It was intimated that it would be helpful to ascertain if other institutions would take a similar approach where fraud was suspected. The current sympathetic discretion approach to fee status was also noted.

3   **GAELIC OFFICER APPOINTMENT**

The proposal to create a Gaelic Officer post to be situated within the School of Literatures, Languages and Cultures was approved. It was noted that the post would be part funded from resources secured from the Bòrd's annual Gaelic Language Act Implementation Fund (GLAIF) and the remainder from SASG over an initial three year period as set out in the paper and that the postholder would take forward the implementation of the University's Gaelic Language Plan against the specific indicated targets.

4   **SCHOOL OF ECONOMICS**

It was noted that the decoupling of the department of Economics from the then School of Business and Economics had initially been for a three year trial period which had now been completed. CMG approved the recommendation, following a review on sustainability, that the School of Economics should remain as a separate School within the College of Humanities and Social Science for the foreseeable future.

5   **REPORT FROM SPACE MANAGEMENT GROUP**

CMG approved the proposed increases to the marginal rates levied by E&B to Edinburgh First and Schools for the use of centrally bookable space with effect from 1 August 2012 and noted the other matters considered by the Group. In particular CMG endorsed the decision in regard to the request for exemption; all space should be fully utilised and available.

> The Committee noted the activities of the Space Management Group in taking forward proposals to improve the efficiency of room utilisation across the University and the importance of the shared academic timetabling project particularly in providing management information.

6   **REPORT FROM HEALTH AND SAFETY COMMITTEE (Appendix 2)**

CMG noted the H&S report and welcomed the changes to reporting now required under RIDDOR although noting that this would affect comparability between current and future statistics.   The information on 'near misses' was noted and CMG commended the H&S department's achievement of receiving the British Safety Council International Safety Award for 2012 with merit for the second consecutive year.

7   **REPORT FROM FEES STRATEGY GROUP (CLOSED)**

Report from Staff Committee

Introduction

1. This paper summarises the key issues discussed and decisions reached at the meeting of Staff Committee held on 4 June 2012.

Matters Arising

HR Workforce Performance Indicators Report 2012

2. Ms Miller introduced this paper, which follows on from previous reports presented to Staff Committee summarising data from the annual DLA Piper HR Benchmarker Report, which provides comparative data on a range of indicators against which the University is able to evaluate its performance with other Higher Education and other sectors in the UK. Ms Miller highlighted a number of points that merited greater consideration, in particular, that the University planned to conduct Equal Pay Audits every two years and that gender pay differences would be a theme in the new Strategic Plan.

3. After discussion, Staff Committee recommended the following:

- that receiving reports on benchmarking were useful and that these reports should continue with some revisions in the analysis for next year, including the presentation of the statistical data

- an update on whether the indicators of the University's performance were demonstrating an improvement or not. It would be most helpful to focus on the measures that matter most to the University and its position in relation to our comparators

- an appendix to be added for next year providing, "History at a Glance"

- provide information on priorities for action that come from the data.

4. Ms Miller agreed to take these actions away and revise the report for the future to reflect the advice of Staff Committee.

Review Proposal – Principles for Academic Workload Scheme

5. Ms Miller introduced the paper and provided the background for the proposals with it. These related to two primary drivers for reviewing the current principles and practice across the University:

(i) During broad consultation with UCU they cited concerns relating to academic staff workloads and parity of treatment of academic staff carrying out the same or similar tasks. As a consequence, University HR Services advised that consideration would be given to reviewing the guidance document entitled, "Principles for Academic Workload Schemes".

(ii) Academic workload models have also been raised in relation to the new Personal Tutor Scheme, part of the wider Enhancing Student Support Project, in which a number of Schools have identified academic workloads as a risk to the successful implementation of the scheme. UCU have raised formally their concerns over this

particular aspect of the implementation of the Personal Tutor Scheme through the Student Support Implementation Group.

6. It was agreed that these concerns would be discussed at Staff Committee to inform a way forward that would offer assurance to academic staff, that the University would embed policies and practices that represented fair, transparent and equitable allocation of work across the University, whilst recognising disciplinary differences. The choice to be made would be between whether to carry out a focused project to review the current 'Principles for Academic Workload Allocation' document, or to embark on a far more significant piece of work at University level on analysing various different schemes in operation on workload allocation. In making an assessment of options, Staff Committee considered the need for swift and meaningful action, which a more significant project would not be able to deliver within tight timescales. A further consideration was that in view of two other major projects that are underway, relating to Student Support and Tutors and Demonstrators, it may be advantageous to await the conclusion of these projects, before embarking on another similar endeavour.

7. Ms Miller sought the advice of Staff Committee on appropriate actions to take forward based on the issues that were covered in the paper. Staff Committee advised that:

(i) a single University model would not be either possible or practical, but that each School should have/develop a workload allocation scheme, informed by disciplinary considerations and that this work would best be conducted at College level, to afford the opportunity for those Schools with similar disciplinary demands, to compare their work and develop good practice together

(ii) transparency and openness were important features of any process seeking to achieve equity and fairness and these principles needed to be embedded within School-based models

(iii) more work had to be carried out on ensuring the accuracy of data, which also played an important part in ensuring parity of treatment. However, the schemes should not be over-burdensome to operate.

(iv) the current principles were in need of review and should be updated in the light of the debate.

8. Professor Waterhouse concluded that these recommendations would be taken forward in the interests of promoting good practice and sustaining positive relations with the University's trade unions. She also suggested that the University should consider these principles in relation to professional services staff.

Staff Disability Policy

9. Professor Waterhouse introduced the reasons for the University developing a Policy on Staff Disability and then invited Ms Fraser to present the Policy in more detail. She explained that the new policy had provided an opportunity to codify current established arrangements for supporting disabled staff and provide advice on good practice.

10. A helpful discussion followed and it was recommended that in order to foster a truly inclusive and positive environment, more emphasis should be placed on how

reasonable adjustments benefit all staff, promoting a proactive culture and making changes that anticipate the needs of disabled people. This approach was endorsed fully and it was agreed to amend the policy to reflect this principle.

Learning & Development Governance: Decision-Making Framework

11. Ms Robertson presented the paper setting out its purpose. She explained there was currently no University-wide governance and decision-making structure which could be used at a University level to identify, plan, resource, deliver and evaluate training and development needs and provision to support strategic priorities, for example, leadership development, management skills programmes or equality and diversity training. To date, such provision had evolved over time and, whilst well received, there was no clear strategic link to either the University's or College/Support Group Strategic Plans. Most large organisations operate such frameworks to ensure the relevance and value that the investment in training and development provides to them.

12. This framework would not impact on the range of training and development managed and offered locally in Schools and Support Groups, which deal with individual or more local academic, professional or group needs. The mixed model of central and local provision works well.

13. A wide ranging debate followed and Staff Committee offered the following advice:

(i) the title of the framework needs to be considered to reflect the fact that this model is intended to provide direction and inform decisions in relation to strategic need and avoid confusion with provision relating to student learning.

(ii) there was strong support for the need for such a model in order to enable the University to have a clear system for embedding Annual Review across the University.

(iii) the model was seen as a useful means for determining what should be provided centrally and locally. It also afforded a systematic means by which to engage with external provision, which was key for much of the University's people development agenda.

(iv) it was agreed to move forward by addressing the use of language to ensure its relevance; by making clear that this model is high level and not intended to cut across established areas of local provision, but to set the agenda at the University level; and to proceed with the actions set out in the paper in an exploratory mode.

Scottish Public Sector Equality Duty Regulation

14. Professor Waterhouse set out the legislative context for this paper and Ms Fraser then presented its main provisions. She explained the new legal obligations that the University would be required to implement with the publication of the Scottish Public Sector Equality Duty Regulations.

15. Ms Fraser highlighted the particular importance of the need to have a clear policy and guidelines on the use of Equality Impact Assessments. Detailed work was currently underway on producing these documents, which would be based on the advice of the Equality and Human Rights Commission and the Equality Challenge Unit. Such advice was only now being made available, but would enable the University to produce template forms, guidance and related training programmes, to

help staff implement these requirements across the piece in a way that was meaningful and contributed to embedding equality into all of our policies and practices as relevant.

16. Staff Committee endorsed the report and the recommended actions for progressing this important agenda.

Standing Items

Appeals Against Dismissal

17. It was reported at the last Staff Committee that there had been 7 Appeals against dismissal, 5 of which had not been upheld.

18. Ms Gupta reported at this meeting that the remaining 2 appeal cases had not been upheld.

Any Other Business

19. Professor Waterhouse thanked Professor Nigel Brown and Professor Dai Hounsell for their contribution to Staff Committee and wished them well in their retirement.

Health and Safety Quarterly Report 2011/2012

Quarterly reporting period: 1st April 2012 – 30th June 2012

Accidents and Incidents

Type of Accident/Incident	Quarter 3 Apr-June 2012	Quarter 3 Apr-June 2011	Year to Date 1 Oct 2011 – 30 June 2012	Year to Date 1 Oct 2010 – 30 June 2011
Fatality	0	0	0	0
Specified Major Injury	0	1	3	1
> 3 day/ >7 day Absence	4	5	9	13
Public to Hospital	10	3	20	11
Reportable Dangerous Occurrences	0	0	0	0
Disease	**0**	0	**0**	0
Total Reportable Accidents / Incidents	**14**	9	**32**	25
Total Non-Reportable Accidents / Incidents	**102**	77	**315**	266
Total Accidents / Incidents	**116**	86	**347**	291

Further information by College/Support Group is shown in Appendix One

Incidents reported to the Enforcing Authorities during the quarter:

o   Undergraduate slipped and fell on algae-covered rocks during a fieldtrip. IP was briefly knocked unconscious and was taken to the local cottage hospital as a precaution; no lasting injury. IP was wearing suitable footwear. *(Public to Hospital).*

o   Undergraduate cut hand on sharp piece of sheet glass when trying to stop it from falling. IP advised to ensure edges are blunted as soon as possible after cutting. (*Public to Hospital*).

o   Undergraduate was cutting card without a safety ruler when Stanley knife slipped and cut thumb. Attended hospital to have thumb dressed. Reminded to always use safety ruler. (*Public to Hospital*).

o   Employee was assisting colleagues in moving heavy furniture. IP aggravated an existing injury. Manual handling process had not been risk assessed or planned sufficiently. Comprehensive review of manual handling activities undertaken. *(> 7 day injury).* *

o   Employee exacerbated an existing injury when pulling a lightweight cooker out for cleaning. IP had recently had manual handling training and knew of the procedure to ask a porter for assistance if required. (*>7 day injury*).*

o   Undergraduate attended hospital for a chipped knuckle bone after door swung shut on finger. Counter weight on the door has been repaired. (*Public to Hospital*).

Incidents reported to the Enforcing Authorities during the quarter (cont.):

o   Postgraduate lifted toilet cistern lid to fix flushing mechanism. Lid fell and broke, gashing IP's shin. (*Public to Hospital*).

o   Postgraduate was carrying out an experiment in a fume cupboard when the mixture was accidentally heated (rather than stirred). IP attempted to remove the bottle which then exploded in her face. Some of the substance (digestate: relatively innocuous) may have gone into IP's eyes. Attended hospital as a precaution but no injury sustained. Risk assessment reviewed w.r.t. eye protection. (*Public to Hospital*).

o   Employee received a blow to his right arm from a cow during milking process. He was put on light duties for two weeks after attending GP. (*>7 day injury*).*

o   Employee pulled a muscle in his back after moving a large bottle of water. IP had full manual handling training. (*>7 day injury*).*

o   Postgraduate fell on a hillside whilst on a field trip and broke ankle. IP was airlifted to hospital where a cast was applied. IP was wearing suitable footwear and there were no adverse weather conditions. (*Public to Hospital*).

o   Postgraduate cut finger after glass pipette broke whilst attempting to attach to apparatus. Attended hospital as a precaution. Other similar pipettes checked for any signs of damage. (*Public to Hospital*).

o   Postgraduate was knocked sideways into a metal doorframe of a kennel by a large dog, which the IP was attempting to return to a cage. Attended hospital where IP was treated for concussion. Dog handling process/risk assessment reviewed. (*Public to Hospital*).

o   Postgraduate cut finger after glass condenser broke whilst attempting to remove plastic tubing from the condenser. Wound sealed with paper strips at hospital. Older glass apparatus will be replaced with plastic where possible. (*Public to Hospital*).

•   *Please note that the requirement to report "over 3 Day" absence accidents under RIDDOR was changed to "over 7 Day" on 6th April 2012, bringing it into line with NHS Certification procedures*

Report from Health and Safety Committee (April 2012)

Please see Appendix One.

Other Issues and Developments

Accident and Incident Reporting

The legislative landscape with regard to accident and incident etc. reporting seems likely to change significantly, with the publication of a consultative document by the Health and Safety Executive on proposed changes to the reporting Regulations (RIDDOR).

These proposed amendments, together with the move from the Universities Safety and Health Association (USHA) to HESA, for accident statistics collation for UK HEIs, will adversely affect comparability between years, and trend analysis which stretches back to the early 1980s. However, proposed changes to RIDDOR will produce a simpler, more logical and more streamlined system, which will be welcome.

The proposed changes to reporting legislation indicate that we will require to institute systems and procedures to ensure that accidents and incidents which are no longer in a Reportable category legally, but are significant in terms of effect and/or preventability, are accorded suitable weight within our recording and analysis systems.

The University of Edinburgh will continue to separately collate accident and incident statistics for all Scottish HEIs, as one of the sustainable legacies of the CHASTE Project.

Accident and Incident Investigation

The corporate Health and Safety Department currently operates a two tier system for incident investigation, depending upon the severity of the event. Whilst we pay close attention to our incident experience, in relation to events which are legally Reportable, and these incidents receive attention at both Health and Safety Committee and CMG, non-Reportable incidents are also investigated, and remedial action applied, with particular attention to preventing any recurrences. This approach applies equally to non-injury ("near miss") incidents, which we have a good record of recording and investigating – a near miss can often carry as much, and in some cases, more valuable learning than an injury accident.

For example, over the period outlined in this report, **18** "near miss" incidents were recorded. Of these, only one incident could be regarded as significant: an item of electrical equipment, which had been set aside as faulty, was put back into service by pushing the individual live, neutral and earth wires from its electrical supply cable into the holes of a wall socket, secured in place by a plug from a computer hard drive. The risks associated with this practice were clearly pointed out to the management unit concerned.

Appendix One

REPORT FROM THE MEETING OF THE UNIVERSITY HEALTH AND SAFETY COMMITTEE, HELD ON THURSDAY, 5TH APRIL 2012

1. **UNIVERSITY WATER POLICY**

    The Committee noted the draft revised Drinking Water Policy presented for consultation which aims to clarify the arrangements for ensuring a supply of potable drinking water is available for individuals within the University. Revised drinking water guidance will be prepared to accompany the policy. The longer term aim is to combine the drinking water and Legionella policies, into a comprehensive Water Policy.

2. **ACCESS TO LEGAL ADVICE**

    Estates and Buildings have recently appointed a new panel of legal advisers tailored to their own requirements, one of whom, Pinsent Mason is about to merge with McGrigor's. This merger may offer the opportunity for the Health and Safety Department to have rapid access to legal counsel who have experience of dealing, at short notice, with acute situations relating to health and safety, e.g. in the immediate aftermath of a serious incident. A meeting will take place with representatives from McGrigor's post-merger to formalise this aspect of our preparedness.

3. **ACCIDENT DISEASE AND INCIDENT SURVEY 2010/11**

    The Accident, Disease and Incident Survey Annual Report for 2010/11 shows that the total number of injuries, incidents and cases of occupationally related ill health reporting during this period was 428, and that the number of events Reportable to the Health and Safety Executive (HSE) was 40. Of these 40 Reportable events, only 6 were Reportable due to the severity of the injury involved. A number of these were due to the severe winter weather conditions experienced. There were 2 Occupational Diseases Reportable to the HSE in this reporting period.

    The reporting period for absences resulting from injuries at work is to be extended from three days to seven days, bringing it into line with self-certification of sickness absence. This change will be introduced on 6th April 2012, and will affect the University's reportable accident statistics

    A number of accidents have occurred despite the existence of robust risk assessment and training systems in place and the issue of individual personal responsibility was again highlighted. A series of workshops on behavioural safety will be offered to staff later this year in conjunction with the Edinburgh-based Keil Centre, a team of respected occupational psychologists.

4. OCCUPATIONAL HEALTH UNIT ANNUAL REPORT 2010/11

Health surveillance, screening, immunisation programmes and absence management remain the core elements of the work of the Occupational Health Unit (OHU) and the level of activity in these areas is increasing significantly. Work continues to improve compliance with health surveillance requirements and recent mergers with the Medical Research Council Human Genetics Unit (MRC HGU), and the Edinburgh College of Art (ECA) have also contributed to an increase in the number of health surveillance contacts seen by the OHU.

The OHU continues to provide immunisations for those working with specific potential hazard exposures and/or for work related travel. The OHU has increased the range of travel immunisations available, with the exception of Yellow Fever, which it is still an intention to provide in the future.

The OHU continues to work closely with University Human Resources (UHR) and a document to clarify the role, remit and professional limitations of the OH professional staff has been disseminated to HR colleagues across the organisation, which is hoped will further improve the understanding of roles and partnership working.

There continues to be a variable approach to absence management and use of the OHU service by local Human Resource (HR) managers across the University and this is highlighted within analysis of the referral rates seen by the OHU. Where the OHU is utilised effectively by Colleges and Support Groups, ill health cases are shown to close more quickly, with staff returning to work more quickly, and with improved sickness absence from these areas. The OHU are actively seeking a similar approach with the Colleges of Medicine and Veterinary Medicine and Humanities and Social Science, in order to encourage early intervention for the benefit of the individuals and the organisation.

The OHU intend to seek accreditation via the Safe Effective Quality Occupational health Service (SEQOHS) voluntary accreditation system which seeks to ensure a consistently high standard of care is provided by OH services and to benchmark against external organisations.

5. AON PARTNERSHIP AUDITING PROGRAMME - INTERNATIONAL TRAVEL

The International Travel review undertaken by Aon Risk Services, in partnership with the Health and Safety Department is nearing completion. Visits to twenty four Schools and Support Units have taken place. A report on the findings will be prepared and presented to the corporate level stakeholders as part of an action plan for the development of policy and guidance on overseas travel risk management. Feedback will also be presented to stakeholders in Schools and Support Units at this year's annual safety conference, which in 2012 will be a joint event with the International Office.

6. **REVIEW OF THE UNIVERSITY HEALTH AND SAFETY POLICY**

The University Health and Safety Policy is about to undergo a comprehensive review, with a view to producing a new, more concise Policy document, together with clearly defined supporting guidance. An external expert, with experience of health and safety policies within the Scottish Higher Education sector will be engaged to provide both a focus and impetus for this project, and to provide an external viewpoint. Health and Safety Department staff, as well as colleagues within Schools will be asked to contribute to the process as and when appropriate, to provide input from their own areas of expertise. The new Policy is expected to be ready for publication by the end of 2012.

7. **REPORT FROM ESTATES AND BUILDINGS**

The annual seminar for all University contractors was held recently with a variety of speakers providing advice and information on aspects of construction safety management. There were approximately 100 internal staff, and 200 contractors attending and feedback from the event was very positive.

The scheme of compulsory access permits is being discontinued and a new Works Order procedure is being introduced for the management of contractors, which emphasises safety and the importance of relevant permits to work.

A meeting is to be held with EUSA, Estates and Buildings, Health and Safety and the Festivals Office to clarify the health and safety management arrangements during the Edinburgh festival period for the Bedlam Theatre.

8. **FUME CUPBOARDS AND FUME CUPBOARD PERFORMANCE TESTING**

The University has had an established regime for the performance testing of its 900 (approx.) fume cupboards since the early 1980s, which continues to perform satisfactorily.

However, there have been three separate and significant issues relating to fume cupboards in the last few months at the Joseph Black Building, Rutherford Building and High School Yards. Although the fume cupboard performance testing programme has not been implicated as being deficient in any way, a review of fume cupboard design and testing will be carried out. The review will be carried out by the Health and Safety Department, Estates and Buildings, and individuals from a number of representative Schools, with a view to the updated performance testing scheme being in place for the 2013 programme

9. **DATABASE PROJECT**

The Health and Safety Department has submitted a project proposal to Information Services (IS) to build a database which will improve the management of information on the University's high risk materials, provide a more streamlined way of complying with relevant legislation and allow more accurate and efficient reporting to the relevant enforcing bodies.

10. BRITISH SAFETY COUNCIL AWARD

The University has been awarded the British Safety Council International Safety Award for 2012, with Merit, for the second consecutive year.

11. BS OHSAS 18001

Consideration is being given to seeking accreditation to the British Standard (BS) in occupational health and safety, BS OHSAS 18001 for the University's corporate health and safety structure and arrangements. Aon Risk Services has provided a proposal to carry out a gap analysis, advise on achievement of the required accreditation standards, and advise on identification of an appropriate certification body; this proposal is currently under discussion. If successful, we would be the first Scottish University to achieve this BS and such accreditation would have advantages to both corporate Health and Safety and to the wider University.

12. HEALTH AND SAFETY EXECUTIVE FEES

The Health and Safety Executive (HSE) is introducing a charging scheme called Fee For Intervention (FFI), which has now been postponed until October 2012. The scheme sets out to recover all of the costs of an inspection / investigation at which a contravention of health and safety standards is identified by the HSE. No fee will be charged for trivial breaches. For example, if following a visit, the HSE issue a prohibition or enforcement notice, a formal letter, or send an email, then the organisation are liable for all relevant costs associated with their visit. Biological facilities, and licensed asbestos work, will not currently be liable for these fees. Consideration will need to be given to where any such fees would be paid from within the University – the School, College, or centrally.

13. FIRST AID ASSISTANCE

The Committee were informed of an instance where a qualified University First Aider apparently declined to attend to a student, who had had a significant fall resulting in a head injury, as the incident allegedly occurred before the official start of the First Aider's working day. The Committee endorsed the view that the University should not retrain this individual, when their certificate is due for renewal, if an investigation involving corporate Health and Safety, and School management, confirmed the alleged sequence of events.

14. PERSONAL EMERGENCY EVACUATION PLANS (PEEPS)

A small working group has recently been set up to look at the system for Personal Emergency Evacuation Plans (PEEPs). This group consists of the Disability Information Officer (also the Convenor of the Student Disability Committee), a representative from Estates and Buildings, and a representative from the Fire Safety Unit. The group will report to the Student Disability Committee, and will appraise the Health and Safety Committee of developments.

Accidents & Incidents

Quarterly period: 01/04/2012 – 30/06/2012
Year to Date Period: 01/10/2011 – 30/06/2012   (Third Quarter)

| COLLEGE / GROUP | REPORTABLE (TO HSE) ACCIDENTS / INCIDENTS | | | | | | | | | | | | | | TOTAL Non-Reportable Accidents / Incidents | | TOTAL ACCIDENTS / INCIDENTS | |
| | Fatality | | Specified Major Injury | | >3 day/ >7 day absence | | Public to Hospital | | Dangerous Occurrences | | Diseases | | TOTAL Reportable Acc / Inc | | | | | |
	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd
Humanities & Social Science	-	-	-	-	1	1	4	8	-	-	-	-	5	9	11	19	16	28
Science & Engineering	-	-	-	-	-	1	4	6	-	-	-	-	4	7	21	81	25	88
Medicine & Veterinary Med.	-	-	-	1	1	2	1	2	-	-	-	-	2	5	27	85	29	90
SASG	-	-	-	-	-	-	-	1	-	-	-	-	-	1	-	2	-	3
Corporate Services Group	-	-	-	2	2	5	1	3	-	-	-	-	3	10	40	123	43	133
ISG	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3	5	3	5
Other Units	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
UNIVERSITY	**-**	**-**	**-**	**3**	**4**	**9**	**10**	**20**	**-**	**-**	**-**	**-**	**14**	**32**	**102**	**315**	**116**	**347**

* Units noted below taken from organisational hierarchy report 03/08/11 - http://www.ed.ac.uk/schools-departments/governance-strategic-planning/organisational-hierarchy/current-org-hierarchy

SASG: Student and Academic Services Group: Biological Services, Communications and Marketing, Development and Alumni, Governance and Strategic Planning, Student and Academic Services, Student Recruitment and Admissions, Student Services

ISG: Information Services Group: Applications, Digital Curation Centre, EDINA & Data Library, Information Services Corporate, Infrastructure, Library and Collections, User Services Division

CSG: Corporate Services Group: Accommodation Services, Centre for sport and Exercise, Corporate Services Group, Edinburgh Research and Innovation, Edinburgh University Press, Estates and Buildings, Finance, Human Resources, Internal Audit, Procurement Office (inc. Printing Services)

Other: Students Association, Sports Union, Talbot Rice Gallery, Associated Institutions.

NB Reporting requirements for absence from work after an accident changed on 6th April 2012 to >7 day absence

The University of Edinburgh

The University Court

11 September 2012

**Report of the Finance and General Purposes Committee
(Report on Other Items)**

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

This paper reports on the meeting of the Finance and General Purposes Committee held on 3 September 2012 covering items other than the CMG report. Detailed papers not included in the appendices are available from Dr Novosel.

Action requested

The Court is invited to note the items with comments as it considers appropriate.

Resource implications

If applicable, as noted in the report.

Risk Assessment

Where applicable, risk is covered in the report.

Equality and Diversity

No implications.

Freedom of Information

Can this paper be included in open business? Yes

Except for items 3 - 5

Its disclosure would substantially prejudice the commercial interests of any person or organisation

Originator of the paper

Dr Katherine Novosel
September 2012

University Court, Meeting on 11 September 2012

Report of the Finance and General Purposes Committee
3 September 2012
(Report on Other Items)

1　　**SUMMARY RESEARCH AND COMMERCIALISATION REPORT**　　　**Appendix 1**

It was noted that this report summarised the year end position and of particular note was the value of awards secured in 2011/2012 which had reached a record level of £250m. The number of applications submitted during 2011/2012 was also up on last year as was the value of these applications reflecting the trend for larger grants and a move away from smaller projects.　The year-end position for commercialisation activity was also very encouraging. The Committee asked for further information on consultancy work.

2　　**SUBSIDIARY COMPANY BOARDS - MEMBERSHIP CHANGES**

The Committee approved the appointment of new Directors to ERI, SSTRIC Ltd, UoE Utilities and Supply Company Ltd, UoE Accommodation Ltd, Edinburgh University Press and Roslin Cell Ltd, noting that the majority of the changes were due to the retiral of existing Directors.

EDINBURGH RESEARCH AND INNOVATION
RESEARCH AND COMMERCIALISATION REPORT
12 MONTHS TO 31 JULY 2012

1.   RESEARCH APPLICATIONS AND AWARDS

1.1   Introduction

In our Q3 Report, we were able to evidence a recovery in the University's awards picture as for two of the Colleges the total award value had already at that point exceeded the whole-year figures for 2010/11. There was no likelihood, then, that last year's disappointing out-turn would be repeated; the unknown, then, was the degree of recovery. In past years, the final quarter has often seen accelerated awards activity and this turned out to be the case again this year, with the result that the University secured a *record* number and value of awards, even exceeding Edinburgh's remarkable performance of 2008/09. For the first time, Edinburgh's awards have broken through the £250M barrier.

1.2   Applications

1.2.1   Overall picture

With a total of 2,159 applications submitted, the year ended just one application up on 2010/11, the difference this year being in the value: £874.9M, some 19% up on last year (£735.1M). So, fewer, larger value applications are being submitted, mapping the trend amongst many funders for longer, larger grants and a move away from small project grants.

Reduced numbers of applications in the Colleges of Humanities and Social Sciences (CHSS) and Science and Engineering (CSE) accompanied by increased numbers of awards show signs that internal peer review processes are starting to work. Number of applications *per se* should not be seen as a performance metric, so it is not a value we wish to see grow, unless accompanied by increased award activity denoting improved application quality.

1.2.2   College picture

By the year end, CHSS had submitted 578 applications, two fewer than 2010/11. The aggregate value, however, was 35% up, at £121.1M (c.f. £2010/11: £89.4M). This is a record applications total for the College, the first time it has exceeded the £100M threshold. With the internal peer review processes it has introduced this past year, 2012/13 should be an excellent year for the College in terms of resultant awards. Of particular note was the School of Law which saw its total application value grow year on year by 359% to £16.8M although, indeed, most Schools showed robust growth.

The College of Medicine and Veterinary Medicine (CMVM) reported 813 applications worth £357.7M, an increase of 14% by number and 34% by value (c.f. £2010/11: 713 applications worth £266.2M). While not quite a record value, this does represent a ground-breaking number of applications submitted by the College. Continued growth was particularly evident in the College's two largest Schools, Clinical Sciences and Community Health (CSCH), and Molecular and Clinical Medicine (MCM), up 75% and 39% respectively (in value).

CSE ended the year recording 760 applications collectively valued at £393.7M, 10% fewer in number but 4% greater in value than 2010/11. This shows a similar pattern to CHSS, suggesting a policy of fewer, higher- value, more successful applications being submitted, in line with the Research Councils' demand management expectations, strongly evidenced by Geosciences, Engineering and Physics.

1.2.3   Funder picture

The key story this year was seeing EU replacing charities as the second largest applicant sector for Edinburgh. £168M of applications were submitted to the Commission's FP7 Programme, an increase of 36% over 2010/11. The EU has been a priority funder target for Edinburgh since the financial downturn, and it is good to see some return on the investments made by ERI around 18 months ago to promote application activity.

That said, applications to charities did not decrease. At 9%, growth was, however, more modest (2011/12: £160.5M; c.f. 2010/11: £147.1M). Applications to Edinburgh's major research funders, the Research Councils, continued to grow in value terms by 17% to £388.3M. Growth was also evidenced in applications to other Government departments, including health authorities.

1.3   Awards

1.3.1   Overall Picture

As already reported, this has been an outstanding year for Edinburgh in both number and value of awards, breaking even 2008/09 pre-financial crisis records and a dramatic recovery from 2010/11. 1,167 awards valued at £250.5M have been pledged, an increase, over last year, of 29% and 37% respectively.

2011/12 saw a large number of high value awards coming to the University: no fewer than 55 were valued in excess of £1M, including one of £12.6M for UKCCSRC – The United Kingdom Carbon Capture and Storage Research Centre and one of £10M for the Extension of the Edinburgh Advanced Computing Facility (ARCHER), both from the Engineering and Physical Sciences Research Council.

1.3.2 College Picture

This has been a record-breaking year for CSE in terms of both number and value of awards. 426 awards with an aggregate value of £134M have trumped 2009/10's success of 424 awards worth £113.7M. Interestingly, the year on year growth for awards in CSE has been the most modest of the three Colleges, 10% up in number, 30% in value. As reported in our Q3 report, Physics has had a most impressive year, ending 2011/12 with a total awards basket of £39.7M. Engineering too has seen excellent growth, its 2011/12 awards total virtually doubling to £28M. With success seen in Geosciences too, this has more than compensated for a fairly significant reduction in awards for Biological Sciences.

CMVM has seen the strongest growth this past year, reporting 495 awards valued at £93.2M, an increase of 51% and 49% respectively over 2010/11. The merger with the Roslin Institute in 2008 will probably make the award *value* record of £120.7M hard to beat but this past year did see a new record set for number of awards, toppling 2008/09's 411 awards). Undoubtedly part of this success is down to the merger with the MRC Human Genetics Unit, whose existing 92 awards worth £5.4M were transferred over to the University during the second half of the year. This has given MCM an awards total of £40.8M, an increase of 134% over 2010/11. Slightly more modest but still significant growth was also encountered in CSCH, previously the College's largest School (in terms of awards value), up 58% to £37M.

CHSS ended the year with an awards total of 240 with a collective value of £22.8M, and while not at record levels yet, an impressive recovery from the effects of the financial downturn just two years ago, and around 30% up on last year's figures. With awards of £5.3M, undoubtedly the new Edinburgh College of Art has played a major part although only 9 projects worth £1.6M were dowries from the old ECA, suggesting that this award total can be replicated and indeed grown in future years. This success and that of Social and Political Science (SPS) have compensated for the fairly marked reduction in awards for Philosophy, Psychology and Language Sciences this past year. SPS has seen its awards total grow by 63% to £7.2M. Other Schools reporting significant growth in awards value are Moray House, History, Classics and Archaeology, and Health in Social Science.

1.3.3 Funder Picture

In common with the other large research intensive universities, such is our dependence on Research Council funding that even a modest fluctuation from this funder type can have a dramatic effect on our total awards out-take and this is what happened last year when we had to report that Research Council awards were down by 25%, or £24.2M in cash terms, on 2009/10's figures. This year Research Council funding has bounced back, very nearly doubling (an increase of 97% or £66.3M) to close the year on £135M.

The gap between the second and third largest funder types continues to narrow and next year could see EU funding take second position over charity income. FP7 awards from the Commission increased to £31.7M from £25.9M in 2010/11, with charity awards reducing from £53M to £33.8M.

This time last year, there was very little funding available from the public sector (Government departments including Health Authorities). More funds appear to be in the system this year, with awards from Government departments totalling £22M (c.f. 2010/11: £15.3M)

Evident also is the significant and continued growth of projects where Edinburgh is collaborating with other UK universities; in the majority of these instances, the 'parent' agreement is with a Research Council with another UK university leading, indicative of the growing trend towards multi-disciplinary, multi-institutional grants.

2. ERI RESEARCH DEVELOPMENT

2.1 Introduction

This report outlines key research development matters relating to the final quarter of the 2011-12 academic year.

2.2 Funder Engagement

The final quarter of 2011-12 continued to be busy with AHRC engagement, as indeed will be the first quarter of 2012-13:

- **28 May 2012, AHRC International Funding Focus Group:** The AHRC chose to hold a small focus group on AHRC funding for international collaborations at the University of Edinburgh. Members of several Scottish universities, including four University of Edinburgh academic staff, were present. Attendees fed back to the

AHRC about how the Council's funding for international collaborations could be made more fit-for-purpose.

- **20 July 2012, AHRC Town Meeting:** The AHRC held one of three UK town meetings at Pollock Halls, the purpose of which was to help evaluate the Council's current thematic priorities and to decide their future focus. On this occasion, ERI's role was simply to put AHRC staff in contact with Edinburgh First, but three members of ERI staff attended along with a number of UoE academic staff.

- **8 October 2012, Visit by AHRC Director of Research:** In the morning, Mark Llewellyn will visit the University to have closed discussions with senior staff on strategic issues (e.g. demand management) and open presentations on the AHRC's funding opportunities and strategy. In the afternoon, there will be drop-in sessions for members of the Scottish BGP consortium bid.

The ESRC has asked the University of Edinburgh to host two visits during the 2012-13 academic year: one specifically for the University of Edinburgh, and one for Scotland which the University would host. The focus and timings of these visits are still to be determined. More immediately, senior members of the University (Jo Shaw, Christina Boswell, Jonathan Seckl, Charlie Jeffery and Steve Yearley) will participate in a teleconference with the ESRC on 10 September 2012.

The University continues its good links with RCUK India following the appointment of Suzanne Austin as Interim Deputy Director. Sarah Anderson (ERI) initiated a meeting between the University of Edinburgh Dean for India, Roger Jeffery, and Suzanne during her visit to Edinburgh on separate business in July 2012. Also on an international theme, we were pleased to organise a visit by the UK Science and Innovation Network (SIN) in Korea to the University on 21 May 2012. SIN Korea will issue a funding call for UK-Korea collaborations at the end of 2012 and several University of Edinburgh staff are interested in applying to this.

2.3 Event highlights

We were delighted to have Dr Catherine Burke from the University of Cambridge to speak at the University of Edinburgh about The Decorated School Research Network (http://thedecoratedschool.blogspot.co.uk/) on 23 May 2012. The purpose of this event was to promote best practice with respect to AHRC collaborations (given that the AHRC is now making fewer, larger awards – a particular challenge for the arts and humanities research communities). Prof Chris Breward (ECA) chaired, and Prof Greg Walker (AHRC Council) and Prof David Fergusson (AHRC Advisory Board) participated in a panel discussion with Catherine.

The last ERI-Global Academies show-and-tell event – which focused on technology and innovation – took place on 24 May 2012. Three other events in this series took place between January and May 2012 and brought together researchers from across the University who are looking at urbanisation, energy and food security. These events have been useful in generating contact lists for the strategic targeting of RCUK and FP7 funding opportunities, and will hopefully serve as useful scoping for future research networking activities within the University.

ERI is continuing its support for European Research Council (ERC) applicants by working with Deans of Research to hold call-specific events and meetings throughout the year. Other events to support those preparing funding proposals – briefings for British Academy Postdoctoral Fellowship, UKIERI and Leverhulme Research Programme applicants – are also scheduled or are in the process of being arranged for the autumn of 2012.

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Various initiatives are being planned for this autumn by ERI's EU Team to further raise the profile of the current portfolio of ERC schemes. Planning is also now underway for a conference to be held at Edinburgh in January on Horizon 2020 to which will be invited senior officials from the Commission.

2.4 Communications

An electronic newsletter promoting ERI's Research Support and Development blog (http://www.rsd-blog.eri.ed.ac.uk/) was sent out during July 2012 with the aim of increasing the number of blog subscribers. The blog is one of the main means by which ERI promotes awareness of research funding opportunities and related policy to members of the University. The number of blog subscribers stands at 282. Its current focus on CHSS and EU opportunities will be broadened during the course of 2012/13.

2.5 Research Professional

During Summer 2012, ERI employed an intern to encourage increased use of the Research Professional funding opportunities database (www.researchprofessional.com). The aim was to get more staff and students conducting simple, routine funding searches themselves, freeing up ERI staff for more complex inquiries. A series of three briefings for staff and students is being run in September 2012.

2.6 Internal review and demand management

ERI is continuing to work with Deans of Research to ensure that an institution-level oversight of applications is taken for schemes where the issue of demand management is particularly pertinent and/or where it is felt that the Deans' feedback could add particular value. For example, for the College of Humanities and Social Science, the Dean of Research and her deputy are reviewing all applications to be submitted to the ESRC Future Leaders scheme and for ESRC Scotland Senior Fellowships.

3.   CONCLUDING COMMENTS

With a full academic year to run before the REF2014 Census, Edinburgh is in a good place as it is early enough for all the awards secured this past academic session to contribute in a number of ways to Edinburgh's REF return.

Further, these awards will realise as actual research income for the University over the next 3-5 years, giving us some stability in what is likely to be a challenging period for the Sector as a whole, given the ever-increasing likelihood that the next CSR will be brought forward to perhaps summer 2013. It is anticipated that there will be significantly more competition for very probably less funding, with Government departments that lost out in the last CSR likely to make a much more robust challenge to BIS, not helped by the need to educate a new Treasury team.

Juxtaposing our research awards success against controlled application numbers this year suggests that internal peer review policies in Schools are starting to take effect, resulting in

better use of time drafting higher quality applications. This will help Edinburgh to meet the Research Councils' demand management requirements.

ERI is starting to receive information from the Research Councils as regards success rates for the past fiscal year 2011/12. As per last year, we will analyse this for F&GPC and run this alongside the comparative data that we get from Brunswick Group colleagues which encompasses other funder types. This will give us a useful big picture view of how Edinburgh has performed nationally. Some Research Councils (ESRC, MRC) are starting to provide us with more granular management information which will enable us to undertake some scores analysis and thereby further address issues of quality at scheme level. As this year has shown, good performance with Research Council funding is essential for Edinburgh and it is extremely important that we stay on top of the data they publish and use it to maximise our market share. That said, the investment ERI has made in support of EU funding is now delivering tangible results not only in application growth but in increased awards success.

4.   INVENTION DISCLOSURES

In the 12 Months to 31 July 2012, 199 disclosures were made compared to 155 for the same period last year.

5.   PATENT FILINGS

In the 12 Months to 31 July 2012, 62 patents were filed on technologies compared to 79 for the same period last year.

6.   LICENCES

In the 12 Months to 31 July 2012, 51 licence deals were signed compared to 65 for the same period last year.

7.   COMPANY FORMATION

In the 12 Months to 31 July 2012, 4 spinout (py 5) and 31 start-up (py 30) companies have been created.

8.   CONSULTANCY

In the 12 Months to 31 July 2012, consultancy income processed through ERI was £5.1m up from £4.9m for the same period last year.

Hamish MacAndrew
Ian Lamb
Edinburgh Research and Innovation Limited

23 August 2012

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Appendix 1

Analysis of Awards by Sponsor Type, comparing full year 2011/12 with full year 2010/11

Where 'target' is defined as last year's total year awards value for each sector, this table shows the percentage of target achieved for the year 2011/12.

Current Progress: 11-12 vs. 10-11 Full year			
	11/12	**10/11**	**% of Target**
EU	£33,049,260	£29,150,126	113%
International	£4,725,205	£4,374,250	108%
UK Charity	£33,847,645	£53,035,471	-64%
UK Government	£22,044,532	£15,354,056	144%
UK Industry	£6,436,698	£8,069,887	-80%
UK Research Council	£135,046,236	£68,671,053	197%
UK Universities	£15,358,168	£4,697,844	327%

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These pie charts show the percentage share for each sponsor type proportional to the whole, comparing the full year 2011/12(first chart) to the full year 2010/11.
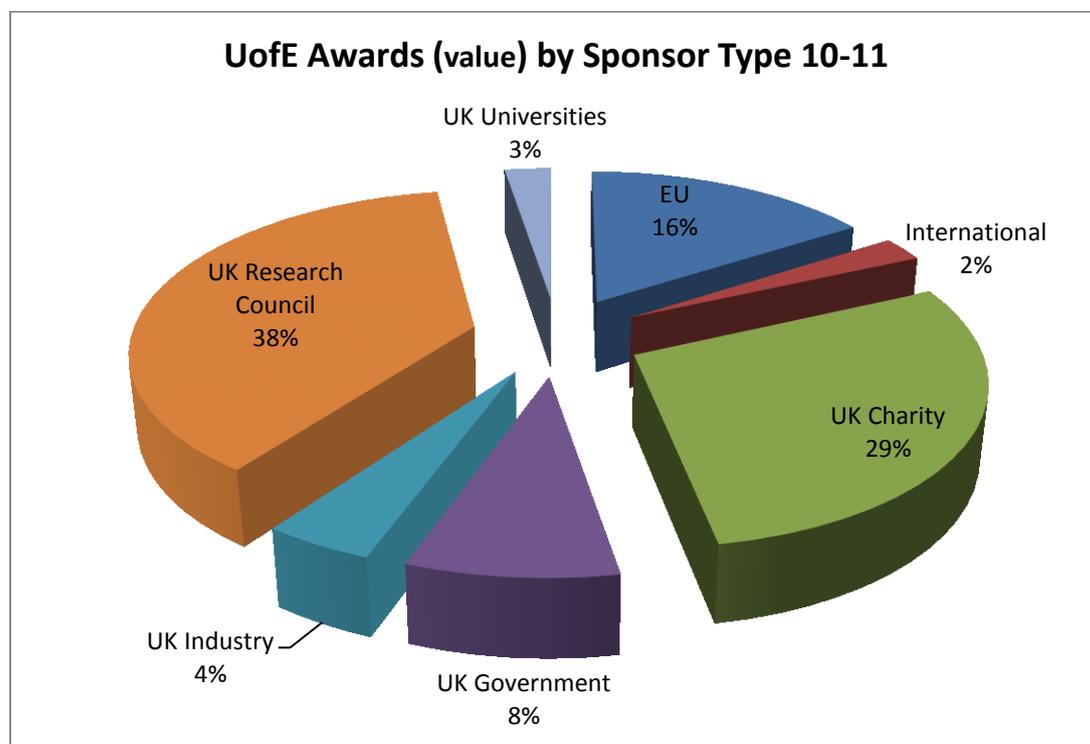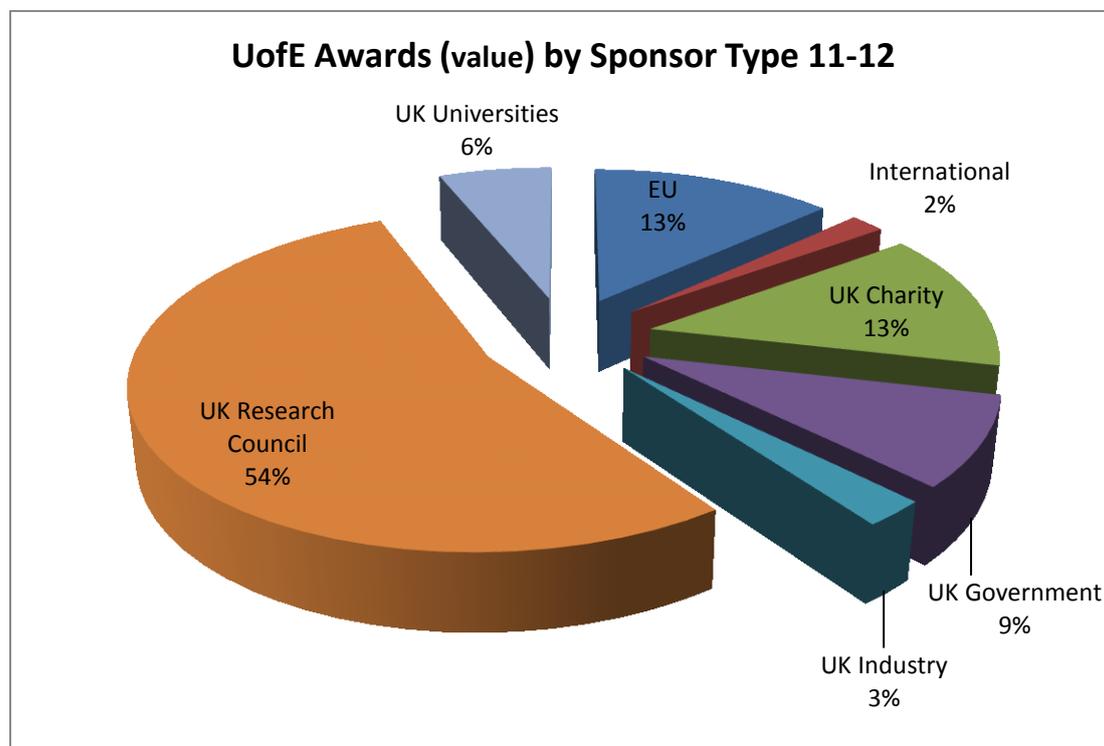
UofE Awards (value) by Sponsor Type 11-12

- UK Universities 6%
- EU 13%
- International 2%
- UK Charity 13%
- UK Government 9%
- UK Industry 3%
- UK Research Council 54%

UofE Awards (value) by Sponsor Type 10-11

- UK Universities 3%
- EU 16%
- International 2%
- UK Charity 29%
- UK Government 8%
- UK Industry 4%
- UK Research Council 38%

TABLE 1
RESEARCH APPLICATIONS, AWARDS AND INCOME BY COLLEGE

RESEARCH ACTIVITY	Current Year		Previous Year			Variance	
	Month	YTD	Month	YTD	Full Year	Month	YTD
All Research Applications - number							
CHSS	19	578	30	580	580	(37%)	(0%)
CMVM	71	813	44	713	713	61%	14%
CS&E	59	760	55	846	846	7%	(10%)
Support Services (ISG etc)	-	8	1	19	19	(100%)	(58%)
Total - number	**149**	**2,159**	**130**	**2,158**	**2,158**	**15%**	**0%**
All Research Applications - value - 100% PROJECT VALUE							
CHSS	6,671	121,134	3,902	89,405	89,405	71%	35%
CMVM	32,542	357,730	14,693	266,224	266,224	121%	34%
CS&E	25,408	393,739	18,477	378,241	378,241	38%	4%
Support Services (ISG etc)	-	2,356	132	1,284	1,284	(100%)	83%
Total - value £'000	**64,621**	**874,959**	**37,204**	**735,154**	**735,154**	**74%**	**19%**
All Research Awards - number							
CHSS	23	240	24	184	184	(4%)	30%
CMVM	49	495	44	328	328	11%	51%
CS&E	61	426	51	389	389	20%	10%
Support Services (ISG etc)	1	6	1	6	6	0%	0%
Total - number	**134**	**1,167**	**120**	**907**	**907**	**12%**	**29%**
All Research Awards - value - 100% PROJECT VALUE							
CHSS	1,425	22,822	2,195	17,397	17,397	(35%)	31%
CMVM	9,477	93,253	11,318	62,408	62,408	(16%)	49%
CS&E	17,428	134,092	18,504	103,181	103,181	(6%)	30%
Support Services (ISG etc)	59	341	3	367	367	1867%	(7%)
Total - value £'000	**28,389**	**250,508**	**32,020**	**183,353**	**183,353**	**(11%)**	**37%**
All Research Awards - value - SPONSOR CONTRIBUTION							
CHSS	1,406	20,852	1,819	15,883	15,883	(23%)	31%
CMVM	8,368	82,667	9,888	57,535	57,535	(15%)	44%
CS&E	15,834	117,954	17,067	93,105	93,105	(7%)	27%
Support Services (ISG etc)	59	339	3	301	301	1867%	13%
Total - value £'000	**25,667**	**221,812**	**28,777**	**166,824**	**166,824**	**(11%)**	**33%**
Industrial Research Applications - number	**11**	**105**	**5**	**101**	**101**	**120%**	**4%**
Industrial Research Applications - value £'000 (100%)	**318**	**9,455**	**1,300**	**9,823**	**9,823**	**(76%)**	**(4%)**
Industrial Research Awards - number	**14**	**110**	**8**	**101**	**101**	**75%**	**9%**
Industrial Research Awards - value £'000 (100%)	**427**	**7,907**	**615**	**8,940**	**8,940**	**(31%)**	**(12%)**
Research Income £'000							
CHSS			1,514	16,630	16,630		
CMVM	Awaiting final figures from		8,531	78,752	78,752		
CS&E	Finance		10,311	90,355	90,355		
Support Services (ISG etc)			71	1,323	1,323		
Total - value £'000	**0**	**0**	**20,427**	**187,060**	**187,060**	**(100%)**	**(100%)**

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TABLE 2
RESEARCH APPLICATIONS AND AWARDS BY FUNDING SOURCE 100% PROJECT VALUE

APPLICATIONS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year			
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value
EU - Government	2	592	208	168,086	3	789	225	123,184	225	123,184	(8%)	36%
EU - Industry	-	-	8	1,280	2	668	13	1,717	13	1,717	(38%)	(25%)
EU - Other	-	-	28	4,319	1	19	12	1,474	12	1,474	133%	193%
Overseas - Charities	1	25	27	4,328	2	60	28	3,477	28	3,477	(4%)	24%
Overseas - Government	-	-	22	2,558	1	167	21	1,748	21	1,748	5%	46%
Overseas - Industry	-	-	12	425	-	-	5	462	5	462	140%	(8%)
Overseas - Other	2	136	12	3,968	1	33	17	4,690	17	4,690	(29%)	(15%)
Overseas - Universities etc.	2	27	11	712	2	41	15	1,130	15	1,130	(27%)	(37%)
UK - Charity	39	18,337	616	160,554	45	8,890	606	147,156	606	147,156	2%	9%
UK - Government	29	11,208	291	66,316	10	747	263	63,969	263	63,969	11%	4%
UK - Health Authorities	2	2,850	34	34,190	3	4,314	28	25,297	28	25,297	21%	35%
UK - Industry	11	318	85	7,750	3	633	83	7,643	83	7,643	2%	1%
UK - Research Council	31	26,367	620	388,327	37	16,422	714	332,562	714	332,562	(13%)	17%
UK - Universities etc.	30	4,761	185	32,146	20	4,421	128	20,645	128	20,645	45%	56%
	149	64,621	2,159	874,959	130	37,204	2,158	735,154	2,158	735,154	0%	19%

AWARDS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year			
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value
EU - Government	14	4,092	122	31,726	7	2,986	81	25,934	81	25,934	51%	22%
EU - Industry	-	-	8	874	1	372	7	787	7	787	14%	11%
EU - Other	1	176	4	449	4	376	16	2,429	16	2,429	(75%)	(82%)
Overseas - Charities	2	52	17	1,068	1	71	17	1,262	17	1,262	0%	(15%)
Overseas - Government	-	-	21	1,504	-	-	7	248	7	248	200%	506%
Overseas - Industry	1	42	12	596	2	44	3	83	3	83	300%	618%
Overseas - Other	3	181	15	1,062	-	-	10	1,863	10	1,863	50%	(43%)
Overseas - Universities etc.	2	27	11	496	4	86	16	918	16	918	(31%)	(46%)
UK - Charity	36	5,042	285	33,848	36	11,848	272	53,035	272	53,035	5%	(36%)
UK - Government	9	569	114	16,127	11	2,808	93	13,811	93	13,811	23%	17%
UK - Health Authorities	4	2,339	16	5,918	3	72	17	1,543	17	1,543	(6%)	284%
UK - Industry	13	385	90	6,437	5	199	91	8,070	91	8,070	(1%)	(20%)
UK - Research Council	31	12,545	328	135,045	32	11,284	202	68,672	202	68,672	62%	97%
UK - Universities etc.	18	2,939	124	15,358	14	1,874	75	4,698	75	4,698	65%	227%
	134	28,389	1,167	250,508	120	32,020	907	183,353	907	183,353	29%	37%

ALL APPLICATION AND AWARD VALUES ARE 100% PROJECT COSTS

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RESEARCH AND COMMERCIALISATION REPORT
FOR THE 12 MONTHS TO 31 JULY 2012

TABLE 3
RESEARCH APPLICATIONS AND AWARDS BY SCHOOL (100% PROJECT VALUE)

APPLICATIONS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year			
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value
Arts, Culture and Environment					1	129	55	10,156	55	10,156	(100%)	(100%)
Business School	1	5,110	20	6,816	3	485	16	2,321	16	2,321	25%	194%
College General			1	6								
Divinity	1	5	24	4,229			24	1,607	24	1,607	0%	163%
Economics			1	21			5	266	5	266	(80%)	(92%)
Edinburgh College of Art	2	253	86	10,727								
Health in Social Science	2	135	32	6,257	2	480	28	4,262	28	4,262	14%	47%
History, Classics and Archaeology	1	25	57	6,203	4	317	73	8,130	73	8,130	(22%)	(24%)
Law			42	16,809	1	6	32	3,659	32	3,659	31%	359%
Literatures, Languages and Cultures	1	100	57	7,951	4	939	67	6,086	67	6,086	(15%)	31%
Moray House School of Education	2	132	46	11,239	4	275	54	6,401	54	6,401	(15%)	76%
Philosophy, Psychology and Language Sciences	6	619	90	23,500	3	168	86	16,936	86	16,936	5%	39%
Social and Political Science	3	292	122	27,376	8	1,103	140	29,581	140	29,581	(13%)	(7%)
TOTAL CHSS	**19**	**6,671**	**578**	**121,134**	**30**	**3,902**	**580**	**89,405**	**580**	**89,405**	**(0%)**	**35%**
Biomedical Sciences	9	2,282	91	26,125	5	3,055	99	47,252	99	47,252	(8%)	(45%)
Clinical Sciences and Community Health	40	12,375	379	174,282	21	8,701	320	99,482	320	99,482	18%	75%
Molecular and Clinical Medicine	18	17,457	211	117,433	7	1,404	159	84,372	159	84,372	33%	39%
Royal (Dick) School of Veterinary Studies	4	428	132	39,890	11	1,533	135	35,118	135	35,118	(2%)	14%
TOTAL CMVM	**71**	**32,542**	**813**	**357,730**	**44**	**14,693**	**713**	**266,224**	**713**	**266,224**	**14%**	**34%**
Biological Sciences	12	2,262	167	90,496	14	5,774	194	109,533	194	109,533	(14%)	(17%)
Chemistry	4	660	67	32,603	3	367	80	30,671	80	30,671	(16%)	6%
College General	1	2,592	5	4,066								
Engineering	10	3,169	139	77,483	16	6,392	124	59,458	124	59,458	12%	30%
Geosciences	17	3,603	138	44,696	14	3,085	162	33,480	162	33,480	(15%)	34%
Informatics	6	8,142	111	56,286	2	210	123	68,061	123	68,061	(10%)	(17%)
Mathematics			29	11,522	2	2,106	43	16,212	43	16,212	(33%)	(29%)
Physics	9	4,980	104	76,587	4	543	120	60,826	120	60,826	(13%)	26%
TOTAL CSE	**59**	**25,408**	**760**	**393,739**	**55**	**18,477**	**846**	**378,241**	**846**	**378,241**	**(10%)**	**4%**
Support Services	**-**	**-**	**8**	**2,356**	**1**	**132**	**19**	**1,284**	**19**	**1,284**	**(58%)**	**83%**
Grand Total	**149**	**64,621**	**2,159**	**874,959**	**130**	**37,204**	**2,158**	**735,154**	**2,158**	**735,154**	**0%**	**19%**

AWARDS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year			
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value
Arts, Culture and Environment					2	120	16	465	16	465	(100%)	(100%)
Business School			8	65	1	2	11	235	11	235	(27%)	(72%)
College General												
Divinity	2	32	6	402			13	1,302	13	1,302	(54%)	(69%)
Economics			1	70			1	2	1	2	0%	3400%
Edinburgh College of Art	2	74	45	5,336								
Health in Social Science			10	1,048			5	249	5	249	100%	321%
History, Classics and Archaeology	3	100	24	2,643	3	121	23	519	23	519	4%	409%
Law	2	4	18	577	1	6	9	392	9	392	100%	47%
Literatures, Languages and Cultures	3	71	21	1,732	6	84	29	1,871	29	1,871	(28%)	(7%)
Moray House School of Education	1	10	24	2,441	2	75	22	1,340	22	1,340	9%	82%
Philosophy, Psychology and Language Sciences	2	16	24	1,285	5	1,441	31	6,581	31	6,581	(23%)	(80%)
Social and Political Science	8	1,118	59	7,223	4	346	24	4,441	24	4,441	146%	63%
TOTAL CHSS	**23**	**1,425**	**240**	**22,822**	**24**	**2,195**	**184**	**17,397**	**184**	**17,397**	**30%**	**31%**
Biomedical Sciences	10	1,118	42	6,738	4	1,395	43	9,547	43	9,547	(2%)	(29%)
Clinical Sciences and Community Health	19	1,503	171	37,075	17	3,520	150	23,423	150	23,423	14%	58%
Molecular and Clinical Medicine	13	5,896	204	40,859	7	3,314	70	17,444	70	17,444	191%	134%
Royal (Dick) School of Veterinary Studies	7	960	78	8,581	16	3,089	65	11,994	65	11,994	20%	(28%)
TOTAL CMVM	**49**	**9,477**	**495**	**93,253**	**44**	**11,318**	**328**	**62,408**	**328**	**62,408**	**51%**	**49%**
Biological Sciences	12	3,051	97	27,957	8	8,645	79	38,036	79	38,036	23%	(26%)
Chemistry	4	746	29	3,057	5	2,677	49	8,256	49	8,256	(41%)	(63%)
College General	1	2,592	5	4,064								
Engineering	4	1,918	72	28,006	12	2,536	58	14,413	58	14,413	24%	94%
Geosciences	23	3,014	95	14,054	13	2,225	94	12,280	94	12,280	1%	14%
Informatics	10	4,461	68	15,774	7	1,617	46	20,155	46	20,155	48%	(22%)
Mathematics	1	366	9	1,392	3	183	13	2,200	13	2,200	(31%)	(37%)
Physics	6	1,280	51	39,788	3	621	50	7,841	50	7,841	2%	407%
TOTAL CSE	**61**	**17,428**	**426**	**134,092**	**51**	**18,504**	**389**	**103,181**	**389**	**103,181**	**10%**	**30%**
Support Services	**1**	**59**	**6**	**341**	**1**	**3**	**6**	**367**	**6**	**367**	**0%**	**(7%)**
Grand Total	**134**	**28,389**	**1,167**	**250,508**	**120**	**32,020**	**907**	**183,353**	**907**	**183,353**	**29%**	**37%**

TABLE 4
COMMERCIALISATION ACTIVITY

	Current Year		Previous Year			Variance	
	Month	**YTD**	**Month**	**YTD**	**Full Year**	**Month**	**YTD**
Disclosure Interviews							
CHSS	-	3	-	3	3	-	0%
CMVM	30	129	14	60	60	114%	115%
CS&E	3	67	4	92	92	(25%)	(27%)
Total - number	**33**	**199**	**18**	**155**	**155**	**83%**	**28%**
Patents filed on Technologies - by College							
CHSS	-	-	-	-	-	-	-
CMVM	-	26	4	29	29	(100%)	(10%)
CS&E	3	36	2	50	50	50%	(28%)
Total - number	**3**	**62**	**6**	**79**	**79**	**(50%)**	**(22%)**
Patents filed on Technologies - by Type of filing							
Priority Filings	1	19	1	26	26	0%	(27%)
PCT Filings	1	15	-	22	22	-	(32%)
Other/National Filings	1	28	5	31	31	(80%)	(10%)
Total - number	**3**	**62**	**6**	**79**	**79**	**(50%)**	**(22%)**
Licences signed (excluding non revenue bearing licences)							
CHSS	-	5	-	1	1	-	400%
CMVM	3	20	-	22	22	-	(9%)
CS&E	4	26	6	42	42	(33%)	(38%)
Total - number	**7**	**51**	**6**	**65**	**65**	**17%**	**(22%)**
Spin-out companies created							
- Number	**-**	**4**	**1**	**5**	**5**	**(100%)**	**(20%)**
Start-up companies created							
- Number	**6**	**31**	**8**	**30**	**30**	**(25%)**	**3%**

TABLE 5
CONSULTANCY

	Current Year		Previous Year			Variance	
	Month	**YTD**	**Month**	**YTD**	**Full Year**	**Month**	**YTD**
By Business Type - Invoiced value £'000							
Scotland - Commerce	107	914	45	606	606	138%	51%
Scotland - Government	35	532	75	768	768	(53%)	(31%)
Rest of UK - Commerce	79	1,329	90	796	796	(12%)	67%
Rest of UK - Government	120	330	73	728	728	64%	(55%)
International - Commerce	90	1,795	151	1,764	1,764	(40%)	2%
International - Government	4	232	41	281	281	(90%)	(17%)
Total - value £'000	**435**	**5,132**	**475**	**4,943**	**4,943**	**(8%)**	**4%**
By College - Invoiced value £'000							
CHSS	48	536	53	654	654	(9%)	(18%)
CMVM	197	2,080	149	2,116	2,116	32%	(2%)
CS&E	206	2,455	234	2,070	2,070	(12%)	19%
Support Services (CSG, ISG etc)	(17)	60	39	103	103	(144%)	(42%)
Total - value £'000	**434**	**5,131**	**475**	**4,943**	**4,943**	**(9%)**	**4%**

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TABLE 6
CONSULTANCY INCOME BY SCHOOL

	CURRENT YEAR		PREVIOUS YEAR			YTD
	Month	**YTD**	**Month**	**YTD**	**Full Year**	**Variance**
	Value £	**Value £**	**Value £**	**Value £**	**Value £**	**%**
Business School	3,075	114,108	15,895	114,366	114,366	(0%)
Divinity	-	4,050	2,400	14,125	14,125	(71%)
Economics	-	7,250	-	-	-	
Edinburgh College of Art	251	32,590	-	7,875	7,875	314%
Health in Social Science	-	44,412	1,400	39,680	39,680	12%
History, Classics And Archaeology	-	300	-	11,460	11,460	(97%)
Law	-	19,113	22,460	51,189	51,189	(63%)
Literatures, Languages and Cultures	-	3,061	-	-	-	
Moray House School of Education	19,950	192,714	10,813	114,698	114,698	68%
Philosophy, Psychology and Language Sciences	764	21,710	-	12,905	12,905	68%
Social and Political Science	17,327	90,780	-	251,124	251,124	(64%)
College Central	6,390	6,390	-	36,879	36,879	(83%)
TOTAL CHSS	**47,756**	**536,479**	**52,968**	**654,300**	**654,300**	**(18%)**
Biomedical Sciences	47,311	455,670	7,080	851,312	851,312	(46%)
Clinical Sciences and Community Health	18,041	422,796	19,217	260,022	260,022	63%
Molecular and Clinical Medicine	107,947	1,094,643	117,834	943,094	943,094	16%
Royal (Dick) School of Veterinary Studies	18,529	86,550	4,960	47,482	47,482	82%
College Central	5,500	19,900	-	14,000	14,000	42%
TOTAL CMVM	**197,328**	**2,079,559**	**149,092**	**2,115,911**	**2,115,911**	**(2%)**
Biological Sciences	73,936	372,841	84,700	268,532	268,532	39%
Chemistry	(34,876)	207,639	4,433	105,016	105,016	98%
Engineering	-	315,594	36,671	586,070	586,070	(46%)
Geosciences	133,992	762,562	34,173	451,229	451,229	69%
Informatics	(7,500)	530,225	70,374	596,215	596,215	(11%)
Mathematics	-	11,461	-	7,910	7,910	45%
Physics	750	214,804	3,965	56,130	56,130	283%
College Central	39,969	39,969	-	-	-	-
TOTAL CSE	**206,271**	**2,455,094**	**234,316**	**2,071,103**	**2,071,103**	**19%**
Support Services	(16,930)	60,321	38,805	102,565	102,565	**(41%)**
Grand Total	**434,426**	**5,131,453**	**475,181**	**4,943,879**	**4,943,879**	**4%**
	-	-	-	-	-	

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TABLE 7
DISCLOSURE INTERVIEWS BY SCHOOL

	CURRENT YEAR		PREVIOUS YEAR			YTD
	Month	YTD	Month	YTD	Full Year	Variance
	No	No	No	No	No	%
Arts, Culture and Environment	-	-	-	1	1	(100%)
Business School	-	-	-	-	-	-
Divinity	-	-	-	-	-	-
Economics	-	-	-	-	-	-
Edinburgh College of Art	-	-	-	-	-	-
Health in Social Science	-	1	-	-	-	-
History, Classics And Archaeology	-	-	-	-	-	-
Law	-	-	-	-	-	-
Literatures, Languages and Cultures	-	-	-	-	-	-
Moray House School of Education	-	1	-	2	2	(50%)
Philosophy, Psychology and Language Sciences	-	1	-	-	-	-
Social and Political Science	-	-	-	-	-	-
College Central	-	-	-	-	-	-
TOTAL CHSS	**-**	**3**	**-**	**3**	**3**	**0%**
Biomedical Sciences	-	10	2	9	9	11%
Clinical Sciences and Community Health	28	87	10	22	22	295%
Molecular and Clinical Medicine	1	5	-	5	5	0%
Royal (Dick) School of Veterinary Studies	1	7	-	1	1	600%
R(D)VS - Roslin Institute	-	20	2	23	23	(13%)
College Central	-	-	-	-	-	
TOTAL CMVM	**30**	**129**	**14**	**60**	**60**	**115%**
Biological Sciences	2	15	2	21	21	(29%)
Chemistry	-	7	1	17	17	(59%)
Engineering	-	29	-	21	21	38%
Geosciences	1	7	-	7	7	0%
Informatics	-	8	-	14	14	(43%)
Mathematics	-	-	-	-	-	-
Physics	-	1	1	12	12	(92%)
College Central	-	-	-	-	-	-
TOTAL CSE	**3**	**67**	**4**	**92**	**92**	**(27%)**
	-	-	-	-	-	-
Support Services	-	-	-	-	-	**-**
Grand Total	**33**	**199**	**18**	**155**	**155**	**28%**
	-	-	-	-	-	

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EDINBURGH RESEARCH AND INNOVATION LIMITED
RESEARCH AND COMMERCIALISATION REPORT
FOR THE 12 MONTHS TO 31 JULY 2012

TABLE 8
PATENT FILINGS BY SCHOOL

| | CURRENT YEAR | | | | | | | | PREVIOUS YEAR | | | | | | | | | | | | YTD |
| | Month | | | | YTD | | | | Month | | | | YTD | | | | FULL YEAR | | | | Variance |
	Priority	PCT	Other	Total	Priority	PCT	Other	Total	Priority	PCT	Other	Total	Priority	PCT	Other	Total	Priority	PCT	Other	Total	%
Arts, Culture and Environment				-				-				-				-				-	-
Business School				-				-				-				-				-	-
Divinity				-				-				-				-				-	-
Economics				-				-				-				-				-	-
Edinburgh College of Art				-				-				-				-				-	-
Health in Social Science				-				-				-				-				-	-
History, Classics And Archaeology				-				-				-				-				-	-
Law				-				-				-				-				-	-
Literatures, Languages and Cultures				-				-				-				-				-	-
Moray House School of Education				-				-				-				-				-	-
Philosophy, Psychology and Language Sciences				-				-				-				-				-	-
Social and Political Science				-				-				-				-				-	-
TOTAL CHSS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Biomedical Sciences				-	1	1	4	6				-		2		2		2		2	200%
Clinical Sciences and Community Health				-	1	1	5	7			2	2	2	3	5	10	2	3	5	10	(30%)
Molecular and Clinical Medicine				-			2	2			1	1	3	5	4	12	3	5	4	12	(83%)
Royal (Dick) School of Veterinary Studies				-				-			1	1			1	1			1	1	
R(D)VS - Roslin Institute				-	4	4	3	11				-	3	1		4	3	1		4	175%
TOTAL CMVM	-	-	-	-	6	6	14	26	-	-	4	4	8	11	10	29	8	11	10	29	(10%)
Biological Sciences				-	3	3	3	9			1	1	2		3	5	2		3	5	80%
Chemistry	1	1		2	6	3	5	14	1			1	3	3	4	10	3	3	4	10	40%
Engineering			1	1	4	3	4	11				-	9	6	9	24	9	6	9	24	(54%)
Geosciences				-			1	1				-	2	1	3	6	2	1	3	6	(83%)
Informatics				-				-				-	2	1	1	4	2	1	1	4	
Mathematics				-				-				-				-				-	-
Physics				-			1	1				-			1	1			1	1	0%
TOTAL CSE	1	1	1	3	13	9	14	36	1	-	1	2	18	11	21	50	18	11	21	50	(28%)
Support Services				-				-				-				-				-	-
Grand Total	1	1	1	3	19	15	28	62	1	-	5	6	26	22	31	79	26	22	31	79	(22%)

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EDINBURGH RESEARCH AND INNOVATION LIMITED
RESEARCH AND COMMERCIALISATION REPORT
FOR THE 12 MONTHS TO 31 JULY 2012

TABLE 9
LICENCES SIGNED BY SCHOOL (excluding non revenue bearing licences)

	CURRENT YEAR		PREVIOUS YEAR			YTD
	Month	YTD	Month	YTD	Full Year	Variance
	No	No	No	No	No	%
Arts, Culture and Environment		-	-	-	-	-
Business School		-	-	-	-	-
Divinity		-	-	-	-	-
Economics		-	-	-	-	-
Edinburgh College of Art		-	-	-	-	-
Health in Social Science		1	-	-	-	-
History, Classics And Archaeology		-	-	-	-	-
Law		-	-	-	-	-
Literatures, Languages and Cultures		1	-	-	-	-
Moray House School of Education		3	-	1	1	200%
Philosophy, Psychology and Language Sciences		-	-	-	-	
Social and Political Science		-	-	-	-	-
TOTAL CHSS	**-**	**5**	**-**	**1**	**1**	**400%**
Biomedical Sciences		1	-	3	3	(67%)
Clinical Sciences and Community Health	1	2	-	3	3	(33%)
Molecular and Clinical Medicine	1	12	-	8	8	50%
Royal (Dick) School of Veterinary Studies		1	-	1	1	0%
R(D)VS - Roslin Institute	1	4	-	7	7	(43%)
TOTAL CMVM	**3**	**20**	**-**	**22**	**22**	**(9%)**
Biological Sciences	-	8	-	10	10	(20%)
Chemistry	2	7	1	8	8	(13%)
Engineering	1	6	-	6	6	0%
Geosciences	1	1	1	2	2	(50%)
Informatics		4	2	7	7	(43%)
Mathematics		-	-	-	-	-
Physics			2	9	9	(100%)
TOTAL CSE	**4**	**26**	**6**	**42**	**42**	**(38%)**
Support Services		-	-			-
Grand Total	**7**	**51**	**6**	**65**	**65**	**(22%)**
	-	-	-	-	-	

The University of Edinburgh

The University Court

11 September 2012

Outcome Agreement with SFC for 2012-13

C2

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

This paper sets out the University's Outcome Agreement with SFC for 2012-13.

Action requested

Court is invited to approve the University's Outcome Agreement for 2012-13.

Resource implications

Does the paper have resource implications? Having a signed agreement in place for 2012-13 is a condition of grant for 2012-13 SFC funding. Outcome agreements will be used to determine future allocations of SFC grant.

Risk assessment

Does the paper include a risk analysis? The risks inherent in outcome agreements are addressed in the University Risk Register.

Equality and diversity

Does the paper have equality and diversity implications? Equality and Diversity will be addressed in outcome 5.

Freedom of information

Can this paper be included in open business? No, the paper should remain closed until the Outcome Agreement has been approved.

Originator of the paper

Dr Alexis R Cornish
Director of Planning & Deputy Secretary
4 September 2012

The University of Edinburgh

The University Court

11 September 2012

ECA, Andrew Grant Scholarship Fund and Andrew Grant Bequest

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

This paper is to provide Court with an update on the outcome of discussions with OSCR on the ECA, Andrew Grant Scholarship Fund and the process going forward in respect of the Andrew Grant Bequest.

Action requested

Court is invited approve the three matters set out in the required actions and to ask that OSCR be notified of these approvals.

Resource implications

None

Risk Assessment

No

Equality and Diversity

There are no equality and diversity implications.

Freedom of information

Can this paper be included in open business?   Yes

Originators of the paper

Dr Katherine Novosel
Ms Elizabeth Welch
September 2012

To be presented by

Dr Kim Waldron
University Secretary

ECA, Andrew Grant Scholarship Fund and Andrew Grant Bequest

1   Background

At the time of merger with ECA, its endowments were held within the Edinburgh College of Art, Andrew Grant Scholarship Fund, a separate charity. It was agreed that going forward the Andrew Grant Bequest, part of the Edinburgh College of Art, Andrew Grant Scholarship Fund should be retained as a separate charity with the other ECA endowments being brought into the University. Approval from the Office of the Scottish Charity Regulator (OSCR) would be required to take this forward and work required on the apportioning of the funds currently held within the Andrew Grant Scholarship Fund. It was hoped that this separation could be with effect from 31 July 2012.

2   Split of endowments

Finance undertook work to split the ECA endowment funds from reconciliations to audited financial statements, records maintained at ECA and information provided by investment fund managers. The resultant proposed split between the Andrew Grant Bequest and the Edinburgh College of Art Prize Fund and other endowments was audited and validated by KPMG and Court and the Andrew Grant Bequest corporate Trustee updated in May 2012 on both the proposed split of funds which was approved and the position with OSCR.

3   Office of the Scottish Charity Regulator (OSCR)

The completed 'Amended Charity Constitution' and 'Change of Charity Name' applications were submitted to OSCR on 23 May 2012 along with detailed background information which explained the desire to amend the constitution of the Edinburgh College of Art, Andrew Grant Scholarship Fund, separating out the funds of the different endowments so that the charity would continue to hold the Andrew Grant Bequest only and therefore further requesting a change of name to 'The Andrew Grant Bequest'.

Following further discussion with OSCR, notification was received on 19 July 2012 of its consent to amendment of the constitution and to the name change of the Edinburgh College of Art, Andrew Grant Scholarship Fund.

4   Required Action

OSCR requires confirmation within 3 months of its approval to the changes that the constitution and name of the Edinburgh College of Art, Andrew Grant Scholarship Fund have been amended. Court is therefore invited to:

- Confirm its approval of the change of the constitution of the Edinburgh College of Art, Andrew Grant Scholarship Fund SC001097 (the 'Charity').

   The Charity's purposes on merger were to manage and make awards from the funds of:

   1. The Andrew Grant Bequest (a separate legal trust)
   2. The Edinburgh College of Art Prize Fund
   3. Other ECA endowments for prizes and scholarships donated since 1959

   in accordance with their respective terms and conditions and as set out in Articles 4, 7 and 8 of the Edinburgh College of Art (Transfer) (Scotland) Order 2011.

Article 4 – Transfer of property, rights, liabilities and obligations

(1) All property, rights liabilities and obligations of the transferor are transferred to and vested in the transferee.

(2) Any references to the original College or the transferor in any instrument (other than the codicil dated 12th September 1911 to the trust disposition and settlement dated the 24th October 1894 of the late Andrew Grant) are to be construed as a reference to the University or the transferee respectively.

Article 7 – Edinburgh College of Art Prize Fund

(1) The Edinburgh College of Art Prize Fund (in this article referred to as 'the fund') is to be held and administrated by the transferee in accordance with the provision of this article.

(2) The transferee is to apply the free income of the fund in each financial year in providing prizes in the form of gold medals or in such other form as the transferee may from time to time determine for students of the University of outstanding merit on programmes of study in the reconstituted College including, in particular, architecture and the work of goldsmiths or silversmiths and as far as possible the various prizes shall be associated with the following names –

   (a) James Clason-Harvie;
   (b) Alexander Dowell;
   (c) Nancy Rosemary Henderson;
   (d) Sir Robert Kirk Inches.

(3) Income unused at the end of a financial year may be carried forward to the next financial year or added to the capital of the fund or both.

Article 8 – Andrew Grant Bequest

(1) The endowment created by a codicil dated 12th September 1911 to the trust disposition and settlement dated 24th October 1894 of the late Andrew Grant and known as the Andrew Grant Bequest (in this article referred to as the 'bequest') is to be held and administered by the transferee in accordance with the provisions of this article.

(2) The transferee –

   (a) must apply not less than four-fifths of the free income of the bequest in each financial year to provide scholarships or bursaries to deserving students of the University on programmes of study within the reconstituted ECA either during such programme of study or in the way of travelling scholarships or otherwise after such programme of study is finished under such regulations as the transferee shall from time to time appoint: and

   (b) may apply the remainder –

      (i) in the meeting of the expenses of organised educational excursions for the benefit of students of the University on programmes of study within the reconstituted College or the expenses of holding exhibitions of work of art at the University;

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      (ii)   in providing equipment and facilities for special study at the reconstituted College;

      (iii) in assisting the provision and development of sports activities at or in connection with the reconstituted College;

      (iv) in assisting the formation, maintenance and encouragement of clubs, societies, and other organisations conducted for the benefit of students of the University on programmes of study at the reconstituted College.

(3)   Income unused at the end of the financial year may be carried forward to the next financial year or added to the capital of the bequest or both.

In the above Articles the transferor means the Governors of the Edinburgh College of Art and the transferee means the Court of the University of Edinburgh.

Going forward the purpose of the Charity will be to manage and make awards in respect of the Andrew Grant Bequest in accordance with the terms and conditions of Article 8 of the Edinburgh College of Art (Transfer) (Scotland) Order 2011.

The funds previously agreed to be apportioned to the Edinburgh College of Art Prize Fund and other ECA endowments for prizes and scholarships donated since 1959 will be held directly by the University and accounted for as for other endowments held by the University within the University's Reports and Financial Statements.

- Confirm approval of the name change of The Edinburgh College of Art, Andrew Grant Scholarship Fund SC001097 to The Andrew Grant Bequest SC001097.

- Confirm approval that both the constitution change and the name change are with effect from the 31 July 2012.

The University of Edinburgh

The University Court

11 September 2012

Annual Institutional Statement to the Scottish Funding Council on Internal Review Activity for Academic Year 2011/12 & Update on Statement of Assurance from 2013

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

The attached paper is the University's annual report to the Scottish Funding Council on the University's internal review activity, including engagement with professional, statutory and regulatory bodies (PSRBs). This report is to fulfil the requirement outlined in SFC/30/2008 *Council guidance to higher education institutions on quality*, section A2, paragraphs 15-20.

The paper includes the final text of the statement of assurance required of institutions' governing bodies in reporting to the Council from September 2013 on internal review activity.

Action requested

Court is asked to endorse the report.

Court is asked to note the final text of the statement of assurance required of institutions' governing bodies in reporting to the Council from September 2013 on internal review activity.

Resource implications

None.

Risk Assessment

Does the paper include a risk analysis? No.

Equality and Diversity

Does the paper have equality and diversity implications?

Equality and diversity issues are considered as part of internal subject reviews.

Additional Information

The report has been sent to the electronic Senatus of 11 – 19 September 2012 for information.

Originator of the paper

Dr Linda Bruce, Academic Services, August 2012

Annual Institutional Statement to the Scottish Funding Council on Internal Review Activity for Academic Year 2011/12 Update on Statement of Assurance from 2013

Update on Statement of Assurance from 2013

The Scottish Funding Council has updated its guidance for institutions on quality for internal review activity carried out from August 2012.

In addition to the existing requirement for an annual report by institutions on their internal review activity of academic provision and student support services, institutions are required from September 2013 to return an annual statement of assurance to the Council to accompany the annual institutional statement. The Chair of the governing body is asked to sign off the statement of assurance and indicate
when it was endorsed. The template for the statement of assurance statement is:

"On behalf of the governing body of [name of institution], I confirm that we have considered the institution's arrangements for the management of academic standards and the quality of the learning experience for AY [year just elapsed], including the scope and impact of these. I further confirm that we are satisfied that the institution has effective arrangements to maintain standards and to assure and enhance the quality of its provision. We can therefore provide assurance to the Council that the academic standards and the quality of the learning provision at this institution continue to meet the requirements set by the Council."

THE UNIVERSITY OF EDINBURGH

*ANNUAL INSTITUTIONAL STATEMENT OF INTERNAL SUBJECT REVIEW ACTIVITY
FOR ACADEMIC YEAR 2011/12*

Summary of key findings

The University held eight internal subject reviews and reviewed ten student services in 2011/12. In all cases of the former the review teams had confidence that teaching, learning and assessment of the subject area under review were soundly based, that the academic standards achieved were at least equal to those of the University of Edinburgh's peer institutions and that procedures for quality assurance and enhancement adhered to accepted Scottish and UK good practice. Student services were found to deliver a comprehensive and high quality range of services to students, demonstrating the significant contribution student services make to the overall student experience.

Among the key issues to surface in reviews were:

- The focus on research-led teaching
- Supporting and developing staff to provide effective learning for students
- Student academic and pastoral support
- Placement learning
- The Student Voice
- The continuing development of peer-assisted learning
- Ongoing evidence of engagement with embedding graduate attributes in the curriculum

Good practice and positive features

<u>Internal subject review</u>

<u>Research-led teaching</u>

Research and independent learning skills were highlighted in some reviews as being a specific focus of the curriculum.   Students interviewed by review panels were vocal in support of research-led teaching and indeed of the four-year degree. Many students had chosen to study at the University because of opportunities to take research-led options in their Honours years and to be taught by academic staff whose research was of international calibre.

<u>Supporting and developing staff to provide effective learning for students</u>

Reviews emphasised the key role being played by the Institute for Academic Development [IAD] in supporting and developing staff in this respect. In addition to support for academic staff in learning and teaching roles, the IAD offers support for staff in advice and support roles, and for tutors and demonstrators. Reviews continue to stress the importance of postgraduate tutors undertaking training via the IAD and receiving feedback from academic staff. Instances were again noted in 2011/12 of highly effective support for postgraduate tutors at subject area level. Student views sought during reviews brought out the important and high quality contribution postgraduate tutors make to the overall learning experience.

<u>Placement learning</u>

Reviews continue to explore the student experience in placement learning, often with meetings dedicated to this aspect forming part of the review visit. One subject area that features placement learning reviewed this year ensures that placement supervisors from the field are fully briefed regarding the importance of the work they do and its relationship to the taught programme. Self-reflection is particularly encouraged for both students and supervisors. Placement supervisors undertake a course offered by the subject area on student supervision, which is accredited by the relevant standards body. The training and ongoing support delivered by the subject area are recognised by the standards body as best practice. This subject area practice relates to an institutional focus on work-based and placement learning. A task group of Senate Quality Assurance Committee on 'Collaborative and Distributed Learning' has operated in 2011/12, and has included a focus on employer engagement and study placements. Among other outputs the task group drew on institutional good practice such as that drawn from the review mentioned above, mapped University provision to the QAA Indicators of Sound Practice, and developed a Code of Practice on Work Based and Placement Learning, which will further support subject areas in delivering effective provision in this area.

<u>Student academic and pastoral support</u>

Review teams pay particular attention to the effectiveness of structures for academic and pastoral support, considering the effectiveness of support in relation to the University's Standards and Guiding Principles for Academic and Pastoral Support and exploring provision in these areas with staff and students. In 2011/12 good practice was identified in particular in a high number of nominations for the Director of Studies category in the Edinburgh University Students' Association annual Teaching Awards, consistency of administrative support for individual cohorts, and the provision of a support role tailored to the needs of postgraduate research students. The Enhancing Student Support project is addressing variability in this area identified in previous reviews and in ELIR.

Until now good practice identified in this area has been included in the annual report on 'Learning from Internal Review' made to Senate Quality Assurance Committee. From academic year 2012/13 a Senior Tutors' Network will operate as a forum as part of the University's enhanced student support framework, and will also receive throughput from internal subject reviews.

<u>The Student Voice</u>

Reviews continue to evidence good practice in gathering and responding positively to feedback from students, with particular commendations for intelligently constructed feedback forms and practices aimed at maximising response rates. In some instances subject areas have made fundamental changes to procedures in response to student feedback, including marking and feedback processes, and major changes to pre-Honours teaching. Review teams have commended in particular evidence of a supportive environment where experimentation is encouraged whilst the consistency of quality is maintained, and continue to encourage subject areas and Schools to take action in response to the student voice. Good practice identified in reviews will contribute to Phase Two of the Senate Quality Assurance Committee task group on 'Assuring the Quality of the Student Experience' in 2012/13 [See also 'Areas for further development'].

Peer-assisted learning

Peer-assisted learning continues to develop, most commonly involving students from Honours and Masters years supporting pre-Honours students with aspects of their course which they find difficult. Social media is used effectively by students in this context, with dedicated Facebook pages set up by students for mutual academic support. Such initiatives are highly valued by students.

Use of the PeerWise system in some first-year courses allows students to submit their own questions to a database and to answer and rate a number of others students' questions. The pre-Honours External Examiner for the subject area has commented favourably on the levels of student participation and engagement in this system. The wide use of workshop-based teaching in pre-Honours years supports the development of a strong student group identity.

Graduate attributes

Subject areas and Schools continue to engage with embedding graduate attributes in the curriculum. Review documentation provided evidence of development of problem-solving, team-working skills, oral communication skills and computing skills. In an example of good practice in the postgraduate research area, students are assisted in constructing an effective employability plan by School 'exemplar training plans' to illustrate potential options. Three plans are available – one for academia, one for industrial or entrepreneurial careers and one designed to assist international students adapt to the UK education environment as well as enhance their employability.

Accessible Learning

Review teams noted commitment to making accessible learning provision available to the student body as a whole, in keeping with the University's aims in this area.

Student support service interaction with subject areas and Schools

Reviews explore the broad support service provision available to students within the subject areas. A common theme to emerge from reviews has been encouragement for closer integration of support service activity with academic disciplines, in some instances at the behest of students. As an example, several subject areas have included activities in the annual University-wide Innovative Learning Week to encourage students to explore their careers options widely, with events addressing the need to link academic scholarship with real-world agencies and outcomes.

Management of Quality and Standards

One School has implemented an online course evaluation (for students) and course monitoring system. The review identified the system as having significant potential. It was demonstrated to Senate Quality Assurance Committee and welcomed by the committee as having the potential to be developed as a template for University-wide use.

Student support service reviews

The University reviewed ten student support services in 2011/12, under its new process. These are listed at Appendix 3. The University provides a comprehensive and high quality range of services to students. The services are well used by students and there is evidence to indicate that students appreciate the services offered and rate them highly. This demonstrates the significant contribution that the services make to the overall student

experience and the need to continue to develop the services to meet the needs of an increasingly diverse student population.

The increasing diversity of the University's student population presents ongoing challenges in terms of meeting the demand from students and the changing need for often specialist services and support.

All services reviewed reported an increase in the number of students using their service. Improvements to service provision in some instances have led to increased usage, notably the 40% increase in students using the Main Library following its refurbishment.

The reviews noted a range of indicators of quality:

- The Student Disability Service was re-validated by the Scottish Government in May 2011 to carry out DSA Needs Assessments.
- The Student Counselling Service is the only student counselling service of any Scottish University and one of only four Russell Group Universities to be accredited by the British Association for Counselling and Psychotherapy.
- The Careers Service and The Advice Place are accredited to the Matrix Standard.
- All services are rated very highly in external and internal surveys, but some very high results are worth noting.
- The ISB survey ranks the University of Edinburgh's Student Disability Service 3rd for satisfaction out of all participating institutions and 2nd out of the Russell Group institutions.
- The ISB survey rates the University's Chaplaincy Centre as 'World class' for faith provision: 90% satisfaction level in 2010, placing it in the top 2% in Scotland, top 5% in UK and top 7% in the world. In terms of pastoral support, 22% of international students report using the Chaplaincy with 98% satisfaction, placing it top in Scotland and 6th in the World.
- The ISB survey reveals 92% satisfaction for the International Office.
- The Centre for Sport and Exercise is listed in the 'Scotland the Best' review as 'best gym in town' from 2002 to 2010 inclusive. It is consistently top rated for sports facilities in the Times Good University Guide. It is rated 6th out of 150 higher education institutions across the UK in the British Universities and Colleges Sport year-end rankings 2011.

All services are currently dealing effectively with increased demand. A key issue common to the support services is how to deal with increased demand from postgraduate and international students. Many of these require specialist advice and support (e.g. visa support) and are beginning to make disproportionately increasing demands on certain services. The review process noted that males do not use the services in the same proportion as females, as seen for example in use of the Careers Service and the Student Counselling Service.   Work is ongoing to encourage uptake of services regardless of gender.

Areas requiring further development and improvement

Internal Subject Review

The Student Voice

Several reviews explored how to increase student engagement in their learning experience through the provision of feedback on courses and programmes. Discrepancies between response rates for electronic and paper student surveys reflect sector experience.

Information from internal subject reviews and reviews of student support provision will continue to inform the University task group on 'Assuring the Quality of the Student Experience'. This task group ran during academic year 2011/12 and will continue its work in 2012/13. Amongst its other activity in 2011/12 the task group produced University Principles on Learning From and Responding to the Student Voice: http://www.docs.sasg.ed.ac.uk/AcademicServices/regulations/Introdocs/Pol/StudentVoicePrinciplesNewJuly2012.pdf. Reviews will explore the effectiveness of engagement with the Principles and the impact on the student experience.

Feedback to students

Review teams continue to support the embedding of the University's Feedback Standards and Guiding Principles. Among aspects identified for further improvement in reviews in 2011/12 was the communication to students of clear expectations about the timing of feedback on assessed work. Strategies are currently being developed to address issues highlighted by students in their response to surveys, including the National Student Surveys. The post of Vice Principal Assessment and Feedback has been created.

Academic and pastoral support

Reviews in 2011/12 took place in a context where proposals for changes to the University's arrangements for academic and pastoral support for students were developing throughout the year. Recommendations for further development emphasised the importance of clarity of structures and roles, and this has formed a key aspect of the enhanced support structures that will be put in place from Academic Year 2012/13 The Enhancing Student Support project aims to ensure that, over the next decade and beyond, students have access to a framework of guidance and support that builds on the best of current practices, meets contemporary needs, and is of a quality and consistency appropriate to a university of high global standing. This is a major priority project for the University, with up to £4 million of investment. Improvements will be phased from academic year 2012/13 and delivered over the next three years. There are a number of initiatives, building on and developing existing good practices:

- A new system of Personal Tutors to replace the Director of Studies System. Personal Tutors will be supported by Senior Tutors and Student Support Officers in Schools and by a Dean of Students in each College.
- A EUSA-led development of student peer support
- A review and strengthening of university-wide student services
- Producing IT tools to help staff and students
- Briefing and training for the new roles and a range of resource materials
- Revision of the University's Academic and Pastoral Support Standards and Guiding Principles

Graduate attributes

Reviews identified existing good practice in this area and recommended further steps to embed graduate attributes in course and programme materials, including putting in place simple and frequent methods to highlight where courses deliver graduate attributes and focusing on how such attributes will enable the students to make a positive contribution in their future work and personal lives. Recommendations were also made to encourage the highlighting to postgraduate tutors of the employability skills gained through their tutoring activity.

Internal review guidance for subject areas and review teams will be revised to ensure that reviews include consideration of the effectiveness of opportunities for students to develop the graduate attributes declared in degree programme specifications. Completion of this action will be reported to the University's Employability Steering Group. Commendations and recommendations made by review teams in the area of graduate attributes will be reported annually to the Employability Steering Group.

Supporting and developing staff to deliver effective learning for students

The vital contribution to the student learning experience of support staff in academic areas was emphasised in reviews, with recommendations aiming to improve this further by highlighting the need for ongoing career development opportunities for support staff. The establishment of close links with the Institute for Academic Development [IAD] will help advance this aspect; see section on 'Continuing Development of the Review Process' below

Accessible Learning

Review teams highlighted the importance of effective communication of agreed adjustments to all concerned in their delivery, particularly where student learning was spread across several modes of delivery. Related developments stemming from the work of the Accessible Learning task group of Senate Quality Assurance Committee continue to be taken forward.

Peer observation of practice

The development of peer observation of teaching across the University is being expanded to encompass peer observation of practice more generally, in order to reflect the diversity of the student learning experience. Exploration of this area in reviews has identified scope for further development, supported by practically-orientated recommendations from review teams. These illustrate the value of practitioner-led reviews, with suggestions based on successful practice in other subject areas of the University or from the institutions of the external team members. The IAD, in collaboration with the University's staff development framework, is developing a package of work to consider the role and format of continuing academic professional development.

Induction

The student induction experience continues to be the focus of activity across relevant University processes. Contributing to this, reviews have made recommendations aimed at improving the experience of students taking an academic discipline unfamiliar to them, including induction into subject-specific study and writing skills. These aspects form a key strand of a major project to deliver an enhanced University student support framework. The project resulted from a strategic review of student services in 2011/12, resulting in the launch in May 2012 of a three year project to develop a stream of enhanced student support running from application to graduation.

Academic and social community

Review teams have again explored aspects of this theme. Recommendations were made aimed at helping subject areas make creative use of available space for small group and informal working, and at the postgraduate level to encourage student communities and engagement within Graduate Schools. The enhanced student support project noted above will include consideration academic and social community. .

Student support service reviews

Overall the need was identified to involve student support services at an earlier stage in the planning and consultation of developments, whether these are major academic initiatives that impact on the services themselves or strategic developments to increase student numbers. Earlier involvement will maximise the ability of services to be proactive and to propose solutions in the best interest of the student experience. Such involvement will include academic initiatives.

The new review process encouraged an approach to student support services in which there is the potential for the University to consider student support more holistically and in particular to consider the synergies that can be developed at the boundaries of individual services.

The review process also identified the need for student support services to become more joined up with the academic units to ensure buy-in and endorsement. Many services already have very good relationships with individual schools, but reviews identified scope to consider this more holistically in order to reinforce the shared responsibility of student support across the entire University. It was emphasised that specialist services should not been seen as the sole provider of support in their area.

Outreach to other University sites was identified as an area for improvement. Student support services recognise that students outwith the University's Central Area and/or with heavy timetable commitments could have problems accessing the central service locations. The services are finding ways to overcome this by establishing satellite branches at other campuses and outreach schemes. In a number of instances, however, appropriate venues are scarce and there are difficulties in funding additional out of centre resources. Reviews recognised that the increase in distance education will bring further challenges in extended services to students at a distance, but may also allow for innovative solutions to be developed that will also be of benefit to on-campus students.

In order to build on existing links, many of which are well embedded and operate successfully, information on core student support service provision will be made available to academic subject areas, Schools and review teams during preparations for the review. This will allow clarification of the possible ways in which the services can interact, and facilitate discussions in advance of reviews. The enhanced student project referred to above will include front-line single points of contact and the development of new ways of partnership working by the support services.

Student engagement in institution-led review and more widely

Student membership of review teams includes sabbatical officers and students from the wider student body. The inclusion of the latter has a very positive effect on student engagement in quality processes, with students who do not necessarily hold high representative office becoming enthusiastic proponents of the value of reviews, actively promoting student engagement to their peers.

Student members of review teams play a full role in the reviews. Convenership of the meetings during the review is allocated among team members before the review. At this point the student member is encouraged to convene a meeting during the review, although this is not compulsory. While the student member often convenes the meetings with student representatives, efforts are made to identify where student members have expertise in other aspects of the review remit and may wish to convene a relevant meeting.

Briefing material has been introduced for students on how to engage with reviews and their follow-on through staff-student liaison committees, and for Schools on how to engage

students, including contributing to the subject-specific remit for reviews and to the analytical report produced by the subject area as part of the documentation for the review. The guidance reflects the experience of students on all types of provision, including online distance learning. Skype has been used to allow the remote attendance of a student member of review team who was unable to attend the physical meeting. Student and staff guidance is available at
http://www.docs.sasg.ed.ac.uk/AcademicServices/Quality/QA/Int%20reviews/TPRPPRInformationForStudents.pdf and
http://www.docs.sasg.ed.ac.uk/AcademicServices/Quality/QA/Int%20reviews/TPRPPRSubjectAreasSchoolsStudentInvolvement.pdf

Review visits include evening meetings where necessary to accommodate part-time students and to allow graduates of relevant subject areas to attend meetings with the review team.

The student support services sub-committee which reviews service reports annually includes student membership. In addition, student support services use a wide range of evaluation methods and considerable good practice is evidenced in services' gathering and responding to student feedback. The 'Assuring the Quality of the Student Experience' task group in 2011/2 has included members drawn from several student support services.

Continuing development of the review process

Review teams have significant externality in their makeup and include at least two reviewers from outside the University, although there is the option for subject areas to nominate additional team members to cover complex or particularly wide-ranging provision. Reviewers are encouraged to challenge, question and make suggestions, and not simply to acknowledge that existing systems are satisfactory.

Following the pilot in 2012/11 of systematic gathering of feedback from subject areas and review teams on the review process itself, feedback was gathered in 2011/12 via Bristol On-line Surveys. Incremental process developments continue to be informed by this feedback. Among these during 2011/12 was the inclusion in the initial cross-University briefing for subject areas and review teams of presentations by academic staff who had held the roles of review team convener, review team internal member and subject area liaison. These presentations gave first-hand accounts of what to expect in the roles and in addition affirmed the value of reviews to colleagues who will be involved in 2012/13.

The University's standard remit for internal subject review was further developed to provide expanded guidance under each remit item, tailored to taught and research provision as flagged in the University's forward look in its 2010/11 report.

In keeping with the focus on the student learning experience, the coverage of individual reviews in 2011/12 was agreed on a review-by-review basis according to whether the subject area and School judged that most value would be delivered by a focus on teaching, with undergraduate and taught postgraduate provision being reviewed together, or on a postgraduate basis, with taught postgraduate and research provision being reviewed together. This flexibility of approach has been welcomed by subject areas and Schools as being responsive to their provision while continuing to apply a University-wide approach to the assurance of quality and standards.

Student engagement in the review process continues to be developed. Subject areas are briefed one year ahead of their review to outline key advance preparation, and from September 2012 this briefing will be expanded to allow more time for subject areas to

engage with the key early stages of preparation. This includes guidance for subject areas and Schools on how to engage students in the review and its follow-up, and parallel guidance for students. As part of the University's commitment to the provision of public information this information and other review guidance is available on the University website at http://www.ed.ac.uk/schools-departments/academic-services/quality-unit/quality-assurance/internal-review/teaching-programme-review/guidance

Engagement of students with reviews in 2011/12 included in one subject area student access to a wiki set up by the subject area to host review documentation, including the analytical report, and discussion boards for on-line distance learning MSc students in another.

Following their review subject areas are asked to use the summary review report both to inform students about the immediate review outcome and on an ongoing basis to provide students with updates on progress towards meeting the review recommendations.

Arrangements for monitoring the implementation of actions from reviews have been strengthened for Academic Year 2012/13, with all internal subject review reports being submitted to Senate Quality Assurance Committee. An initial action plan has been introduced from subject areas and Schools at 14 weeks after the review, and onward reporting on progress towards completion of review recommendations on an annual basis is a requirement. These reports will also be submitted to Senate Quality Assurance Committee for ratification and comment.

Collaboration with the IAD has aimed to provide subject areas with support and follow-up in responding to relevant recommendations from internal subject review, and at increasing the effectiveness of good practice from reviews by integrating themes identified through reviews with ongoing or planned IAD activity. A range of actions are now in place throughout the key stages of the review process. The collaboration has identified the potential for sharing of practice and discussion of issues emerging from programme reviews to be included in institutional enhancement theme planning.

The merger between the University of Edinburgh and Edinburgh College of Art took place in August 2011. The first reviews of Edinburgh College of Art (ECA) provision post-merger will take place in 2012/13. Forward planning during 2011/12 to support the first review has included involvement of an academic member of staff from the area to be reviewed in the team for review taking place prior to the ECA review and tailored briefing for ECA staff.

Representation of professional, statutory and regulatory bodies [PSRB] continues where appropriate on review teams. This involvement is contributing to potential dovetailing of certain aspects of University and PSRB reviews with a view to managing the resource requirements of quality assurance.

Development of student service review process.

The remit for student service reviews has been further developed to include specific reflection on Graduate Attributes as relevant to the service and commentary on the Enhancing Student Support project as appropriate. Formal reporting on the Enhancing Student Support project for academic cycles 2012/13 to 2014/15 will be carried out using a separate process. As with internal subject review, an annual report will be made to the Employability Steering Group on commendations and recommendations to student support services in respect of graduate attributes.

The first thematic review on 'The International Student Experience' was planned for 2012/13. This will now take the form of a theme running through all student service reports rather than

a full thematic review, in recognition of the commitment of student services to a number of institution change projects in the same period. The student service review process will continue to develop to take account of parallel enhancements in the University's student support framework.

<u>Equality and Diversity</u>

Consideration of equality and diversity forms part of the University remit for internal subject review. Subject areas reflect on their provision in the analytical reports they produce as part of the documentation for the review. Among instances of good practice commended by review teams in 2011/12 was the approach to placement organisation in a subject area where the student body comprises a large number of mature students. Students' personal circumstances are taken into account in order to extend the breadth of placement opportunities available to them. The review team in this instance suggested building on this existing good practice and further engaging students in their learning by involving students in exploring alternative models of placement. The good practice and suggestion for further enhancement will be disseminated further across subject areas and School.

The University's estate is large and varied in terms of age of buildings, with some having listed status. Review teams consider accessibility issues and make recommendations where necessary, aimed for example at locating support staff to take into account physical mobility needs of students.

Subject areas reviewed in the sciences are taking part in national initiatives to encourage uptake of the subjects by female students, and have received awards or certified status. These activities have been commended by review teams, and the subject areas encouraged to pursue further action.

Subjects reviewed 2011/12 (Appendix 1)

Subject and programme reviews by Professional, Statutory and Regulatory Bodies, 2011/12 (Appendix 2)

Reviews of Student Support Services, 2011/12 (Appendix 3)

Forward Schedule for Reviews 2012/13 (Appendix 4)

Internal Subject Review 2011/12

The following reviews took place during academic year 2011/12:

<u>**Teaching Programme Review**</u>

- Biomedical Sciences   (Undergraduate & Taught Postgraduate Provision)
- Community Education
- English Literature
- Physics and Astronomy
- Social Anthropology (Undergraduate & Taught Postgraduate Provision)
- Sociology

<u>**Postgraduate Programme Review**</u>

- Chemistry
- Engineering

Subject and programme reviews by Professional, Statutory and Regulatory Bodies 2011/12

School	Programme	Award Qualification	Accrediting Body	Outcome	Date of Review	Expected Next Review Date
The University of Edinburgh Programmes accredited in 2011-12						
Physics & Economics	BSc Physics with Meteorology	UG	Royal Meteorological Society	Accreditation	13-OCT-2009	06 July 2011
Physics & Economics	BSc Physics	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	BSc Astrophysics	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	BSc Computational Physics	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	BSc Mathematical Physics	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	BSc Physics with Meteorology	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	BSc Physics with Music	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	BSc Chemical Physics	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	MPhys Physics	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	MPhys Astrophysics	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	MPhys Computational Physics	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	MPhys Mathematical Physics	N/A	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	MChemPhys Chemical Physics	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Physics & Economics	MChemPhys Chemical Physics with Industrial Experience	UG	Institute of Physics	Accreditation	30-NOV-2005	31/09/2012
Law	Professional Competence Course/Trainee CPD	CPD	Law Society of Scotland	Successful	01-SEP-2009	31 December 2013
Health in Social Science	BN with Honours	UG	UK Nursing and Midwifery Council	Registered Nurse Adult branch	30/5/12	31 May 2013
Education, Moray House	BA Community Education	UG	The Standards Council for Community Learning and Development for Scotland	Accredited	01-03-2006	01 March 2012
Education, Moray House	MSC/PG Dip Community Education	PGT	The Standards Council for Community Learning and Development for Scotland	Approved	01-MAR-2006	01 March 2012
Law	LLB	UG	Law Society of Scotland	Successful	1/9/12	31 August 2016
Health in Social Science	DClinPsychol	PGT	HPC (Health Professions Council) and BPS (British	Approved and fully accredit	25/6/12	24 May 2017
Law	Diploma in Professional Legal Practice	Postgraduate Taught	Law Society of Scotland	Successful	18-MAY-2011	01-Sep-14
Edinburgh College of Art	MSc Landscape Architecture	Postgraduate	http://www.landscapeinstitute.org/	Awaiting award letter	18/05/2012	
Edinburgh College of Art	Architecture - Master of (MArch) (ARB/RIBA Part 1)	Postgraduate Taught	Royal Institute of British Architects	Full validation	30-MAY-2011	23-May-14
Health in Social Science	Master of Counselling (Interpersonal Dialogue)	PGT	COSCA	Conditional accreditation (as a new programme)	01-JUN-2009	01/08/2012

Reviews of Student Support Services 2011/12

The following reviews took place in 2011/12

- Academic Registry with particular emphasis on Student Centre, Student Appeals and Discipline Services
- Accommodation Services
- Advice Place
- Careers Service
- Chaplaincy
- Centre for Sport and Exercise
- Information Services with particular emphasis on Library Services, Computing Services and e-learning
- International Office
- Student Counselling Service
- Student Disability Service

Internal Review Forward Schedule 2012/13

The following reviews are scheduled to take place during academic year 2012/13:

Teaching Programme Review

- Childhood Practice
- Classics
- Earth Sciences (Undergraduate & Taught Postgraduate Provision)
- Economics
- Engineering Combined (Undergraduate & Taught Postgraduate Provision)
- History of Art
- Philosophy

Postgraduate Programme Review

- College of Medicine and Veterinary Medicine (Postgraduate Research)
- Edinburgh College of Art
- GeoSciences
- Literatures, Languages and Cultures

Student Support Service Review

Reports from Student Support Services will have a common theme addressing 'The International Student Experience'.

- Academic Registry with particular emphasis on
  Student Centre, Student Appeals and Discipline
  Services
- Accommodation Services
- Advice Place
- Careers Service
- Chaplaincy
- Centre for Sport and Exercise
- Information Services with particular emphasis on
  Library Services, Computing Services and e-learning
- International Office
- Student Counselling Service
- Student Disability Service

The University of Edinburgh Programmes to be accredited in A/Y 2012-13						
School	Programme	Award Qualification	Accrediting Body	Outcome	Date of Review	Expected Next Review
Edinburgh College of Art	Architectural Design MA (Hons)	UG	Architect's Registration Board	Annual Validation	19-APR-2011	31/08/2012
Edinburgh College of Art	Architectural Design MA (Hons)	UG	Royal Institute of British Architects	Full Validation	30-SEP-2010	31/08/2012
Business School	MA Accounting and Finance	UG	Institute of Chartered Accountants of Scotland	Successful	01-SEP-2010	01/09/2012
Business School	MA Accounting and Finance	UG	Institute of Chartered Accountants of England & Wales	Successful	01-SEP-2010	01/09/2012
Business School	MA Accounting and Finance	UG	Chartered Institute of Management Accountants	Successful	01-SEP-2010	01/09/2012
Business School	MA Accounting and Finance	UG	Association of Chartered Certified Accountants	Successfu	01-SEP-2010	01/09/2012
Business School	MA Business Studies and Accounting	UG	Association of Chartered Certified Accountants	Successful	01-SEP-2010	01/09/2012
Business School	MA Business Studies and Accounting	UG	Chartered Institute of Management Accountants	Successful	01-SEP-2010	01/09/2012
Business School	MA Business Studies and Accounting	UG	Institute of Chartered Accountants of England & Wales	Successful	01-SEP-2010	01/09/2012
Business School	MA Business Studies and Accounting	UG	Institute of Chartered Accountants of Scotland	Successful	01-SEP-2010	01/09/2012
Business School	MBA (FT)	PGT	Association of MBAs (AMBA)	Successful	30-JUN-2007	30/09/2012
Business School	MBA (PT)	PGT	Association of MBAs (AMBA)	Successful	30-JUN-2007	30/09/2012
Business School	MBA in International Business	PGT	Association of MBAs (AMBA)	Successful	30-JUN-2007	30/09/2012
Not Applicable	MBChB Bachelor of Medicine & Surgery	UG	General Medical Council	Meeting the requirements of Tomorrows Doctors	22-NOV-2008	01/12/2012

The University of Edinburgh

The University Court

11 September 2012

Future directions in addressing feedback scores in NSS

<u>Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant</u>

This paper presents an analysis of NSS scores over the past five years

<u>Action requested</u>

Court is asked to discuss this paper and, if appropriate, to agree to the set of proposed future actions.

<u>Resource implications</u>

Does the paper have resource implications? As detailed in the paper.

<u>Risk assessment</u>

Does the paper include a risk assessment? No

NSS scores are already on our Risk register.

<u>Equality and diversity</u>

Does the paper have equality and diversity implications? No

<u>Freedom of information</u>

Can this paper be included in open business? No

Its disclosure would substantially prejudice the effective conduct of public affairs

<u>Originator of the paper</u>

Professor Dai Hounsell (Vice-Principal Assessment and Feedback)
Dr Sue Rigby (Vice-Principal Learning and Teaching),
3 September, 2012

<u>The University of Edinburgh</u>

The University Court

11 September 2012

Draft Resolution

The Court is invited to approve the following draft Resolution and to refer it to the General Council and to the Senatus Academicus for observations:

Draft Resolution No. 69/2012: Institution of new postgraduate Degree: Doctor of Clinical Psychology by Research

Dr Katherine Novosel
September 2012

UNIVERSITY OF EDINBURGH

Draft Resolution of the University Court No. 69/2012

Institution of new postgraduate Degree: Doctor of Clinical Psychology by Research

At Edinburgh, Xxx-xx day of Xxx, Two thousand and twelve.

WHEREAS the University Court deems it expedient to institute a postgraduate degree of Doctor of Clinical Psychology by Research:

THEREFORE the University Court, on the recommendation of the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act 1966, with special reference to paragraph 2 of Part II of Schedule 2 to that Act, hereby resolves:

1.   The University of Edinburgh may confer the degree of Doctor of Clinical Psychology (DClinPsychol by Research) and those engaged in postgraduate studies by research in the University of Edinburgh shall include candidates for the degree of Doctor of Clinical Psychology.

2.   The Senatus Academicus has the power to make Regulations under this Resolution governing the studies undertaken for the degree of Doctor of Clinical Psychology by Research, and in particular to register candidates for the degree and ensure their satisfactory supervision and to discontinue registration of unsatisfactory candidates.

3.   The degree Doctor of Clinical Psychology by Research shall not be conferred honoris causa.

4.   All candidates for the degree of Doctor of Clinical Psychology by Research must be registered postgraduate students of the University of Edinburgh. The Regulations made by the Senatus governing registered postgraduate students apply to all candidates.

5.   A candidate who has satisfied the conditions prescribed by or under this Resolution shall be entitled to receive the degree of Doctor of Clinical Psychology by Research.

6.   When this Resolution comes into force, the reference to the taught professional doctorate of Clinical Psychology (DClin Psychol), in Resolution No. 27/2000 shall be deleted.

7.   This Resolution shall come into force with effect from the commencement of the 2012/2013 academic session on 1 August 2012.

For and on behalf of the University Court

K A WALDRON

University Secretary

The University of Edinburgh

University Court

11 September 2012

Donations and Legacies to be notified

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

A report on legacies and donations received by the University of Edinburgh Development Trust from 25 June 2012 to 28 August 2012, prepared for the Meeting of Court on 11 September 2012.

Action requested

For information

Resource implications

None

Risk Assessment

n/a

Originator of the paper

Mr Alex Hyde-Parker
Deputy Director of Development / Acting Secretary, University of Edinburgh Development Trust

Freedom of information

Can this paper be included in open business?

No, its disclosure would substantially prejudice the effective conduct of public affairs.