THE UNIVERSITY OF EDINBURGH

BUSINESS FOR MEETING OF THE UNIVERSITY COURT
to be held in the Informatics Forum, Room G0.7
on Monday 27 September 2010 at 11.00am

A   FORMAL BUSINESS

1.	Minute of the meeting held on 21 June 2010	**A1**
2.	Vacation Court	**A2**

B   PRINCIPAL'S BUSINESS

1.	Principal's Communications	**B1**
2.	Honorary Assistant Principal	**B2**

C   SUBSTANTIVE ITEMS

1.	Report of the Finance and General Purposes Committee	
	.1 Comments on the Report of the Central Management Group	**C1.1**
	.2 Report on Other Items	**C1.2**
2.	Vice-Convener of Court	**C2**
3.	Edinburgh College of Art	**C3**
4.	Report from Nominations Committee	**C4**
5.	Report from Estates Committee	**C5**
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7.	Support for Court Members and the Operation of Court	**C7**

D   ITEMS FOR FORMAL APPROVAL OR NOTE

1.	India Office – Bank Account	**D1**
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4.	SBS Trustees	**D4**
5.	Use of the Seal	

UNIVERSITY OF EDINBURGH

MINUTE OF A MEETING *of the University Court of the University of Edinburgh held in the Mary Kinross Room, QMRI, Little France on Monday, 21 June 2010.*

Present:	Dr J Markland, Vice-Convener (in chair)
	The Principal
	The Rt Hon Lord Cameron of Lochbroom
	Professor A M Smyth
	Mrs M Tait
	Dr M Aliotta
	Professor J Ansell
	Professor D Finnegan
	Professor L Yellowlees
	The Rt Hon G Grubb, Lord Provost of the City of Edinburgh
	Professor J Barbour
	Mr P Budd
	Professor S Monro
	Mr M Murray
	Ms A Richards
	Ms G Stewart
	Mr D Brook
	Ms S Wise, Vice-President Students' Representative Council
In attendance:	Ms S Beattie-Smith, Rector's Assessor
	Vice-Principal Professor Fergusson
	Vice-Principal Professor J Haywood
	Vice-Principal Professor A McMahon
	Vice-Principal Professor Miell
	Vice-Principal Professor Sir John Savill
	Mr M D Cornish, University Secretary
	Mr N Paul, Director of Corporate Services
	Mr I Conn, Director of Communications and Marketing
	Dr A Cornish, Deputy University Secretary and Director of Planning
	Mr A Currie, Director of Estates and Buildings
	Mr J Gorringe, Director of Finance
	Ms S Gupta, Director of HR
	Ms F Boyd, Principal's Policy and Executive Officer
	Ms L Welch, Assistant Director of Finance (for item C5 only)
	Dr K J Novosel, Head of Court Services
Apologies:	The Rector
	Mr D A Connell
	Ms L Rawlings, President Students' Representative Council
	Mr D Workman

The Court received a presentation from Vice-Principal Professor Sir John Savill and Professor Edwin van Beek entitled 'Clinical Research Imaging'.

A FORMAL BUSINESS

1   MINUTE OF THE MEETING HELD ON 24 MAY 2010   Paper A1

The Minute of the meeting held on the 24 May 2010 was approved as a correct record.

Court welcomed Ms Stevie Wise EUSA Vice-President Academic Affairs to this her first

meeting of Court as a member; she had been in attendance at the last Court meeting.

B PRINCIPAL'S BUSINESS

1   PRINCIPAL'S COMMUNICATIONS   **Paper B1**

Court noted the items within the Principal's report and the additional information on: the very successful General Council meeting held in Hong Kong attended by members of Court and by alumni from across China and the various events organised including in particular the economics of climate change conference and the lecture on the historical connections between China and Scotland; the seminar on cancer which had been led by Professor John Smyth; the tabled letter from the Scottish Cabinet Secretary for Education and Lifelong Learning on guidance on public spending; the recent closure of Becta (formerly known as the British Educational Communications & Technology Agency); the University's first class award in this year's People and Planet Green League; and the success of area studies within the College of Humanities and Social Science and the opportunities to extend programmes of study into Japan, Latin America, Russia and USA. The Court welcomed the proposal to consider a paper at a future meeting on developments within area studies.

C SUBSTANTIVE ITEMS

1   REPORT OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

Dr Markland presented the papers previously circulated.

Report from Central Management Group meeting of 19 May 2010   **Paper C1.1**

Court noted the report.

Report on Other Items   **Paper C1.2**

The report from ERI on research applications, awards and commercialisation activities was noted and the satisfactory position given the current challenging financial situation. The Court welcomed the progress in taking forward EUCLID and the robust monitoring which had been undertaken by the Finance and General Purposes Committee and CMG. Court noted with significant concern the lack of progress in reaching a decision on reform of the USS scheme and fully endorsed the proposal that a formal letter be sent to the Chairman of USS Trustees on behalf of Court supporting the employers' position in current negotiations. Court further homologated the approach as set out in the paper regarding the signing of relevant documents in respect of the Edinburgh BioQuarter.

2   ESTATE STRATEGY 2010-2020   **Paper C2**

Court welcomed and approved this final version of the Estate Strategy 2010/2020 and noted the changes from previous versions particularly the expansion of the chapter on financial issues. The work to improve the efficiency of the use of space was also noted including the current curriculum project and the activities of the Space Management Group. It was confirmed that the IT Strategy was being revised to ensure inclusion of infrastructure requirements and close liaison with estates and buildings on new builds and development of existing buildings.

Post meeting note: Court should note that following the meeting there were some minor changes to the financial information presented in Chapter 6. An additional line, to show the current approved spend was added to the graphs in Appendix 8 to illustrate the gap in the funding position. A copy of the published Estate Strategy will be sent to Court members as soon as it becomes available.

3 **REPORT FROM COURT EFFECTIVENESS REVIEW GROUP** **Paper C3**

The work of the Group was commended by Court and the recommendations and suggestions welcomed and approved as an appropriate way forward. In particular the revised Statement of Court's Primary Responsibilities with its improved structure and stronger focus on the Court's responsibilities in the areas of staff and student issues and fundraising was approved subject to the addition of 'effective corporate governance' in the third of the opening paragraphs. The proposals to strengthen the current appointment and election processes of Court members were also welcomed and the move towards a more transparent, skill-based approach. It was agreed that the Nominations Committee was best placed to consider matters related to appointment processes and to look at the overall membership of Committees. It was confirmed that there would be detailed discussion with those bodies electing or appointing Court members to ascertain a mutually appropriate way forward within their procedures.

4 **COMMISSIONERS' ORDINANCE** **Paper C4**

Court noted the discussions with unions and the combined Joint Negotiating and Consultative Committee (CJCNC) including the letters from the Convener of the Joint Unions Liaison Committee (JULC) and the unions' update paper regarding the repeal of the Commissioners' Ordinance. The Ordinance approval process was further noted and that Ordinance 209 (now renumber 207) would require Privy Council approval prior to Ordinance 210 (now to be renumbered as 208) being approved. It was confirmed that Ordinance 209, now renumbered as 207, had been formally submitted to the Privy Council following the last meeting of Court.

Having taken full cognisance of the information presented including the verbal update on the meeting held with unions prior to this Court meeting and noting the changes now included in the Ordinance to address the issues raised by unions, Court expressed itself content with Ordinance 210 (to be renumbered as 208) and agreed that it should be submitted to the Privy Council at the appropriate time. Court further approved the content of the draft Resolution relating to appeals procedures and asked that it be transmitted to the Senatus Academicus and the General Council for observations; a final version would be presented for formal adoption at a subsequent Court meeting.

5 **REPORT FROM PENSIONS' WORKING PARTY** **Paper C5**

Lord Cameron, the Principal and the Director of Finance all declared an interest as Trustees of the Staff Benefit Scheme (SBS).

Court thanked members of the Working Party for their sterling work in taking forward this complex task and in presenting this final report and recommendations on the way forward in respect of the SBS scheme. The assistance provide to the Working Party was also commended particularly that provided by Ms Welch, Assistant Director of Finance.

It was noted that following agreement by Court by correspondence to accept the initial recommendations of the Working Party in March 2010 on how best to secure a sustainable scheme and after discussions with SBS Trustees, a 60 day consultation on the proposed changes had been initiated with active SBS members. Court noted the extensive campaign undertaken and the feedback received from SBS members prior to closure of the consultation period on the 17 June 2010.

Noting that existing members' past service would not be affected, Court approved the final recommendations of the Working Party as set out in the paper which had been drafted following consideration of the outcome of the consultation and asked that these recommendations be intimated to the SBS Trustees. This included approval of the recommendation to increase the cap on the annual pension increase for inflation to 5% in light of the high level of concern from SBS members on the originally proposed 2.5%

cap. The SBS Trustees had intimated the wish to maintain the agreed 15 year period for the recovery plan for the pension scheme based on the original proposals and had asked for clarification on whether the University would be minded to increase the level of contributions to allow the cap to be increased while still maintaining the preferred recovery period. Court noted that approval of the 5% cap would extend the recovery period to 16 years and 7 months and Court confirmed that given the current financial climate it would not be appropriate to agree to increases in contributions from either employers or employees and asked that this be relayed to the SBS Trustees. It was noted that should the SBS Trustees accept these recommendations then it would be possible for the SBS recovery plan to be submitted to the Pensions Regulator for approval by 30 June 2010.

Court further confirmed approval that a standard security be granted on assets up to the value of the SBS deficit as at March 2009 (£100m) and that all seven proprieties as set out in the paper, included that assigned in 2008/2009, be assigned to the SBS Trustees as contingent assets of the fund. It was noted that this included an additional two properties to those previously identified which was as a result of an interim valuation of the assets that had identified a shortfall due to the current property market; approval was also given to the Director of Finance to vary the list of assets if required in order to meet the value of the deficit as at March 2009. The restrictions placed on the University as a result of approval to assign these assets as a standard security were noted and agreed as acceptable.

| 6 | **REPORT FROM ESTATES COMMITTEE** | **Paper C6** |

Court noted the updated financial scenarios now being taken forward and approved the approach, the programme spend and the speculative priority programme as set out in the paper. The actions to improve the involvement of D&A in cases where securing external resources through fundraising was a critical element of a capital project were welcomed and the proposed approach was approved. The current proposals to take forward the KB Library and Learning Resources Centre project were approved, noting the strong desire for this project to be delivered within the original time frame and that various options were being considered to achieve this outcome. Court further approved the recommendations as set out in the covering sheet.

| 7 | **REPORT FROM AUDIT COMMITTEE** | **Paper C7** |

The Strategic and Annual Internal Audit Plans were approved noting the methodology adopted and the continuing satisfactory Internal Audit's assessment of the University's risk maturity as 'risk defined' which had been used to develop the Plans. Court further approved the External Audit fees for the 2009/2010 audit and noted the content of the draft minute particularly the assessment of the performance of External Audit which was now undertaken on an annual basis; the assessment of Internal Audit would be undertaken at the beginning of the next academic session and thereafter reported to Court.

| 8 | **REPORT FROM NOMINATIONS COMMITTEE** | **Paper C8** |

On the recommendations of the Nominations Committee, Court approved the following appointments:

Audit Committee
Mr Budd to be appointed from the start of the 2010/2011 academic session for an initial period of two years.

Committee on University Benefactors
Professor Ansell to be appointed from the start of the 2010/2011 academic session for two years.

<u>Finance and General Purposes Committee</u>
Dr Aliotta to be appointed from the start of the 2010/2011 academic session for two years.

<u>Nominations Committee</u>
Professor Yellowlees to be re-appointed for a further three years until the end of the 2012/2013 academic session.

<u>Staff Committee</u>
Professor Yellowlees to be re-appointed for a further three years until the end of the 2012/2013 academic session.

<u>Library Committee</u>
Professor Finnegan to be re-appointed for a further three years until the end of the 2012/2013 academic session.

<u>External Committee Members</u>
Recruitment processes to be initiated to appoint new external members to the Audit and Staff Committees.

9   KNOWLEDGE STRATEGY COMMITTEE – TERMS OF REFERENCE   **Paper C9**

Court welcomed and approved the proposal that the Knowledge Strategy Committee should be considered a Committee of Court. It further approved the terms of reference for the Committee as set out in the paper and that the Library Committee and the University Collections Advisory Committee should both report through the Knowledge Strategy Committee to Court. There was discussion on whether there might be merit in appointing an external member to the Committee and it was agreed that this matter would be considered further by the Committee. It was confirmed that all of these proposals would be with effect from the start of the 2010/2011 academic year.

10   UNIVERSITY RISK REGISTER   **Paper C10**

The updated University Risk Register was approved by Court. The removal of the previous risk in respect of health and safety issues and the inclusion of a new risk associated with the Enhancement Led Institutional Review (EIR) were noted and endorsed.

11   ACADEMIC AND FINANCIAL PLANNING ISSUES FOR THE SCHOOL OF   **Paper C11**
EDUCATION

Court noted the progress to date and on the recommendation of the Central Management Group, Court agreed that the Redundancy Committee it had established in respect of academic staff in the School of Education could now be stood down as the threat of redundancy had been lifted from all staff in this academic pool. Court further noted the position in respect of support staff and the anticipation that the threat of redundancy would soon be lifted for this pool of staff as all those at risk were expected to be redeployed to vacant positions within the revised School structure. Court recorded its gratitude to those who had secured recurring changes without resort to compulsory redundancy.

12   EDINBURGH COLLEGE OF ART   **Paper C12**

The report on the current position in respect of discussions and due diligence work on the proposed merger with the Edinburgh College of Art was noted. Court welcomed the positive response to the consultation with staff and students on the proposed merger and the emerging academic vision which had been discussed and well received by Senate at its meeting on 16 June 2010. The benefits of closer working with the College in the areas of teaching, research and widening the student experience were recognised. However it was noted that a significant number of challenges had been identified through due diligence work, particularly in the estate, finance and governance areas which would require careful consideration and full discussion with the Scottish Funding Council. Meetings with relevant SFC Officers were scheduled over the summer.

Court discussed in some detail the issues raised by these significant challenges; it endorsed the Finance and General Purposes Committee's conclusions and supported the Principal's position in discussions with the SFC. Court commented on the need for clarity of purpose and implementation planning, and awareness of cultural differences. It was for the SFC to ensure that present difficulties within the College were resolved prior to merger. A clear commitment from SFC in regard to funding in support of the merger would be required before Court could be asked to agree to proceed.

It was also noted that the tight timetable to take forward the proposed merger created some difficulties. The Finance and General Purposes Committee would continue to provide Court with considered advice on the proposed merger and it was anticipated that an additional meeting of the Committee would need to be convened prior to the scheduled September meetings of the Committee and Court.

13   REVISED DELEGATED AUTHORISATION SCHEDULE   **Paper C13**

Court approved the revised Delegated Authorisation Schedule subject to further consideration of the proposed level at section 6.8 and clarification on the rationale for the levels proposed in sections 2 and 5. Court further noted and confirmed that the powers previously delegated to the Principal and the Principal's authority to commit to transactions with a value of up to £500k remained in place.

The revised Delegated Authorisation Schedule would come into effect on 1 October 2010 and the previous Schedule and any sub-delegation schemes supporting this previous Schedule would no longer be valid from that date. It was further noted that the revised Schedule contained a suggested template for a formal scheme of sub-delegation which formed an integral part of the revised Schedule.

Post meeting note: following further consideration, the level above which Court approval is required to undertake foreign exchange dealings has now been lowered to £10m at 6.8; and following clarification of the rationale for the levels in sections 2 and 5, all other levels remain as presented in the paper.

D ITEMS FOR FORMAL APPROVAL OR NOTE

1   ACADEMIC REPORT   **Paper D1**

Court noted the report from the Senatus Academicus of its meeting held on 16 June 2010, in particular the very productive discussion on employability and graduate attributes, and the observations on the proposed merger with the Edinburgh College of Art.

Court approved the following Resolutions:

Resolution No. 18/2010:   Degree of Master of Mathematics
Resolution No. 19/2010:   Foundation of a Personal Chair of Mammalian Molecular
Resolution No. 20/2010:   Foundation of a Personal Chair of Molecular Parasitology
Resolution No. 21/2010:   Foundation of a Personal Chair of Theoretical Physics
Resolution No. 22/2010:   Foundation of a Personal Chair of Pluripotent Stem Cell
Resolution No. 23/2010:   Foundation of a Personal Chair of Neuronal Cell Biology
Resolution No. 24/2010:   Foundation of a Personal Chair of Theoretical High-Energy
Resolution No. 25/2010:   Foundation of a Personal Chair of Skeletal Biology
Resolution No. 26/2010:   Foundation of a Personal Chair of Mobile Communications
Resolution No. 27/2010:   Foundation of a Personal Chair of Molecular Neurobiology
Resolution No. 28/2010:   Foundation of a Personal Chair of History of Science
Resolution No. 29/2010:   Foundation of a Personal Chair of Baroque Art
Resolution No. 30/2010:   Foundation of a Personal Chair of Speech Processing
Resolution No. 31/2010:   Foundation of a Personal Chair of Semantics
Resolution No. 32/2010:   Foundation of a Personal Chair of Digital Media
Resolution No. 33/2010:   Foundation of a Personal Chair of Organisational Behaviour
Resolution No. 34/2010:   Foundation of a Personal Chair of Quantitive Criminology
Resolution No. 35/2010:   Foundation of a Personal Chair of Ecosystem Science
Resolution No. 36/2010:   Foundation of a Personal Chair of European Union Law
Resolution No. 37/2010:   Foundation of a Personal Chair of Surgical Sciences
Resolution No. 38/2010:   Foundation of a Personal Chair of Molecular Evolution
Resolution No. 39/2010:   Foundation of a Personal Chair of Proteomics
Resolution No. 40/2010:   Foundation of a Personal Chair of Farm Animal Practice
Resolution No. 41/2010:   Foundation of a Personal Chair of Computational Legal Theory
Resolution No. 42/2010:   Foundation of a Personal Chair of Foundations of
                          Computer Science
Resolution No. 43/2010:   Foundation of a Personal Chair of African and Development
                          Studies
Resolution No. 44/2010:   Foundation of a Personal Chair of Comparative Genetics
Resolution No. 45/2010:   Foundation of a Personal Chair of Forensic Psychiatry
Resolution No. 46/2010:   Foundation of a Personal Chair of Robotics
Resolution No. 47/2010:   Foundation of a Personal Chair of Biorobotics
Resolution No. 48/2010:   Foundation of a Personal Chair of Animal Biotechnology
Resolution No. 49/2010:   Foundation of a Personal Chair of Contemporary Visual
                          Cultures
Resolution No. 50/2010:   Foundation of a Personal Chair of Global Change Ecology
Resolution No. 51/2010:   Degree of Doctor of Psychotherapy and Counselling
Resolution No. 52/2010:   Postgraduate Degree Programme Regulations
Resolution No. 53/2010:   Undergraduate Degree Programme Regulations

3   **USE OF THE SEAL**

A record was made available of all the documents executed on behalf of the Court since its last meeting and sealed with its common seal.

4   **VACATION COURT**

In accordance with normal practice Court appointed a Vacation Court, comprising the Rector failing whom the Vice-Convener of Court, the Principal and the University Secretary, to deal with urgent formal business.

The University of Edinburgh

The University Court

27 September 2010

Vacation Court

The Vacation Court on the 13 August 2010 considered by correspondence three items in respect of the Iona Cathedral Trust, University Ordinance 208 and the Grouping of University Bank Accounts. The following decisions were agreed:

Iona Cathedral Trust

Court confirmed that the Principal was authorised to tender his resignation as a Trustee of the Iona Cathedral Trust and that of his successors with immediate effect. The next scheduled meeting of the Trustees of the Iona Cathedral Trust was scheduled to be held on the 7 September 2010.

University Ordinance 208: Employment of Academic Staff

It was noted that Court at its meeting on the 21 June 2010 had considered the outcome of the consultation process in respect of Ordinance 210, now renumbered 208, and that Court was content to submit the Ordinance to the Privy Council at the appropriate time. The University was notified that Ordinance 207: Amendment of Powers of the University Court, had been approved by the Privy Council at a meeting on the 21 July 2010 and it was therefore now possible for Ordinance 208 to be progressed. Court formally approved Ordinance 208, noting that it now had the required powers under Ordinance 207, and asked that it be submitted to the Privy Council for approval. Court was further advised that the next meeting of the Privy Council was to be held on 13 October 2010 and that it may be possible for Ordinance 208 to be considered at that meeting if it was submitted at least six weeks before the date of the meeting.

Grouping of University Bank Accounts

Court passed the following resolution as required by the Royal Bank of Scotland:

'After due consideration of all the circumstances and on being satisfied that (i) it is to the benefit of the University and in the interests of the University for the purpose of carrying on its business to enter into a facility to manage the balances of the Facility Accounts as defined within the Group of Accounts Agreement (the "Agreement") and (ii) such arrangement is permitted by the constituting documents of the University, it is resolved that the University Court enter into the arrangement with the Royal Bank of Scotland plc (the Bank) on the terms and conditions set out in the Agreement now produced.'

and authorised the Director of Finance and the Assistant Director of Finance to accept the terms and conditions of the Agreement on behalf of Court. This was required in order to allow a number of bank accounts to be grouped together for the purposes of investment of the net balance at the close of each day's business.

Court is asked to note and homologate the decisions taken by the Vacation Court.

Dr Katherine Novosel
September 2010

<u>The University of Edinburgh</u>

The University Court

27 September 2010

Principal's Report

These communications are grouped into international, UK and Scottish developments, followed by details of University news and events:-

<u>**International**</u>

Capital Normal University, Beijing

Vice Principal Professor Hillier signed a University level MOU and Professors Frank Cogliano and Harry Dickinson, School of History, Classics and Archaeology, signed a School level agreement with CNU in Beijing on 14 June 2010.

India Liaison Office

The University plans to formally open its office in Mumbai in 2011. This will further strategic engagement with Indian partners as well as organising events for Edinburgh's many Indian alumni.

National Centre for Biological Sciences, Bangalore, India

An MOU was signed on 7 July by Vice Principal Professor Hillier with NCBS, part of the Tata Institute for Fundamental Research and one of India's premier research institutions. Research collaborations are developing between the Edinburgh Centre for Neuroscience Research/School of Biological Sciences and NCBS, particularly in the area of Fragile X and autism research. Edinburgh and NCBS both participate in an Erasmus Mundus supported Joint Doctoral Programme in Neuroinformatics – EUROSPIN.

EUSA appointed a new Internationalisation Co-ordinator in July 2010 who will aim to develop EUSA's international provision for the student community.

Visits
During the summer there were several high level visits to the University:

- VP Professor Yimit Hamid of Xinjiang University, Chinese Turkestan, to discuss research links with Geosciences.
- VP Professor Xing Feng, Shenzhen University, to discuss undergraduate collaboration.
- Malgorzata Hedderick, Associate Dean for Global Education, MIT, to discuss a summer programme in mathematics.
- Professor Gregor Coster, University of Auckland, to discuss PGR governance and joint PhDs.
- UK Science & Innovation Network, India, to discuss research commercialisation.
- Delegation of Punjab Government Officials and students, Pakistan.
- Taiwan R&D delegation.
- Prof Li Wei, Beihang University, to donate his newly published book 'Mathematical logic: Foundations for Information Science' to the UoE library.
- Thai Ambassador & Team Thailand, to explore potential collaboration in life sciences and renewable energy.
- Peking University, Support Services delegation, to learn from and share experience with UoE support services.

- Professor Ken Wong and Dr Chan, University of Hong Kong, to discuss TNE.
- Prof Chen Chaoying, Vice Governor of Liaoning Province, to discuss educational links.

UK

Higher Education in England

During the summer there has been much discussion and debate on the issue of the graduate tax/contribution and the likely outcomes of the Browne Review. David Willetts, Minister of State for Universities and Science, made it clear at the Universities UK Conference in early September that future graduates will be required to pay more. Of course English Universities are awaiting two major announcements this autumn, the results of the government spending review and the outcomes of the Browne Review. Although strictly speaking they are not directly relevant to Scotland they are bound to have an impact on the situation in Scotland.

Economic Migration Issues

Proposed changes to the regulations on immigration have been subject to two recent consultation exercises. One from the Migration Advisory Committee and the other from the UKBA. A working Group, chaired by Vice Principal Professor Hillier in close consultation with Corporate HR, was convened to gather opinions, liaise with UUK and advise on the consultation responses which have now been submitted. The proposals to limit Tier 1 and Tier 2 migration routes and to apply new approaches to the availability of visas will have an impact on the ability of universities to recruit and retain international staff which could have significant implications for teaching and research activities.
I very much hope that the views expressed in the consultation will be considered and the proposals amended.

2010 National Student Survey

Positive news to report with regard to the latest NSS results as Assessment and Feedback scores have improved compared to last year for two out of three of the 22 Schools.

Overall satisfaction rates show that:
- Nineteen Schools achieved scores of 80% or more on 'overall satisfaction'
- Of those, 9 Schools achieved scores of 90% or more on 'overall satisfaction'
- Similarly, 19 out of the 22 Schools achieved scores of 80% or more on the scale 'The Teaching on My Course'.

One year delay in Research Excellence Framework (REF)

The Government announced in July that the introduction of the REF will be delayed for one year and that the results from the 2008 Research Assessment Exercise (RAE) will continue to determine the funding of higher education's research infrastructure. The new timescales mean that universities will probably make submissions in 2013 for a REF assessment in 2014 that will determine funding from 2015.

National Pay Negotiations

National negotiations for the 2010-11 pay award have been underway through the Joint National Committee for Higher Education Staff (JNCHES) arrangements since March 2010. At the end of July, the employers made a final pay offer of an increase of 0.4% from 1 August 2010.

As part of the offer, the Universities and Colleges Employers Association (UCEA) has offered to continue working with the trade unions on a range of issues through three established joint working groups on Equality, Pay framework and data research, and Sustainability issues.

UCEA is now awaiting the outcomes of the trade unions' consultation processes. UCU has registered a dispute and the dispute resolution process is ongoing. The timing of payment of the 2010/11 pay award will depend on the outcome of these processes and is unlikely to be before October 2010.

THE World University Rankings 2010-11

Many of you may have seen reports of the latest THE Rankings which were published in mid September and placed the University of Edinburgh at number 40. The methodology for the rankings this year is completely new. The QS World Rankings were also published in early September which placed Edinburgh at number 22 in the world and in the Russian supported Global University Ranking Edinburgh was at 17.

Scotland

Economic uncertainty

With current pressure on all forms of public spending and strong messages of constraint coming from the Scottish Government the University is ensuring that its finances are carefully managed to maintain a solid financial position. There are many examples of how the University is approaching this including careful consideration of staff vacancies, promotion of the central funding available for the voluntary severance scheme, freezing pay rises for the most senior managers and stopping contribution award payments for professorial and equivalent staff.

Pension reform

In July, after careful consideration, the USS Trustee Board accepted proposals put forward by the Joint Negotiating Committee on proposed scheme changes to USS. The Trustees agreed to implement the proposed changes, subject to the completion of the statutory consultation, acknowledging Sir Andrew Cubie's view that they are in the best long-term interests of the scheme as a whole.

Following on from the Board's acceptance of the recommendation from the JNC, it also confirmed that it would write to the scheme's participating employers to advise them of the changes that are proposed to be implemented. Once employees have been informed a consultation process will start which will last for at least 60 days.

The employers are expected to report the comments received during their consultation to the Trustee Board in December 2010 for its consideration before deciding whether to finalise the proposed changes or propose any modifications.

The Staff Benefits Scheme consultation on reform is now complete and details of the proposed amendments have been submitted to the Pension Regulator. The new detailed scheme rules, which will come into operation on 1 January 2011, will be published and made available on the SBS website from January 2011.

Scottish Solution

As you will be aware Cabinet Secretary Mike Russell has initiated a debate involving the government, universities and students about how higher education in Scotland will be paid for in the future. Universities Scotland, through work by the Executive Committee and a specially convened working

party, are finalising a paper to be submitted to Ministers and officials making the Spending Review decisions. Of course, you will be hearing much more about this at the Court seminar this afternoon.

Related meetings

During the recent visit of Pope Benedict XVI I had the honour of being introduced and of attending the reception at the Palace of Holyroodhouse and the following day the address in the Grand Hall of Westminster Palace.

Over the summer I met with Sir John Elvidge just before he left his position as permanent secretary to the Scottish Government and more recently I met his successor Sir Peter Housden with whom I hope to have an equally positive relationship.

<u>**University News**</u>

Festivals - Once again the University had a very successful year in our collaboration with the Edinburgh Festivals. The McEwan Hall was added to our portfolio of venues and hosted comedy and musical theatre with "Five Guys Named Moe" being a star attraction. Last year 686,431 University campus festival tickets were sold and 19,473 attendees passed through Fringe Central at Appleton Tower - this year looks set to be even more successful.

Our **Summer Graduations** ceremonies went very well this year and we were blessed with good weather for most of the days. It is a very special time for all of our graduates including Honorary Graduates which this year included Vartan Gregorian, Professor Aubrey Manning and Professor Sir Duncan Rice.

The Edinburgh Gadda Prize, has been launched by academics in Italian Studies to raise awareness of Gadda, who is considered to be Italy's greatest modernist writer. The competition was open to scholars and school pupils, who were invited to submit a piece of written work that reflected the work of Gadda in the four categories of: best published scholarly work on Gadda; best early scholarly work on Gadda; best published scholarly work on 20th century Italian fiction; and best junior detective fiction.

The Wellcome-Wolfson Foundation have awarded £3.5m to support the creation a new state-of-the-art centre to support research in the emerging discipline of systems medicine. The new Systems Medicine facility to be built at the Western General Hospital will link the three world-leading medical research centres that make up the Institute of Genetics and Molecular Medicine (IGMM): the Molecular Medicine Centre, the Edinburgh Cancer Research Centre and the Medical Research Council Human Genetics Unit and will expand the numbers of computing scientists, biologists and mathematicians at the Institute encouraging interaction and collaboration between researchers.

HRH Prince Philip, Duke of Edinburgh presented the **Chancellor's Awards,** at a gala dinner at The Palace of Holyroodhouse on 9 August 2010. This year's winners are: Professor O James Garden, Clinical and Surgical Sciences (Teaching); Professor Peter Sandercock, School of Molecular and Clinical Medicine (Research) ; and Dr Euan Brechin, School of Chemistry (Rising Star).

Girl Geek Scotland, a network for women interested in science, engineering and computing hosted a series of events at the University aimed at developing entrepreneurial skills. Women with an idea that could be turned into a business were invited to attend residential weekend workshops funded by the University's Informatics Ventures – an initiative that connects innovators with hi-tech entrepreneurs. Additional funding for the project was provided from the Institute for Capitalising on Creativity, based at the University of St Andrews.

UK Prime Minister David Cameron, paying his first official visit to India, praised the University's leading research into carbon capture and storage technology. Carbon capture and storage technology, or CCS, allows for the carbon dioxide generated by coal, gas or oil-fired power plants to be captured and stored underground – for example in abandoned coal mines or depleted oil fields – preventing it being released into the atmosphere. It has the potential to significantly reduce greenhouse gas emissions, thereby allowing the continued use of fossil fuels without contributing to climate change.

The Wellcome Trust has awarded £2.5m to The University of Edinburgh's Roslin Institute to establish the Roslin Wellcome Trust Tick Cell Biobank, the world's largest collection of tick cell lines, enabling scientists to carry out this advanced research.

A £2 million donation from the Marchig Animal Welfare Trust will enable the establishment of a new Centre of expertise for animal welfare education. The Jeanne Marchig International Centre for Animal Welfare Education will create a focal point for Animal Welfare Education across the globe and take forward new veterinary courses, collaborating with international partners, to improve the understanding of animal welfare issues.

The University formed 40 new firms in the academic year 2009-2010**,** the most ever generated by a Scottish university in a single year.

The **James Tait Black Memorial Prizes** This year's winners of Britain's oldest literary awards were announced on 20 August 2010 by best-selling crime writer Ian Rankin at the Edinburgh International Book Festival: AS Bhatt won the fiction prize for her much-praised novel The Children's Book and John Carey, a familiar face and voice on arts review shows, won the biography prize for his book William Gelding: The Man Who Wrote Lord of the Flies.

Author J K Rowling has donated £10 million, the single largest donation that the author has given to a charitable cause and also the largest single donation that the University has received to establish the Anne Rowling Regenerative Neurology Clinic to improve outcomes for multiple sclerosis sufferers. The Clinic is named after Ms Rowling's mother, who died of multiple sclerosis aged 45 and will focus on patient-based studies to help find treatments that could slow progression of the disease, working towards the eventual aim of stopping and reversing it. Work at the clinic will also provide insight into other degenerative neurological conditions, such as Alzheimer's disease, Parkinson's disease, Huntington's disease and Motor Neurone Disease. The clinic follows on from the setting up of the Centre for Multiple Sclerosis Research at the University in 2007, which has also received support from the Harry Potter author.

Research in the news:

- A simple DNA test could pinpoint the geographical roots of a person's family. It has been demonstrated that by studying genetic differences it was possible to distinguish between individuals who live in villages that are only five miles apart. Researchers, writing in the *European Journal of Human Genetics*, conclude the pattern can be explained by the fact that long ago people tended to marry within their own community. After many generations, the different villages developed their own genetic fingerprint, so that scientists can now detect that distant kinship.

- Organ transplant patients who develop cancer may be cured by a new treatment that uses blood cells to attack their tumour. The team, based within the University of Edinburgh, generated a bank of white blood cells from healthy blood donors to treat patients with a blood cancer called post transplant lymphoproliferative disease (PTLD). The study found that patients treated with these blood cells – called 'killer' T cells – remained free from the cancer for up to nine years following treatment.

- Scientists have developed a new way to target viruses which could increase the effectiveness of antiviral drugs. Most existing antiviral therapies only work against one virus; however, by adapting the virus host environment the researchers were able to target different types of viruses. It is hoped that the research could lead to new treatments for patients suffering from a range of infections. The study was funded by the Wellcome Trust and the Biotechnology and Biological Sciences Research Council.

- Scientists have identified new genes linked with high cholesterol. These findings may enable a blood test to be developed that could predict who is at risk of developing heart disease. High levels of low-density lipoprotein (LDL) cholesterol cause harm by clogging the arteries. The findings may also lead to new cholesterol-lowering drugs that could help people at risk of heart disease.

- Researchers at the University of Edinburgh and the Moredun Research Institute have discovered a molecule that may help the sheep's natural defences to combat a stomach worm infection that costs UK farmers £80 million every year. The team believes that these parasites produce a number of molecules, the role of which is to confuse the sheep's immune defence mechanisms so that the worms can survive for longer. Scientists hope the molecule can be used to help design new vaccines and drug treatments.

- Some of the nation's most historic buildings and monuments may be better protected from decay in future, following a development by researchers in the School of engineering. The team have devised a method of forecasting damage caused by the weather to stone buildings – including statues, monuments and other historic sites, as well as modern masonry buildings. The development allows conservationists to estimate the likely impact of long-term climate change on stonework and brickwork to determine the most suitable plan for preservation.

- Scientists have built a clearer picture of how lengthy strands of DNA are concertinaed when our cells grow and divide. Thousands of proteins have been identified as playing a key role in compacting DNA and it is hoped the discovery will lead to further understanding on how these proteins influence the process of cell division and may shed light on what happens when this process fails and cells divide abnormally – which can lead to cancer or cause developing embryos to miscarry.

- Scientists in the School of Physics and Astronomy are leading the research on how the shapes of the molecules change when they begin to stick together. The clumps which interfere with the biological processes that enable the body to function healthily can occur in many different proteins and is a feature of several conditions relating to ageing, such as age-related sight loss, late-onset diabetes, Alzheimer's disease and other forms of dementia. Accumulations of protein cause the brain plaques associated with Alzheimer's disease, and the cloudy vision caused by cataracts. Understanding how the misshapen proteins bind to one another will help researchers pinpoint the triggers that cause aggregation, which in turn will help the design of drugs to prevent aggregation occurring.

- Fresh insight into how plants slow their growth in cold weather could help scientists develop crops suited to cooler environments. Researchers have shown for the first time that a gene – known as Spatula – limits the growth of plants in cool temperatures, possibly helping them adjust to cool conditions by manipulating the gene it may be possible to produce the opposite effect – enabling development of crops that grow well in cold climates. The study was carried out by the Universities of Edinburgh and York and funded by the Biotechnology and Biological Sciences Research Council, the Garfield Weston Foundation and the Royal Society.

- The University's Breakthrough Breast Cancer Research Unit has found a gene that may trigger the spread of an aggressive form of breast cancer. It is thought the gene helps cancer cells break off from the primary tumour and move around through other tissues in the body. The researchers hope that drugs that target this gene could in future help to prevent cancer spread.

External Recognition:

- The University has achieved the Gold Healthy Working Lives Award having been assessed on a range of areas related to health and safety, occupational health, supporting staff attendance, diet and exercise, mental wellbeing and community health.

- Honorary Professor, Sir Michael Atiyah who is considered to be one of the most influential mathematicians of the 20th century, has been awarded the Grande Médaille of the Institut de France Académie des Sciences. The award is given to a scholar who has contributed to the development of science in an influential way.

- Geoscientist Professor Paul Palmer has received international recognition for his work in the field of space science having been awarded the Zeldovich Medal, an honour offered jointly by the Committee on Space Research (COSPAR) and the Russian Academy of Sciences. Professor Palmer received the accolade in recognition of his contributions in the modelling of the transport of trace gases in the atmosphere using Earth observation from space.

- Edinburgh has been ranked as third best in the higher education sector for environmental and social responsibility. The ranking was awarded by sustainability benchmarking programme Universities that Count (UTC), which assessed 29 participating institutions in its feedback report. The University's high ranking earned it a Silver UTC Standard.

- Professor Alan Barnard has been elected a Fellow of the British Academy. Based within the School of Social and Political Science, Professor Alan Barnard holds the Chair of Anthropology of Southern Africa and is one of 38 UK-based academics selected for the honour this year.

- Chinese language student Andrew Jones received the Most Imaginative Research in the poster presentation category at the Universitas 21 Undergraduate Research Conference in Melbourne. Andrew earned the accolade for his work on classical Chinese Landscape poet Xie Lingyun.

- Vice-Principal Professor Sir John Savill, Head of the College of Medicine and Veterinary Medicine, has been appointed Chief Executive of the Medical Research Council. He will take up the post from 1 October 2010 on a part-time basis for a period of three years, and will continue to serve as Head of the College of Medicine and Veterinary Medicine.

<u>The University of Edinburgh</u>

The University Court

27 September 2010

Honorary Assistant Principal, Mental Health Research Development

Professor Eve Cordelia Johnstone, CBE, Professor of Psychiatry since 1989, retired from full-time employment at the end of August 2010.

In additional to her scientific expertise, Professor Johnstone has led Mental Health research in Edinburgh for over twenty years and opened exciting new fields in clinical brain sciences and neuro-biology research, combining basic science, functional imaging studies and the skills and insights of psychiatry. She has also been instrumental and demonstrably successful in attracting major funding from philanthropic foundations as well as from the mainstream grant funding bodies. Currently the 'Fragile X' basic neuro-science is offering exciting potential in the field of autism and learning disability research and Professor Johnstone is at the heart of activities with funding trusts and individuals in regard to supporting this very promising field. I believe she could make a substantial contribution to the development of these areas in Edinburgh and propose to provide her with an official mandate for doing so by designating her Honorary Assistant Principal for Mental Health Research Development.

Professor Johnstone's part time honorary role will be to lead on all aspects of the development and enhancement of Mental Health research. Her designation will be for a period of 2 years in the first instance and commence from her retirement from her current post. Any costs will be met from within existing budgets. The Head of the College of Medicine and Veterinary Medicine and relevant thematic Vice Principals have been consulted and are supportive of this proposed designation which Professor Johnstone has expressed her willingness to undertake.

I should be grateful for Court's approval of the above proposals.

TMMO'S
July 2010

The University of Edinburgh

The University Court

27 September 2010

**Report of the Finance and General Purposes Committee
(Comments on the Report of the Central Management Group's meetings of 16 June,
10 August (by correspondence) and 1 September 2010)**

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

This paper comprises the Report to the Finance and General Purposes Committee at its meeting on 15 September 2010 from the Central Management Group of its meetings of 16 June, 10 August (by correspondence) and 1 September 2010. Comments made by the F&GP Committee are incorporated in boxes within the report at relevant points.

Action requested

The Court is invited to note the report with comments as it considers appropriate.

Resource implications

As outlined in the paper.

Risk Assessment

As outlined in the paper.

Equality and Diversity

As outlined where appropriate in the paper.

Freedom of information

Can this paper be included in open business? Yes except for those items marked closed.

Originators of the paper

Dr Alexis Cornish
Dr Katherine Novosel
September 2010

Central Management Group meeting

16 June 2010

1   REPORT FROM THE STANDING CONSULTATIVE COMMITTEE ON
         REDUNDANCY AVOIDANCE (SCCRA) (CLOSED) (Appendix 1)

2   REPORT OF KNOWLEDGE STRATEGY COMMITTEE (Appendix 2)

         The annual report on the activities of the Knowledge Strategy Committee was noted with
         interest including in particular its new Court Committee status and the intention to
         further develop the Knowledge Strategy.

Central Management Group Meeting

10 August 2010 (by correspondence)

1   FEES STRATEGY GROUP

         CMG approved proposals in respect of the PG Certificate level courses in Swimming
         Science, the Diploma in Legal Practice and Skills and the St Andrew's:Edinburgh:NHS
         Lothian North American Medical School.

Central Management Group Meeting

1 September 2010

1   UPDATE ON ACADEMIC & FINANCIAL PLANNING ISSUES FOR THE
         SCHOOL OF EDUCATION

         CMG noted that the threat of redundancy to support staff had now been lifted; those
         remaining at risk as at 16 June 2010 had been redeployed into vacant positions within the
         revised support staff structure. The Redundancy Committee established by CMG could
         now be stood down having not been required to convene.

         CMG thanked all those involved in achieving the changes in the School of Education
         through voluntary means.

The Committee welcomed the information on the School of Education noting that the threat of
redundancy to all staff within the School had now been lifted and that required reductions had been
achieved by voluntary means. It was further noted that there had been significant restructuring within
the School which placed it in an excellent position to manage any future changes within this area.

2   STUDENT ADMISSIONS – UPDATE POSITION (CLOSED)

3   **UK BORDER AGENCY – UPDATE POSITION**

The current process in respect of students obtaining visas including the significant costs to students and the University was noted and the UK Government's intention to review and tighten the process in light of its concerns on the increase in numbers entering the UK by this route and perceived possible abuse; it was anticipated that specific areas within the sector would be targeted for further scrutiny. The University had applied for a highly trusted sponsor (HTS) licence and CMG noted the importance of achieving this recognition to assist students obtain visas; the increased resources to ensure compliance with the UK Border Agency requirements and to obtain and maintain HTS status were noted.

In respect of staff visas, there were currently two consultations underway, one on how to limit economic migration and one on what those limits should be; a small steering group had been established to agree the University's evidence based responses to these consultations. The UK Border Agency had applied interim arrangements in advance of the outcomes on these consultations which had resulted in the number of certificates of sponsorship (for two categories of applicants) now being issued to the University being reduced. CMG noted the impact of this on the University in respect of extensions of current staff visas and the ability to sponsor new staff; action was being taken to more closely monitor the requirement for short term extensions.

4   **H&S QUARTERLY REPORT AND COMMITTEE REPORT (Appendix 3)**

CMG noted the continuing downward trend in the number of reportable incidents and welcomed the actions taken in respect of improving safety around the University's Fringe venues. The annual report of the Occupation Health Unit was noted and the University's achievements in respect of the Healthy Working Lives award scheme commended.

5   **SECURITY ADVISORY GROUP ANNUAL REPORT**

CMG approved the Building Access Control Policy and asked that priority be given to areas where there were potential staff safety issues and sensitive research facilities. CMG further endorsed the wearing of ID badges. The increasing number of high profile visits and the resource implications were also noted. It was suggested that in addition to the current measure to control anti-social post examination behaviour that it might be appropriate to investigate alternative venues particularly for final exams.

6   **REPORT FROM STAFF COMMITTEE (Appendix 4)**

The work to enhance recognition and reward for staff engaged in teaching and learning was commended and the developments in drafting a formal Performance and Development review framework. The launching of the new website for international staff was welcomed and information on the assistance available; it was noted that such assistance would be of benefit to any new member of staff. Progress in respect of dignity and respect procedures and the Equality and Diversity Strategy were noted. It was also noted that the new Equality Act 2010 would become law in October 2010 replacing a number of current equality and diversity legislation.

It was confirmed that the University currently operated a staff appraisal process and that the new performance and development review policy was one of a range of policies being drafted to cover all aspects of performance management.

University of Edinburgh

Knowledge Strategy Committee

Report to Central Management Group

This paper presents a summary of the major items concerning Knowledge Strategy Committee over the past 12 months.

Committee papers are available online at:

http://www.committee.kmstrategy.ed.ac.uk/index.cfm

Knowledge Strategy Committee (KSC) has oversight of the University's knowledge management activities, in particular those areas concerned with Library, Information Technology, e-Learning, Management Information and e-Administration (hereafter described as the University's 'Information Space')[1].

Research Infrastructure

- **Research Computing needs –** The need for centrally managed research computing has grown substantially over what is a relatively short period of time. IT Committee has been tasked with investigating how to best integrate the needs of research computing into the mainstream work programme.

- **Library Materials** – In an effort to minimise the impact of decreasing purchasing power, Library Committee has been tasked to consider ways of ensuring that the expenditure on materials represents good value for money; and that there are good resource discovery channels to ensure that the materials purchased are well used.

- **Research support (Libraries) –** during this period the Research Publications Service has been mainstreamed. Library Committee is also exploring the opportunities for Research Data Management. This project sits alongside a parallel project led by ITC to explore the requirements for research data storage.

eLearning

- **eportfolio implementation** -The procurement project was reviewed regularly over the past year culminating in the selection of PebblePad. The implementation and pilot phase will continue to be monitored closely as more Schools and courses are introduced to this service.

- **Institute of Academic Development (IAD)** - It is intended that the elearning Committee will establish a close working relationship with this new Institute. It is expected that IAD will provide strategic direction on the priorities for this area and this will eliminate the current tensions between technology and skills development issues.

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[1] The following committees report to KSC: Library Committee; IT Committee; e-Learning Committee; and University Collections Advisory Committee

- **Principal's e-Learning Fund Evaluation** - the final report from the evaluation has provided valuable pointers and lessons learned for the future direction and strategy. In particular the opportunities presented by joint working with the eLearning Professionals and Practioners (eLPP) and the IAD.

- **Knowledge strategy: the elearning component –** It is recognised that elearning is a fast changing world. The concepts of 'the changing learner' and 'the changing teacher' are seen as possible models for seeking guidance from Schools on the future direction of plans for this area. This consultation will take place during the summer, 2010.

Infrastructure

- **Service Robustness: Availability, Resilience and Disaster Recovery -** ITC is working on the production of a comprehensive policy on availability, resilience and disaster recovery for IT services. It is anticipated that the policy will be presented to the relevant committees for approval, in early 2010/11.

Projects
In last year's report to CMG, it was noted that KSC was considering the development of a framework for the management of major IT/non-estates Projects. The governance toolkit was presented to CMG in January this year. All major T/non-estates projects are now using the toolkit, including the recently commenced Timetabling Project.

Policies and Strategies
Both the IT Strategy and the Information Security Policy were approved by CMG and Court in Nov/Dec 2009. Work continues on the Security Policy, extending this with respect to mobile working and the transfer of sensitive data.

Court and CMG also approved the Museums & Galleries Collection Policies for 2010-15, setting out the objectives for the collections over this period.

In February 2010, the foundations were laid for the University's next Knowledge Strategy. Draft work-ups for some of the key areas have been prepared for consultation with Schools, Colleges and the Support Groups. It is anticipated that the Strategy will evolve year on year, reflecting the constant flux of areas such as elearning and the digital environment in general.

Governance
At its meeting on 19 May, CMG agreed that KSC should become a committee of Court. To this end the terms of reference for Knowledge Strategy Committee have been sent to Court for approval at its meeting on 21 June 2010.

Jeff Haywood
Vice Principal of Knowledge Management, CIO and University Librarian

Jo Craiglee
Head of Knowledge Management and IS Planning

02-June-2010

REPORT FROM THE MEETING OF THE UNIVERSITY HEALTH AND SAFETY COMMITTEE, HELD ON THURSDAY, 15TH APRIL 2010

1. ANTI TERRORISM CONTROLS GROUP

The revisions to the Home Office guidance on the arrangements to ensure the security of selected risk materials, the Schedule 5 pathogens and toxins listed in the Anti Terrorism Crime and Security Act 2001, and high activity sealed radioactive sources within the High Activity Sealed Radioactive Sources and Orphan Sources (HASS) Regulations 2005, are still awaited. The Counter Terrorism Security Advisers (CTSA) of Lothian and Borders Police are to hold a series of exercises entitled 'Project Revise', presented to laboratory personnel. Project Revise was designed by the National Counter Terrorism Security Office (NaCTSO) specifically for the education sector and is a laboratory security awareness session designed to highlight the potential for misuse of hazardous materials, to those who legitimately and routinely use them.

2. FRINGE FESTIVAL INCIDENTS AND ARRANGEMENTS

The temporary Events Health and Safety Co-ordinator appointed by Edinburgh First to assist in overseeing health and safety during the Fringe/Festival events, and in particular to co-ordinate traffic and pedestrian activities in Bristo Square, has assisted in the preparation of venue specific guidance to be issued to production companies for the 2010 Festival and Fringe.

3. HEALTH AND SAFETY DEPARTMENT WEBSITE

The Health and Safety Department website which provides a valuable source of health and safety information has recently been updated to new Polopoly software and the new website is due to be launched in the very near future. The updated website now includes a number of topic specific sub-sites within the main Health and Safety site, these being Fire, Radiation, Biological Safety and Occupational Health.

[*Note: the www site was launched in June 2010*]

4. REVIEW OF THE EFFECTIVENESS OF THE COMMITTEE

A review of the effectiveness of the University Health and Safety Committee was carried out in 2010. The responses indicate that Committee members are generally satisfied with the overall effectiveness of the University Health and Safety Committee.

Areas where the opportunity for enhancement has been highlighted include the provision of further induction and orientation information to existing members. Induction for new members was introduced following the previous review in 2006. In addition, committee members will be given further information on training opportunities available to them.

5. ACCIDENT DISEASE AND INCIDENT SURVEY 2008/09

The Accident, Disease and Incident Survey Annual Report for 2008/09 shows that the total number of injuries, incidents and cases of occupationally related ill health reporting during this period was 411, and that the number of events Reportable to the Health and Safety Executive (HSE) was 36. Of these 36 Reportable events, only 2 were Reportable due to the severity of the injury involved.

The statistics were again benchmarked against statistics provided by the Universities' Safety and Health Association (USHA), which indicates that the reporting of accidents at this University remains broadly consistent with other academic institutions.

A number of accidents have occurred despite the existence of robust training systems in place and in order to assist in improving the safety culture, the importance of raising awareness amongst those who have a role in supervising staff, as well as of individual personal responsibility, was highlighted.

6. OCCUPATIONAL HEALTH UNIT ANNUAL REPORT 2008/09

Health surveillance, screening, immunisation programmes and absence management remain the core elements of the work of the Occupational Health Unit (OHU) and the level of activity in these areas is increasing significantly. Much work has been done to improve compliance with health surveillance requirements, identifying those workers at risk and offering health surveillance at Schools' etc premises to make it easier for individuals to attend, with the result that the number of health surveillance contacts has significantly increased (154%) on the previous year.

The number of manager and self referrals has increased (51%) on the previous year, partly attributable to improved sickness absence recording, improved absence management and greater awareness by managers and staff of the support role the OHU can provide. The number of immunisations provided by the OHU for those working with a specific potential hazard exposure and/or for work related travel has increased (>300%) on the previous year.

A working group involving the OH, and corporate and College HR is seeking to further improve collaborative working in the area of absence management, improve understanding of OH and HR roles and professional constraints and to produce guidance for managers and employees.

7. AON PARTNERSHIP AUDITING PROGRAMME

The current (Compliance Audit) phase of the partnership auditing programme is almost half way through, with 15 visits to Schools and Support Units made so far. This phase seeks to verify whether the structures and systems described at the time of the Management Audit, carried out 2/3 years previously, have been effectively disseminated to the "coal face" in individual laboratories, workshops and other places of work and study within the University.

8. **HEALTH PROMOTION**

The University submitted its submission for the Bronze, Silver and Gold levels of the Healthy Working Lives (HWL) award scheme and an assessment exercise took place on 29th March. The outcome of the assessment exercise is awaited.

[*Note: In May 2010, SHWL indicated that the University had achieved the SHWL Awards at Bronze, Silver and Gold levels*.]

Work has started on the development of a 'Health and Wellbeing' website for staff.

9. **BIOLOGICAL SAFETY**

The University has been recently been visited by the Health and Safety Executive Biological Agents Unit (HSE BAU) with regard to work which requires a Specified Animal Pathogen Order (SAPO) licence.

One written report has been received as a result of three visits and all recommendations on the HSE report have been satisfactorily complied with, within the stipulated timescale.

10. **RADON SURVEYING**

The University is undertaking a survey of certain parts of University buildings to establish levels of radon, a naturally occurring radioactive gas, in response to recent guidance issued by the Health and Safety Executive.

A programme of monitoring within the University's basement rooms, will take place over a number of years. Passive monitoring devices will require to be located within relevant basement rooms for a 3 month period, and thereafter the results analysed. An information leaflet will be provided to those working in basement rooms in order to address any concerns which personnel may have.

11. **COMMUNICATION WITH LOCAL HEALTH AND SAFETY COMMITTEES**

A number of measures are to be implemented to enhance the flow of information between local health & safety committees and the University Health and Safety Committee. These are to include (i) a question on local health & safety committees within the Annual School Health and Safety Report Questionnaire, (ii) subject area representatives on Health and Safety Committee will have a specific duty placed upon them to report back to their local health & safety committees, within a specified time period, on the work of the central Health and Safety Committee, (iii) to facilitate access for all Convenors/Chairpersons of local health & safety committees to the central Health and Safety Committee intranet and (iv) inviting Convenors/Chairpersons of local health & safety committees to attend a meeting of the central Health and Safety Committee in order to discuss issues from their area.

Health and Safety Quarterly Report 2009/2010

Quarterly reporting period: 1st April 2010 – 30th June 2010

Accidents and Incidents

Type of Accident/Incident	Qtr 1 Apr' 10 – 30 June '10	Qtr 1 Apr '09 – 30 June '09	Year to Date 1 Oct '09 – 30 June '10	Year to Date 1 Oct '08 – 30 June '09
Fatality	0	0	0	0
Specified Major Injury	0	2	1	2
> 3 day Absence	3	7	13	17
Public to Hospital	4	2	11	8
Reportable Dangerous Occurrences	0	0	0	0
Total Reportable Accidents / Incidents	**7**	**11**	**25**	**27**
Total Non-Reportable Accidents / Incidents	**78**	**72**	**266**	**281**
Total Accidents / Incidents	**85**	**83**	**291**	**308**

Further information by College/Support Group is shown in Appendix One

The incidents reported to the Enforcing Authorities during the quarter comprise:

o   Postgraduate splashed a mixture of Staphylococcus aureus RN4200 in 100uL of water in eye. Attended A&E as a precaution, no injury. Recommendation to wear safety goggles in future. (*Public to Hospital*).

o   Employee injured back whilst lifting boxes in a tight space. The IP had received manual handling training for this activity. *(>3 day injury).*

o   Employee pulled wardrobe backward to clean behind and trapped finger and hand between wardrobe and wall. *(>3 day injury).*

o   Postgraduate student visitor was putting a plastic cap onto a glass vial when vial shattered and splinters of glass cut right thumb. The safe system of work for this activity has been reviewed and will require the glass vial to be supported in a foam (or similar) insert. (*Public to Hospital*).

o   Undergraduate was carrying out an examination of the mouth of a cow, following standard procedures and under supervision. The cow bit the IP causing cuts and bruising to the IP's thumb. (*Public to Hospital*).

o   Guest at University Accommodation stood on a desk in front of their bedroom window in order to open the window. IP fell sustaining a fracture to right ankle. The window is opened by a side-opening handle (handle height 160cm) which is easily accessible from the floor. (*Public to Hospital*).

o   Employee tilted head to avoid a vehicle door frame when entering a van, spraining neck. He was absent from work for 4 days. *(>3 day injury).*

Alastair Reid
Director of Health and Safety

Accidents & Incidents

Quarterly period: 01/04/2010-30/06/2010
Year to Date Period: 01/10/2009 – 30/06/2010   (Third Quarter)

COLLEGE / GROUP	REPORTABLE (TO HSE) ACCIDENTS / INCIDENTS														TOTAL Non-Reportable Accidents / Incidents		TOTAL ACCIDENTS / INCIDENTS	
	Fatality		Specified Major Injury		>3 day absence		Public to Hospital		Dangerous Occurrences		Reportable Fires		TOTAL Reportable Acc / Inc					
	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd	Qtr	Ytd
Humanities & Social Science	-	-	-	-	-	1	-	1	-	-	-	-	0	2	4	30	4	32
Science & Engineering	-	-	-	1	-	2	1	4	-	-	-	-	1	7	4	45	15	52
Medicine & Veterinary Med.	-	-	-	-	-	-	2	4	-	-	-	-	2	4	18	73	20	77
SASG	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0	0
Corporate Services Group	-	-	-	-	1	8	1	2	-	-	-	-	2	10	40	104	42	114
ISG	-	-	-	-	2	2	-	-	-	-	-	-	2	2	0	11	2	13
Other Units	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	3	2	3
UNIVERSITY	**-**	**-**	**-**	**1**	**3**	**13**	**4**	**11**	**-**	**-**	**-**	**-**	**7**	**25**	**78**	**266**	**85**	**291**

* Units noted below taken from organisational hierarchy report 09/10 - http://www.planning.ed.ac.uk/edin/orghier/versions/Version12_0.xls

SASG: Student and Academic Services Group: Academic Services, Records Management, Biological Services, Careers Service, Chaplaincy, Communications and Marketing, Development and Alumni, Disability Office, EUCLID, General Council, Governance and Strategic Planning, International Office, Pharmacy, Principal's Office, Registry, SASG Business Unit, Student Counselling Service, Student Recruitment and Admissions, University Health Service.

ISG: Information Services Group: Applications, EDINA and Data Library, DCC, Information Services Corporate, Library and Collections, Infrastructure, User Services Division.

CSG: Corporate Services Group: Accommodation Services (incl Festivals Office), Centre for Sport & Exercise, Day Nursery, Edinburgh Research & Innovation (ERI), Edinburgh Technopole, Edinburgh University Press, Estates and Buildings, Finance, Health and Safety, Human Resources, Internal Audit, Joint Consultative and Advisory Committee on Purchasing, Procurement Office (inc Printing Services).

Other: Students Association, Sports Union, Talbot Rice Gallery, Associated Institutions.

Report from Staff Committee

1st September 2010

1. Introduction

1.1 This paper summarises the key issues discussed and decisions reached at the meeting of Staff Committee held on 23rd June 2010.

2. Matters Arising

2.1 Reward and Recognition of Teaching: Update

2.1.1 Ms Gupta informed Staff Committee that since April this year a small working group had been reviewing the academic promotions process. The remit of the group addressed various aspects of the current process, including the need to enhance recognition and reward for teaching and learning. The working group was updating and improving the academic grade profiles for use in the forthcoming promotions round and planned to undertake further work in the coming academic year by producing comprehensive guidance for managers and staff alike. The purpose of such guidance would be to provide greater clarity to staff about the types of evidence that they needed to submit as part of the promotions process. There was agreement that staff should be made aware of the expectations upon them and be able to demonstrate the impact of their achievements.

2.2 Nursery Provision at the King's Buildings

2.2.1 Professor Nigel Brown updated the Committee by saying that discussions were continuing to take place on the matter of nursery provision at the King's Buildings campus. He reported that no further progress had been made since the last time Staff Committee had met.

3. Main Agenda Items

3.1 Performance and Development Review (P&DR)

3.1.1 Ms Gupta introduced the paper on Performance and Development Review (P&DR) and explained that the University was developing a formal P&DR Policy as part of an overarching framework to support embedding a performance culture across the University. This was in keeping with the Quality People Enabler in the University's Strategic Plan. The new Policy would fulfil the following objectives:

- provide information about the development needs of staff and thereby help to inform decisions on staff development planning and the allocation of resources in a more consistent and systematic manner at School and Support Group level;
- afford the opportunity to evaluate the extent to which investment in staff development was contributing to achieving School / Support Group goals and thereby enhancing business performance;

- allow for a significant degree of local flexibility.

3.1.2 The P&DR Policy would be part of a suite of policies to support effective performance across the University, covering all aspects of performance management from P&DR, where staff would be able to reflect on their past achievements and identify how they would contribute to the success of the business through their forthcoming work and objectives, to a Capability Policy in which the focus would be on how to support staff improve their performance where they were not meeting expected standards of performance. A discussion of the paper followed in which Staff Committee offered helpful advice with respect to the development of a new policy and its key features.

3.1.3 The Committee proposed that a revised paper be brought to a future meeting to provide an update on progress and agreed that a P&DR Policy should be developed based on the paper presented to the Committee and the advice from the ensuing discussion.

3.2 Supporting International Staff in the University of Edinburgh

3.2.1 Ms Melanie Macpherson introduced the paper on supporting international staff at the University. She advised the Committee that a new web-site was due to be launched soon providing useful information to international staff who are relocating to Edinburgh. There was also a proposal to set up an International Mobility Unit which would provide tailored support and advice to international staff on all aspects of relocating and settling in the UK. This work has been informed following detailed consultation with international staff. In the subsequent discussion the following points were made:

- the University's international staff stem from many different cultures and there is no 'one size fits all' solution;
- the issue of how this initiative would be funded and, in organisational terms, where an International Mobility Unit might be best located;
- information for international staff needs to be highly visible externally so that potential new staff can see the support they can expect to receive before they apply;
- this type of resource could also greatly benefit early career staff who are new to Edinburgh, regardless of their nationality, as well as partners of newly recruited staff, and people who come here on sabbatical or who are otherwise here for only a brief period. It could focus on the breadth of provision that is available to international staff who come to Edinburgh to ensure that the University is seen as an attractive location in terms of career and lifestyle;
- the Relocation Policy needs to be improved and updated in many of its key aspects including providing clarity on who a new member of staff should contact to discuss their package and obtain advice.

3.2.2 There was strong support from the Committee for the University to establish internal expertise rather than use the services of an external provider.

3.3 Repeal of the Commissioners' Ordinance and Associated Matters

3.3.1 Ms Eilidh Fraser informed the Committee that Court had now agreed for the new Ordinance to go to the Privy Council. In addition, the Combined Joint Negotiation and Consultation Committee (CJCNC) had, in principle, agreed both the appeals processes

and the inclusion of the Academic Freedom clause in the employment terms and conditions.

3.4 Pensions: Draft Letter for Comment

3.4.1 Dr Markland and Ms Gupta explained the University's obligation to consult with its employees who are members of USS, in relation to proposed pension reforms. Court recently agreed to write to USS to express support for the changes proposed. A detailed discussion followed at the end of which the Committee agreed that the letter should form the first stage of an information sharing and consultation process with staff who are members of the USS. It was agreed that Mr. Gorringe and Ms Gupta would amend the letter in line with the advice and comments from Staff Committee in readiness for a consultation process to begin early in the autumn term.

3.5 Update on Dignity and Respect Procedure

3.5.1 Ms Fraser introduced the paper and reported that CMG had approved the Dignity and Respect Procedure in principle at its recent meeting, subject to final minor revisions through discussions with the Trade Unions and EUSA.

3.6 Update on Equality and Diversity Strategy

3.6.1 Ms Fraser introduced the paper on the Equality and Diversity Strategy and stated that the timetable and some aspects of the Equality Act might change under the new government.

4. Any Other Business

4.1 Professor Lorraine Waterhouse thanked Mr. Melvyn Cornish for his contributions to Staff Committee as this was his last meeting.

The University of Edinburgh

The University Court

27 September 2010

Report of the Finance and General Purposes Committee
(Report on Other Items)

<u>Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant</u>

This paper reports on the meeting of the Finance and General Purposes Committee held on 15 September 2010 covering items other than the CMG report. Court is asked to note that the Committee held a meeting on the 2 September 2010 to discuss the proposed merger with the Edinburgh College of Art; discussions at that meeting have been incorporated into the separate paper to Court on the proposed merger. Detailed papers not included in the appendices are available from Dr Novosel.

<u>Action requested</u>

The Court is invited to approve the revised terms of reference for the Committee at item 3 and the liquidation of the Distillers endowment and utilisation of funds realised at item 10, and note the remaining items with comments as it considers appropriate.

<u>Resource implications</u>

If applicable, as noted in the report.

<u>Risk Assessment</u>

Where applicable, risk is covered in the report.

<u>Equality and Diversity</u>

No implications.

<u>Freedom of Information</u>

Can this paper be included in open business? Yes

Except for items 4-11

Its disclosure would substantially prejudice the commercial interests of any person or organisation

<u>Originator of the paper</u>

Dr Katherine Novosel
September 2010

University Court, Meeting on 27 September 2010

Report of the Finance and General Purposes Committee
15 September 2010

(Report on Other Items)

1 **SUMMARY RESEARCH AND COMMERCIALISATION REPORT**   **Appendix 1**

It was noted that against a challenging financial background, research and commercialisation activity during 2009/2010 had remained strong and the Committee welcomed the detailed information on the various options being pursued to engage with current and new funders in the coming years. In the 12 months to the end of July 2010, 40 new companies had been formed; the most generated by a Scottish university in a single year. It was agreed that it would be helpful to have a longer discussion on the work of ERI at a future meeting of the Committee.

2 **EUCLID – PROGRESS REPORT**

The Committee noted the satisfactory performance of the new on-line student systems during Freshers' week and their resilience during periods of high usage. It was noted that all satellite projects had now been completed and were live or were scheduled for completion. Although some further refinements would be required and some outstanding issues were still to be addressed, the Committee was content that no further routine reports were required and agreed it should in future receive exception reports.

The Committee wished to record its thanks to all those involved including colleagues across the Colleges, Schools and Support Groups as well as the EUCLID team in achieving this satisfactory outcome to the EUCLID Project.

3 **REVIEW OF COMMITTEE'S TERMS OF REFERENCE**   **Appendix 2**

The proposed amendments to the Terms of Reference of the Committee were endorsed and recommend for approval by Court.

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1. RESEARCH APPLICATIONS AND AWARDS

1.1 Introduction

This time last year, we believed that, of our three Colleges, Science and Engineering would probably come through the most unscathed, given the then Government's intention to ring-fence the 'STEM' (Science, Technology, Engineering and Mathematics) subject areas. This did in fact turn out to be the case but little did we predict that 2009/10 would be a record-breaking year for the College, in terms of award and application activity.[1]

If one takes into account the depressed current financial climate, and the fact that last year's application and awards statistics were somewhat skewed by the effects of the merger with the Roslin Institute, this year's awards total of £208.5m should be considered very respectable. Significantly, the all-important application 'pipeline' remains strong, and only a few percentage points behind last year's stellar activity. Encouragingly, we are seeing more awareness of, and interest in, applying for EU funding, and ERI continues to actively promote and facilitate this, and other, international funding avenues, while ensuring that we continue to kept abreast of UK funders' changing strategies.

Clouds have continued to appear over the course of the year, particularly for the College of Humanities and Social Science, and this report includes a section looking at the current funder landscape and what the implications might be for Edinburgh.

That said, the uncertain months ahead should not detract from what has been a record year as regards research income (i.e. actual funds spent on research as opposed to pledged) with all three Colleges recording income in excess of last year.

1.2 Applications

1.2.1 Number

The year ended with a slight rally to the application numbers for the University as a whole compared to the third quarter, to just 7% behind 2008/09, with 2,330 applications submitted compared to last year's 2,512.

The record-breaking number of applications for the College of Medicine and Veterinary Medicine (CMVM) slightly exceeded that of last year, with 785 applications submitted (c.f. 780 for 2008/09). Biomedical Sciences generated 28% more applications than last year, with Molecular and Clinical Medicine (MCM) experiencing growth of 7%.

The College of Science and Engineering (CS&E) submitted 83 fewer applications – 929 for the year, compared to 1,012 for last. July saw a significant rally in application activity, ending the year at just 8% behind compared to the Q3 position of -16%. While most Schools saw fewer applications being submitted, Physics saw modest growth.

Meanwhile, the College of Humanities and Social Science (CHSS) ended the year 14% behind at 604 applications, some 100 less than for 2008/09; this represents a slight slippage of 2% over the Q3 position, but still 3% better than at the half-year. Despite this, Health in

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[1] In 2009/10, the College of Science and Engineering recorded record results in terms of value of applications, and number and value of awards

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Social Science (HiSS), Law, Literatures, Languages and Cultures (LLC) and Social and Political Science (SPS) all reported application numbers in excess of last year.

1.2.2   Value

During the course of 2009/10, the University submitted applications totalling £847m, just 6% down on the previous year (£906m).

Interestingly, while the number of applications for CHSS were down, 2009/10 saw a record-breaking year in terms of total application value, with £95m applied for, an increase of 13% over the previous year and 0.3% over the record-breaking year of 2007/08 (£94.7m). LLC had a particularly good year, with an application portfolio worth £9.8m, 151% more than for 2008/09 (£3.9m). SPS too finished the year some 24% up, posting applications valued at £26.8m (c.f. 2008/09: £21.7m)

CS&E also had a record-breaking year, submitting applications with a total portfolio value of £452.8m, up 4% over last year (£436m) and breaking the 2007/08 record of £441m. Of particular note is Geosciences whose applications, together valued at £56.4m were some 66% up on last year (£34m). Biological Sciences too had an excellent year, their application total exceeding £100m to £118.9m, 23% up on the previous year (£96.7m). Informatics too broke through the £100m barrier, recording applications totalling £100m, some 11% more than 2008/09's total of £90m

The total application value for CMVM for the year end was £298.8m, a reduction of 22% over 2008/09 (£384.2m). Last year's 'target' was always going to be a hard one to beat with the Roslin Institute merger (where 'Roslin' applications last year alone totalled £107.6m), so perhaps a fairer comparison would be 2007/08's total of £286.7m. Not surprisingly, the Royal (Dick) School of Veterinary Studies (R(D)SVS) saw a major drop in application value as a result of the University inheriting a number of awards, and therefore applications, from the old Roslin Institute last year, but this was part-compensated for by good performance in Biomedical Sciences (up 34%, from £43.4m to £57m) and Clinical Sciences and Community Health (CSCH) (up 4% from £125.3m to £130.6m).

1.3   Awards

1.3.1   Number

In our Q3 report, we advised that the negative variance on the number of awards secured by the University was just 3% behind the same period last year. Unfortunately, this negative variance has slightly slipped back to 8% and nearer the mean for the first half of the year. A total of 985 grants and contracts were awarded to the University, compared to 1068 for 2008/09.

However, concealed in this slightly disappointing statistic is an excellent result for CS&E, which managed to break its 2008/09 record-breaking performance by 3%, to report 424 awards compared to last year's 412. Most Schools secured more awards this year than last, most notable being Engineering and Geosciences showing increases of 20% and 19% respectively.

In our Q3 report, we were hoping that the gradual decline that CHSS has experienced since February 2009 was showing signs of stabilisation; unfortunately, however, this proved only

momentary, with the year ending on 203 awards, some 14% down on 2008/09 and some 22% down on 2007/08.Despite this, however, some Schools did improve on their performance of last year, most particularly LLC, Arts, Culture and Environment (ACE), Business School and SPS, although the numbers are not especially significant.

At 348 awards, CMVM matched its pre-Roslin merger year of 2007/08, some 16% down on 2008/09. As discussed previously, this was perhaps inevitable, given the awards dowry that came to the University from the old Roslin Institute, and indeed, of the four Schools in the College, it is in the R(D)SVS that the largest decrease is evidenced.

1.3.2   Value

The merger with the Roslin Institute ensured that last year's total award portfolio of £249.3m would be record-breaking and arguably almost impossible to exceed, even in 'a good year'. Mergers of this size are not commonplace for this University and single awards of £33.6m (awarded to the University by BBSRC to aid continuity of some of the research programmes in the Institute post-merger) are extremely rare and have the effect of markedly skewing the figures for the year in which they are awarded. If one overlays this exceptional event with the current financial climate, the University's total 2009/10 awards of £208.5m compares favourably with the previous two record-breaking years of 2007/08 (£212.2m) and 2006/07 (£209.7m) when Higher Education was in as close to a perfect world as it was ever going to get.

That being said, CS&E managed to land a record catch of awards totalling £113.8m some 7% more than last year, and 5% more than the previous record-breaking year of 2006/07 (£108.3m). With the exception of Informatics (which has, in fairness, steadily improved its position over the course of this year) and Mathematics, all Schools secured award totals greater than last year.

CHSS finished the year with an awards portfolio of £16.9m, some 21% down on the previous year after a disappointing final quarter. In CHSS, SPS secured the largest award portfolio this year (compared to Philosophy, Psychology and Language Sciences last year), some 64% up on 2008/09 with £8m. ACE, Divinity and HiSS also showed positive variances over last year, although the values are relatively small.

The total value of awards secured by CMVM was £74.1m, some 38% down on the previous year's record of £120.6m. As previously discussed, the largest drop was encountered in R(D)SVS (by -72%, or £43m). In contrast, MCM saw their awards increase by 21% from £18.8m to £22.8m. This year's largest recipient of awards (value-wise) in the College was Clinical Sciences and Community Health, although they too saw their awards portfolio decrease by some 22% to £25.2m

1.4   Sponsor type profile

For awards, sponsor type profiles are plotted for the University as a whole and for each College in Appendix 1. These depict awards by sector type, comparing last year's total award value with the previous (2008/09) year's total year figures. Assuming 2008/09's total year figures as this year's rudimentary 'targets', the tables show the percentage of 'target' achieved in each sector. The pie charts show the percentage share by value for each sponsor type proportionate to the whole, comparing 2009/10 with 2008/09.

Given the reduced award total this year, it should not come as any great surprise to note that only two sector 'targets' were achieved for the University as a whole. Of particular note is the significant drop in Research Council awards, some £27m less than last year. Charity awards too have shrunk by some £11m. The exceptions are EU which, at £29.5m, is now the third largest sponsor type (in the case of CS&E and CHSS, the second largest), after Research Councils and Charities, and subcontracts from other universities[2] showing the increased collaborative research activity the University is involved in. This is most marked for CHSS, which has seen collaborative research activity with other universities grow by 384%! The picture for CS&E is markedly different from the other two Colleges, where targets for all sectors, with the exception of charities, were exceeded.

Looking at the pie charts showing 'market share' for each sponsor type, for the University as a whole, growth in the EU segment is most marked (3% increase), although both UK, government and university collaborations have increased their share also at the expense of Research Councils (4% decrease) and Charities (2% decrease). Unlike the other two Colleges,. CS&E has managed to maintain its share of Research Council funding, with largely EU funding compensating for the 6% drop in Charity awards. Interestingly, CMVM and CHSS have both seen growth in the charity funding segment (noteworthy in the case of CMVM), although both have witnessed a significant drop in Research Council awards. In CHSS, a growth in the Government and university subcontracts slices have exerted pressure on the EU share, whereas with CMVM, EU has continued to grow, with Government funding decreasing.

1.5   Country Analysis

Appendix 2 plots award value by sponsor country, comparing last year with the previous year's total year figures. Rather than list every sponsor country, which would make for a somewhat confusing chart, we have selected the 4 largest sponsor countries – UK (excluding Scottish funders), 'EU', Scotland and USA. All other countries have been grouped together as 'others' but collectively they represent a very small percentage as the charts show. As part of our strategy to increase awards from overseas sponsors, linked in to the University's internationalisation strategy, we would, over time, hope to be able to introduce more countries to this chart, thereby making it a rather more useful tool.

UK, perhaps surprisingly, and EU funding have increased their 'market share' of the funder portfolio in the past year for the University as a whole and for two of the three Colleges, at the expense of Scottish (principally Scottish Government) funding, although with CHSS, we witness slight growth in the Scottish segment, and a decrease in EU funding, which last year was perhaps abnormally high at 20% of the funder 'cake'.

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[2] The 'Universities' category denotes projects funded by a third party (such as a Research Council) and led by another university, where some funds are coming to Edinburgh. Collaborative projects which Edinburgh is leading are not included in this figure.

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RESEARCH APPLICATIONS AND AWARDS REPORT
FULL YEAR 2009/10

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2. RESEARCH INCOME

With research invoicing totalling £180.6m, 2009/10 was a record year for research income for all three Colleges, together some 7% higher than last year (£169m).

At £81.6m, CMVM saw increases of 6% on the previous year, CS&E invoiced for £79.3m, some 8% up, while CHSS secured £17m worth of research income, an increase of 2% on 2008/09. For completeness, Support Services also saw their research income increase by 34% to £2.7m

3. INSTITUTIONAL BENCHMARKING

Last year, we incorporated a section comparing Edinburgh's performance with Russell Group comparators for each of the Research Councils. For this exercise, we used *Times Higher Education (THE)*-validated data. We understand that *THE* is intending to publish this data again this year, once all the Research Councils have reported, probably around the end of September. A separate paper with this comparative information will then be circulated to F&GPC in due course.

4. CURRENT FUNDER LANDSCAPE

While the Recession may not have shown as much impact in the University's award figures for the past year as we might have predicted, we will definitely see an impact for 2010/11.

We know that Sir Gus O'Donnell, the Cabinet Secretary, recently advised University Vice Chancellors that funding may be cut by 35% over the next 4 years, and that Prof Adrian Smith of BIS recently invited comments from selected Research Councils and learned societies based upon the three scenarios of zero growth, 10% cuts and 20% cuts. The actual percentage will not be known until the Comprehensive Spending Review announcement on October 20th, but it is clear that it will not be of a positive nature.

While we understand that DoH and DfID budgets may receive protection, the degree to which this will extend to these agencies' research budgets is not yet known. According to the Prime Minister, while "no one wants to see reductions" in medical research, this area is likely to face cuts "like everything else".

There is now little doubt, then, that the University can expect to receive significantly less research income from public sector funding over the next four years, very probably across all sectors.

Sir Leszek Borysiewicz, outgoing CEO of the MRC, certainly anticipates cuts to his Research Council, with the result that some research areas will inevitably lose out in favour of those seen to be most strategically important. EPSRC too is likely to focus on supporting research "in which Britain has the potential to benefit economically". Indeed, revisiting the main funders' strategic plans indicates the research areas most likely to continue to secure funding, including the 7 cross-Council Grand Challenges such as nanotechnology, ageing and energy. Such a thematic focus is likely to manifest itself in the form of more directed mode, and fewer responsive mode, opportunities.

The University will revisit the 7 cross-Council Grand Challenges and each of the Research Councils' Strategic Plans with a view to prioritising proposals and bids that fit with these agendas. It is anticipated that there will be less funding for curiosity-driven, responsive

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mode research in a number of subject areas and this may have the greatest impact in the College of Humanities and Social Science (CHSS). CHSS will be actively exploring multidisciplinary and cross-Council initiatives, which may require some culture change.

Less public funding will be available and there are concerns that this will affect the many schemes that require match funding from private sponsors, business and industry, such as the very successful Knowledge Transfer Partnerships schemes and the myriad of follow-on and Knowledge Exchange funds.

The Royal Society is concerned that PhD studentships may be under threat (EPSRC have already indicated that they are looking at this) and it is likely that a number of sponsors may substantially reduce the number that they fund.

Given the high priority of postgraduate research in the Strategic Plan, the University intends to give active and imaginative consideration as to how it attracts and supports PGR students in the likely event of significant reduction of Research Council-funded studentships. Alternative scenarios, to attract self-funded or part-paying students, for example, are being seriously explored.

In order to support a reasonable number of new projects over the next few years, thought is being given by the Research Councils to withdrawing some offers that have already been made, with budgets of existing projects being rescinded (indeed, MRC are already cash-limiting some of their offers, reducing duration and capping budgets) . This option was aired at a recent meeting of the Finance Directors of the Research Councils and the Russell Group universities.

Compounding the effects of fewer projects being funded by the public sector may be the implementation of the recommendations of the Wakeham Review into fEC that indirect cost rates on Research Council grants be reduced by an annual 5% efficiency factor in each of the next 3 years.

Edinburgh Principal Investigators may well be required to complete projects on substantially reduced budgets. That, combined with the additional need to reduce overheads, will mean that projects will by definition, cease to become fully economically costed, and this will almost certainly have significant impact on the College sustainability pots, and therefore future investment plans reliant on these sources of funds.

 A strategy, of more Framework agreements (along the lines of those in place with EPSRC) and fewer, longer and larger grants (consideration is also being given to the relative expense associated with offering small grants schemes) would assist funders to reduce running costs. Following the Wellcome Trust's decision to favour fellowships over projects and the Government's interest in "concentrating" funding, the Research Councils have similarly shown an interest in focussing their funds on fewer research groupings that have critical mass and proven excellence, and investing in already successful investigators. Coming with larger, longer grants may mean transference of peer review responsibility from the sponsor to the Higher Education Institution (HEI), as the HEI will have to take greater responsibility for its decisions to invest in particular individuals.

This strategy of fewer longer larger grants follows the change in approach already taken by the Wellcome Trust with its new Investigators programme and has a number of major implications for the University. These sponsors are moving from supporting projects to supporting people and they will undoubtedly be looking for the University to select and prioritise which investigators the funders should support. For this variant of EPSRC's

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'demand management' policy, the University is in the process of giving careful consideration to the implications of how it selects such personnel.

With regards to implications for CHSS, the coalition Government has continued to play up the value of STEM subjects. It remains, then, to be seen whether Sir Adam Roberts, President of the BA has found friends in Ministers Cable and Willets, both of whom have social science backgrounds and who have spoken about the merits of research in humanities and social science areas, and whether his plea for a preservation of the holistic approach to research funding experienced over the past 10 years or so will be heard.

A prudent strategy for many humanities and social sciences disciplines has to be through increased engagement with the other science disciplines. Further, thought is also being given to the degree to which CHSS can lessen its reliance on small grants.

The focus of this section has been on public funds. Charitable funding will of course continue, but we still see European funding as offering the most stable opportunity over the next three years, and ERI will continue to treat this as a priority. We also see opportunity resulting from the strategic relationships being fostered with international partners, particularly in the US and India, and we will continue actively to explore this agenda.

Without turning its back on UK sources of funding, and particularly those offered by the Research Councils, Edinburgh is in the process of adopting a different attitude to overseas sources of funding and EU funding in particular. Without compromising on its EU expertise, ERI has now mainstreamed support for EU funding across all its Research Support teams.

5.   RESEARCH DEVELOPMENT ACTIVITIES

Introduction
This report summarises key activities undertaken by ERI's Research Support & Development Group for the last quarter.

Events
The following courses and talks were held across the three Colleges.

- 7th May 2010: **Marie Curie Fellowships for Informatics –** information session on applying for Intra European Fellowships

- 3rd June 2010: **EU Cooperation Socio-economic Science & Humanities and Science in Society Theme** (ERI arranged) – postponed from EU Week due to volcanic ash

- 4th June 2010: **Islamic and Middle Eastern Studies** – information session on research funding

- 25th June 2010: **Introduction to Research Funding for Geosciences**

- 5th July 2010: **Engineering Postgraduate Society** – information session on research funding

- 7th July 2010: **EPSRC Mock Panels** (delivered by EPSRC staff)

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Programme of Funder Visits
The team is now implementing a rolling programme of visits to and from key funders of UK research. This initiative will enable us further to build relationships with key funder staff with the intention of finding out pertinent information as early as possible. We plan to have visits to, or from, a particular funder every six months or thereabouts.

We had a visit from EPSRC in the last quarter and several funder visits are planned for next quarter (see Future Activity below).

International Activities
Efforts to support the University's Internationalisation Strategy have increased in the last quarter. We have attended, and spoken at, the Regional Focus Groups for Asia and North America, providing intelligence on funding opportunities that will support international collaborative research activity.

We coordinated and facilitated a visit from Leena Arora, Science Innovation Network (India). Leena meet several ERI and academic staff to discuss both commercial and research opportunities in India.

Communication strategy
The ERI Research Support and Development webpages have been updated and rationalised and are now much easier to navigate. The new webpages, which can be viewed at http://www.eri.ed.ac.uk/research-support-and-development/, will hopefully be moved over to Polypoly this autumn.

Activities going forward for Quarter 1, 2010/11

 Specific events and activities
- A series of UK funders learning lunches/workshops have been arranged for the next quarter
  - 23rd September 2010: **Anne Dean, Assistant Director, The Leverhulme Trust**
  - 24th September 2010: **Anne Fraser, Royal Society of Edinburgh**
  - 25th September 2010**: Roger Blake, Wellcome Trust –** specifically talking about Wellcome's new investigator programme
  - 13th October 2010: **Jane Lyddon, The British Academy**

- *Other*
  - 24th September: **UK Research Office Proposal Writing Course** (ERI hosting)
  - 2nd November 2010: **An Introduction to Research Funding – CHSS**
  - 5th October 2010: **HR Research Staff Induction**

Specific International activity

- Working with colleagues from the Global Health Academy, a visit to the National Institute of Health (Fogarty Centre) in Washington will take place in September/October, in partnership with Yale, to identify funding for joint activities.

- A mission will be undertaken to India, to attend the Indo-Global Education Summit 2010, being held in Hyderabad from 3rd to 7th December: and the Research Impact event in Delhi, being organised by the British Council and the Science Innovation

Network. It is hoped that satellite meetings will also be arranged, with key funders and companies interested in research collaborations.

6. INVENTION DISCLOSURES

In the 12 months to 31 July 2010, 150 disclosures were made compared to 215 for the same period last year.

7. PATENT FILINGS

In the 12 months to 31 July 2010 111 patents were filed on technologies compared to 89 for the same period last year.

8. LICENCES

In the 12 months to 31 July 2010, 75 licence deals were signed compared to 38 for the same period last year.

9. COMPANY FORMATION

In the 12 months to 31 July 2010, 8 spin-out (py 1) and 32 start-up (py 25) companies have been recorded.

10. CONSULTANCY

In the 12 months to 31 July 2010, consultancy income processed through ERI was £5m compared to £4.7m for the same period last year, a rise of 5%.

11. TECHNOPOLE SCIENCE PARK

The new tenant for the Technopole MOB, reported in the previous report, H2ology Limited, have advised that they have gone into liquidation in mid August, leaving ERI with a bad debt of around £18k in respect of unpaid rent.

Appendix 1
Full Year Analysis of Awards by Sponsor Type, comparing 2009/10 with 2008/09

University of Edinburgh

	2009/10	2008/2009	% of Target
Charity	£40,639,850	£51,426,942	79%
EU	£29,477,055	£26,997,829	109%
Government	£24,252,614	£28,543,618	85%
International	£3,192,224	£4,768,057	67%
Research Council	£95,761,278	£122,683,629	78%
UK Industry	£9,564,504	£10,574,113	90%
Universities	£5,566,948	£4,283,831	130%

UOE Sponsor Type 09-10

- UK Industry 5%
- Universities 3%
- Charity 19%
- EU 14%
- Government 12%
- International 2%
- Research Council 45%

UOE Sponsor Type 08-09

- UK Industry 4%
- Universities 2%
- Charity 21%
- EU 11%
- Government 11%
- International 2%
- Research Council 49%
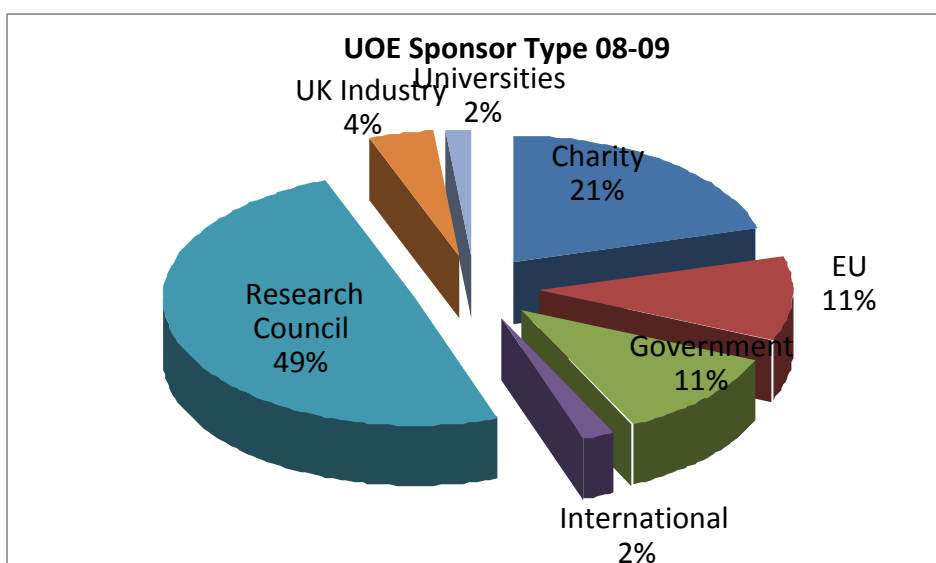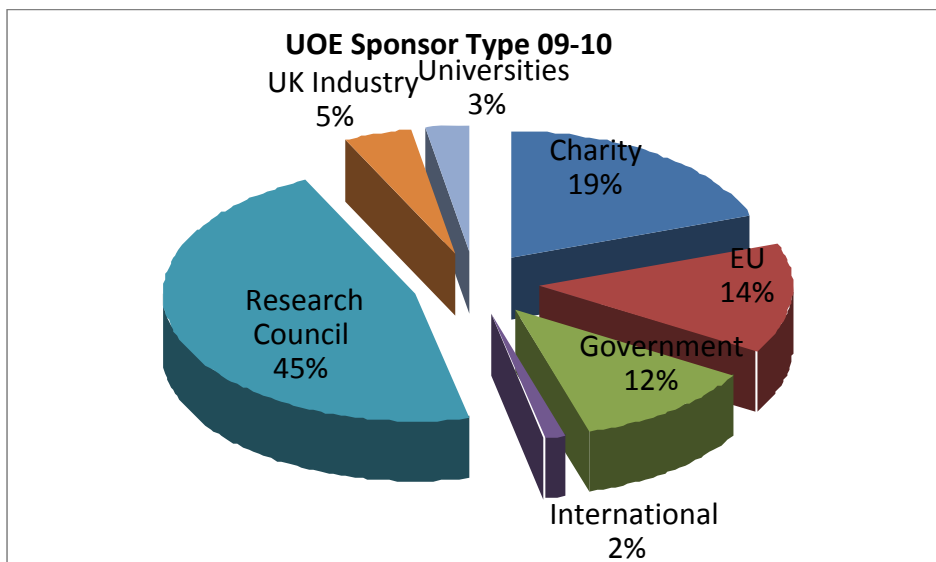
College of Science and Engineering

	2009/10	2008/2009	% of Target
Charity	£17,155,237	£21,859,906	78%
EU	£20,791,051	£15,958,449	130%
Government	£6,328,937	£5,336,916	119%
International	£1,579,352	£505,239	313%
Research Council	£58,140,590	£54,082,002	108%
UK Industry	£6,930,125	£6,596,635	105%
Universities	£2,843,314	£1,331,036	214%

CSE Sponsor Type 09-10

Universities 2%
UK Industry 6%
Charity 15%
EU 18%
Research Council 52%
Government 6%
International 1%

CSE SponsorType 08-09

UK Industry 6%
Universities 1%
Charity 21%
EU 15%
Research Council 52%
Government 5%
International 0%
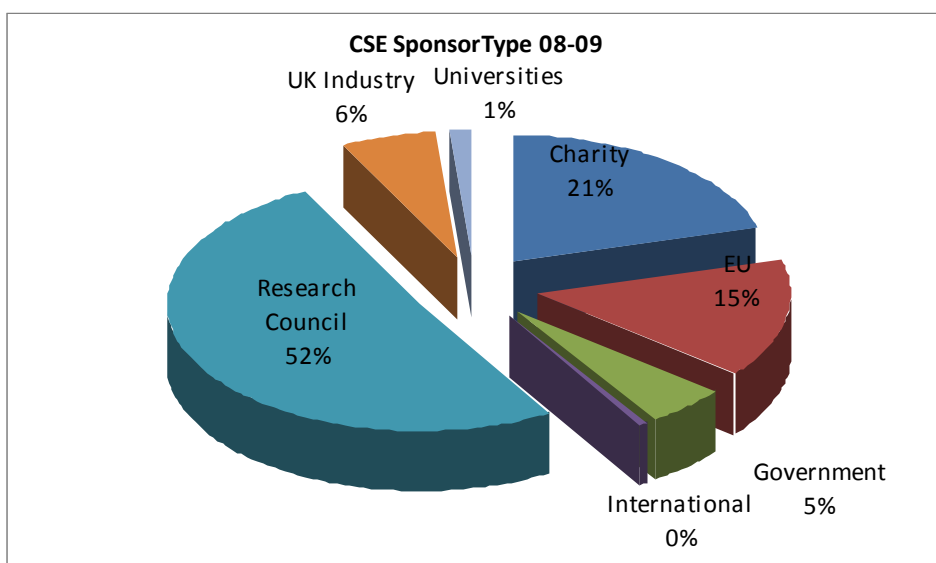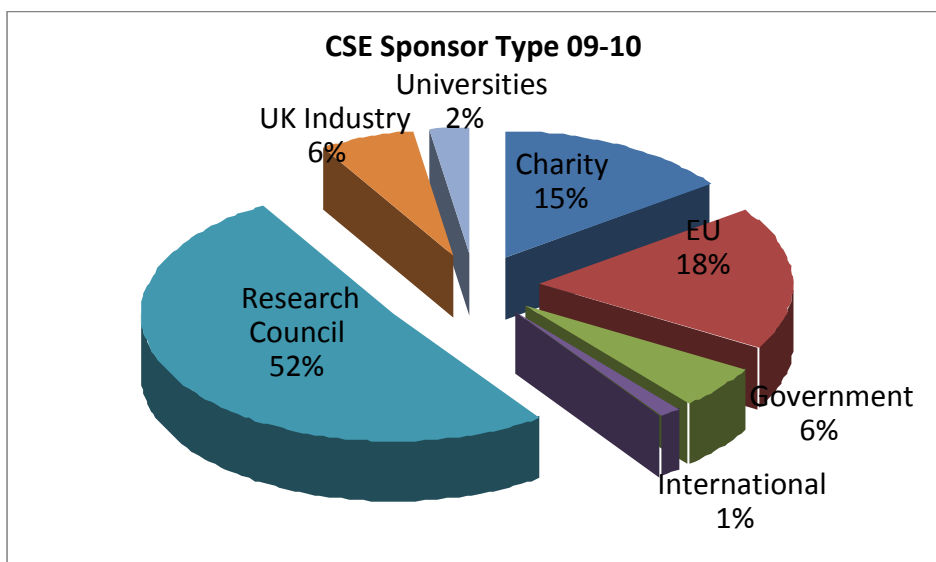
College of Medicine and Veterinary Medicine

	2009/10	2008/2009	% of Target
Charity	£21,558,933	£27,275,251	79%
EU	£5,609,103	£6,591,827	85%
Government	£11,675,209	£20,459,006	57%
International	£1,447,438	£3,244,422	45%
Research Council	£29,328,851	£56,479,866	52%
UK Industry	£2,621,995	£3,778,702	69%
Universities	£1,909,805	£2,718,597	70%

MVM Sponsor Type 09-10

MVM SponsorType 08-09
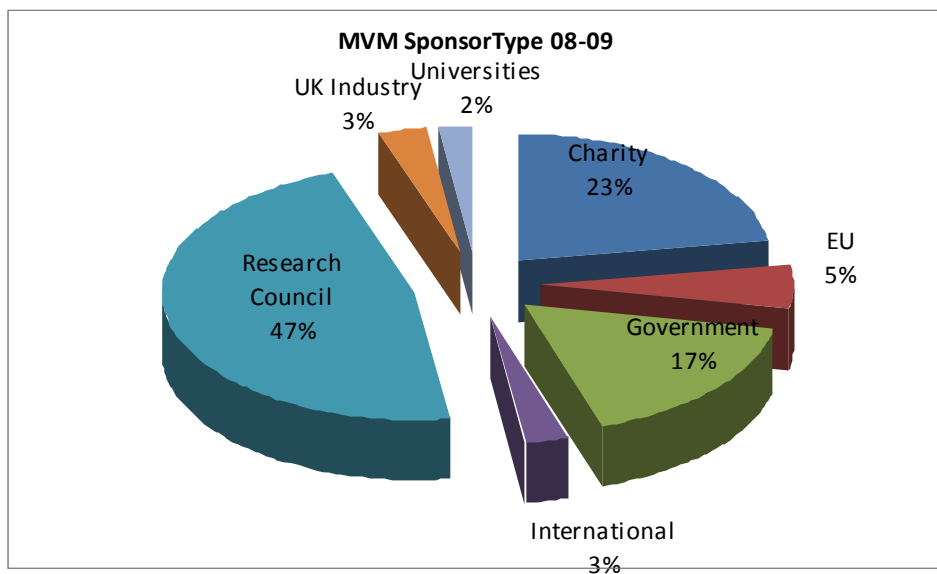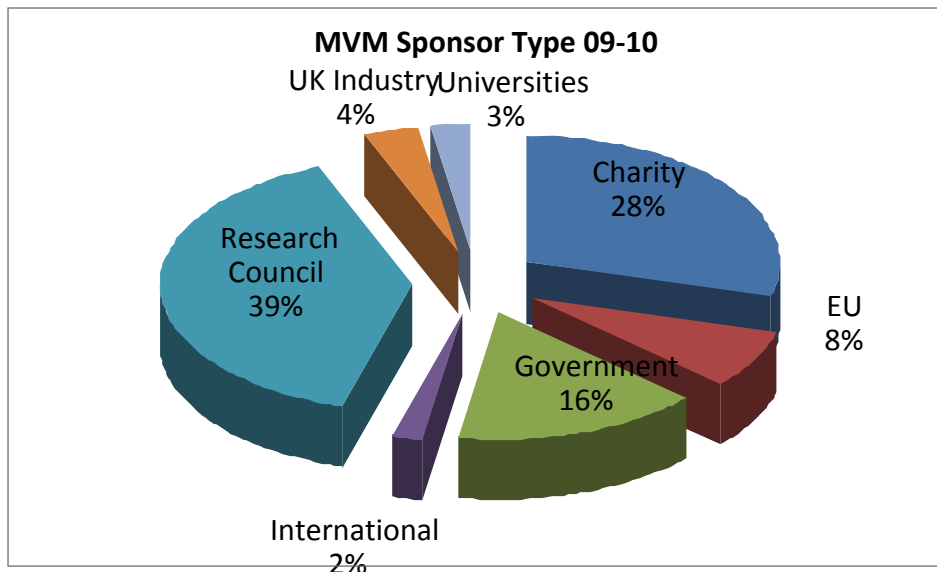
College of Humanities and Social Science

	2009/10	2008/2009	% of Target
Charity	£1,846,245	£2,133,052	87%
EU	£2,931,688	£4,264,114	69%
Government	£2,824,437	£2,698,533	105%
International	£165,434	£331,481	50%
Research Council	£8,274,042	£11,535,499	72%
Universities	£813,829	£211,688	384%
UK Industry	£12,384	£198,776	6%

HSS Sponsor Type 09-10

UK Industry 0%
Universities 5%
Charity 11%
EU 17%
Government 17%
International 1%
Research Council 49%

HSS SponsorType 08-09

UK Industry 1%
Universities 1%
Charity 10%
EU 20%
Government 13%
International 2%
Research Council 53%
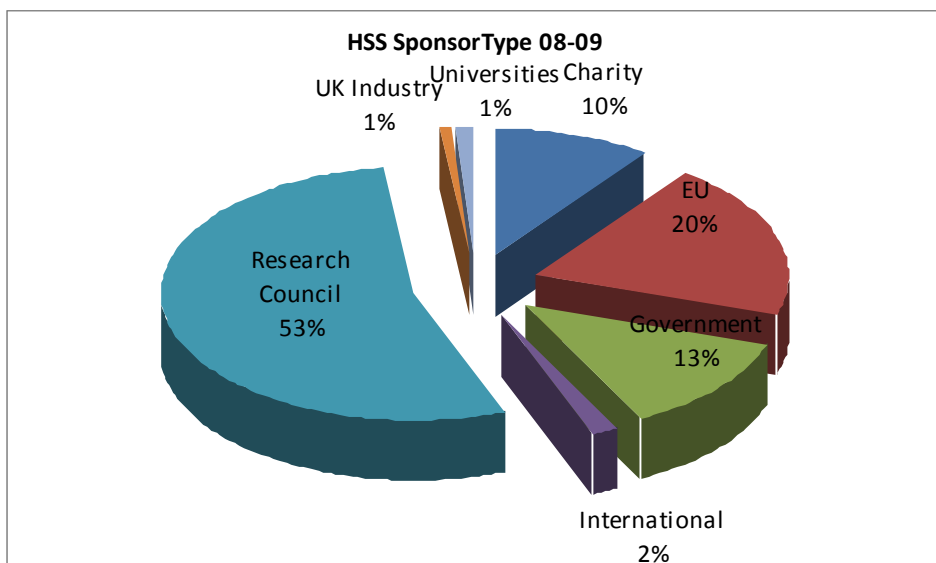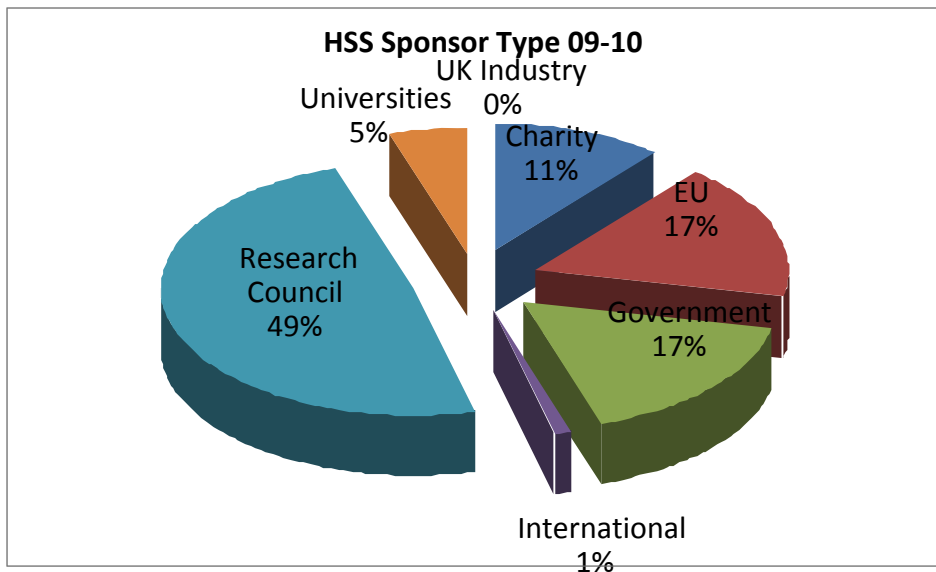
Appendix 2
Analysis of Awards by Country, comparing Q1 2009/10 with full year 2008/09

University of Edinburgh

	2009/10	2008/2009	% of Target
EU	£28,761,769	£26,498,886	109%
UK	£163,066,199	£192,853,837	85%
USA	£3,061,587	£3,010,039	102%
Scotland	£10,986,381	£24,222,670	45%
Others	£2,457,908	£2,344,677	105%

UOE Country 09-10

UK 79%
EU 14%
USA 1%
Scotland 5%
Others 1%

UofE Country 08-09

UK 77%
EU 11%
USA 1%
Scotland 10%
Others 1%
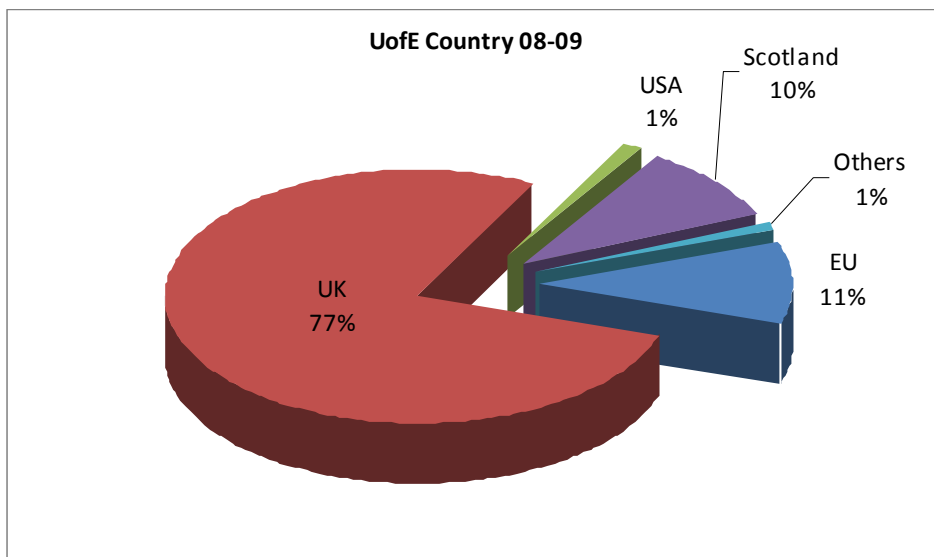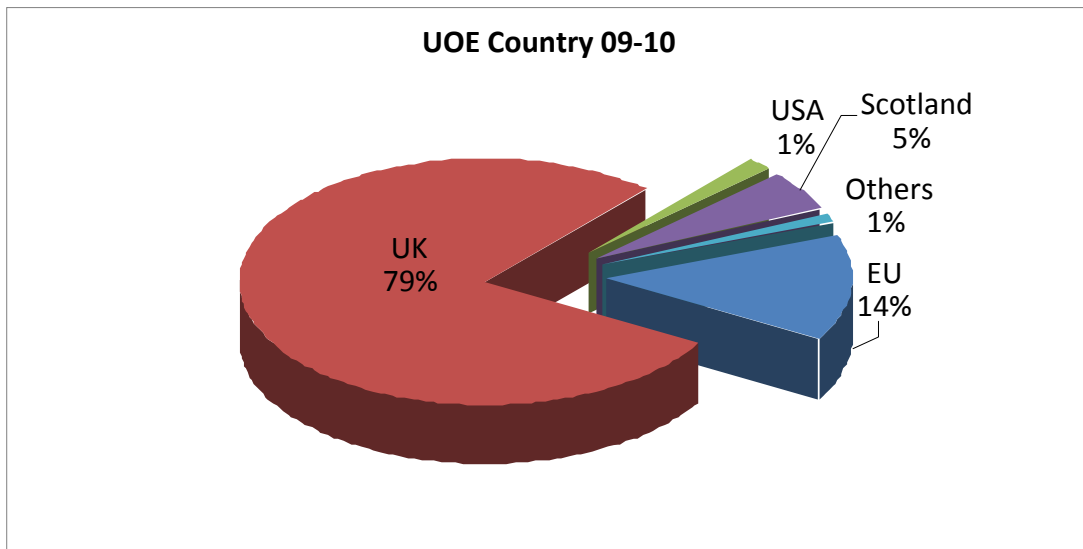
College of Science and Engineering

	2009/10	2008/2009	% of Target
EU	£20,551,939	£15,355,662	134%
UK	£87,846,657	£81,299,808	108%
USA	£1,630,107	£1,030,300	158%
Scotland	£1,908,143	£7,027,932	27%
Others	£1,711,131.00	£1,090,837	157%

CSE Country 09-10

USA 1% Scotland 2% Others 2% UK 77% EU 18%

CSE Country 08-09

USA 1% Scotland 7% Others 1% UK 76% EU 15%
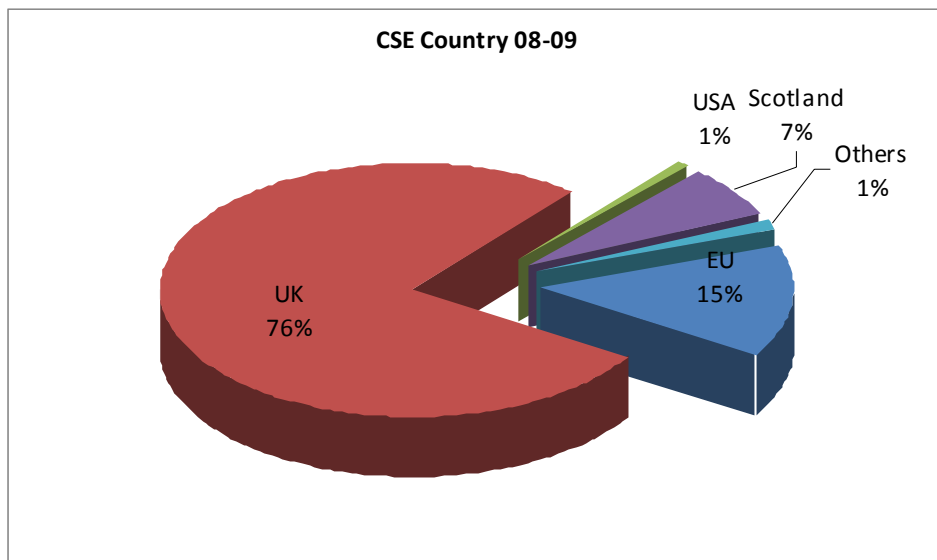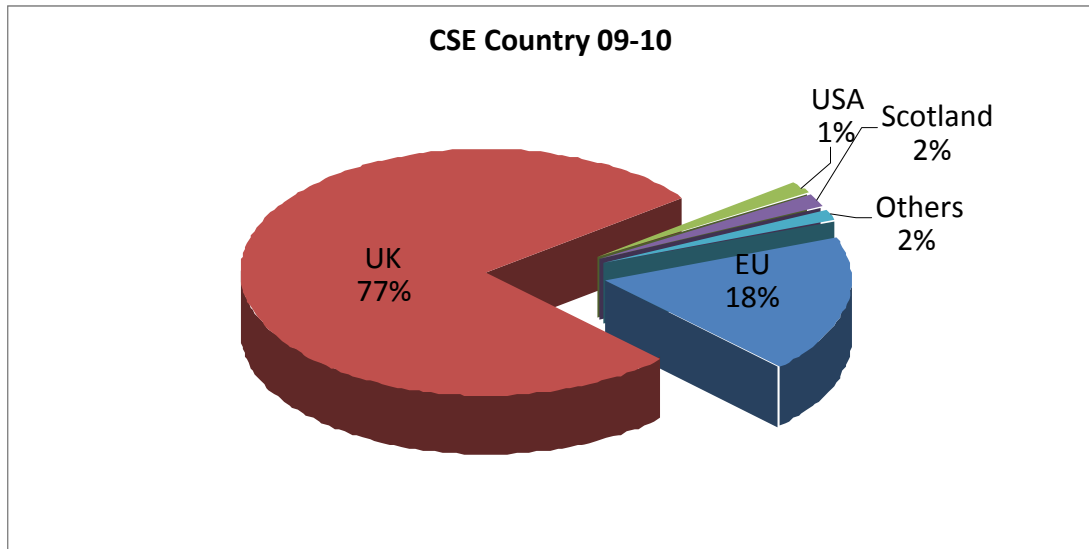
College of Medicine and Veterinary Medicine

	2009/10	2008/2009	% of Target
EU	£5,392,111	£6,695,671	81%
UK	£60,819,899	£97,321,494	62%
USA	£1,321,466	£1,974,611	67%
Scotland	£6,195,880	£13,805,869	45%
Others	£421,978.00	£901,905	47%
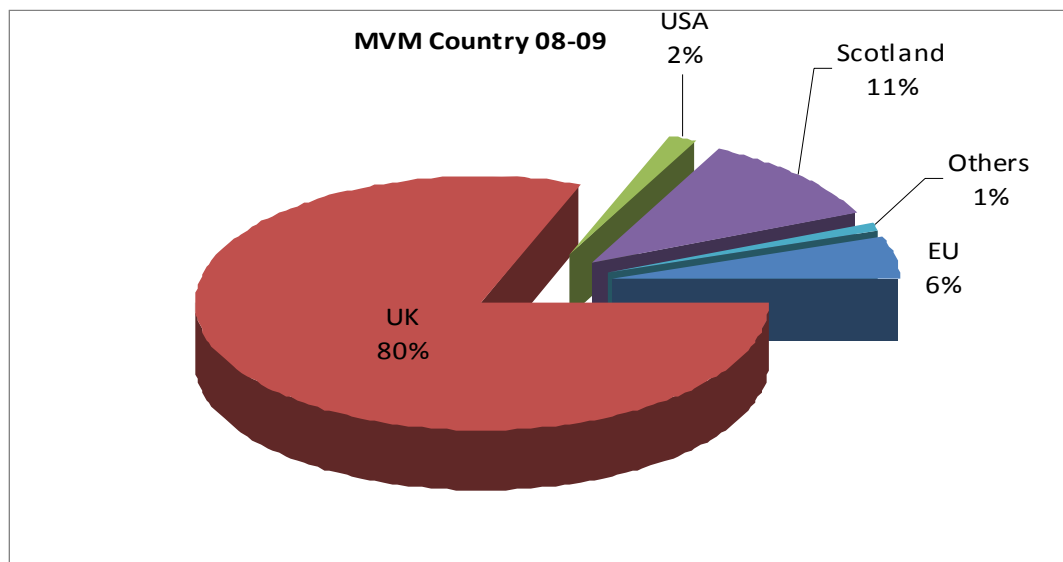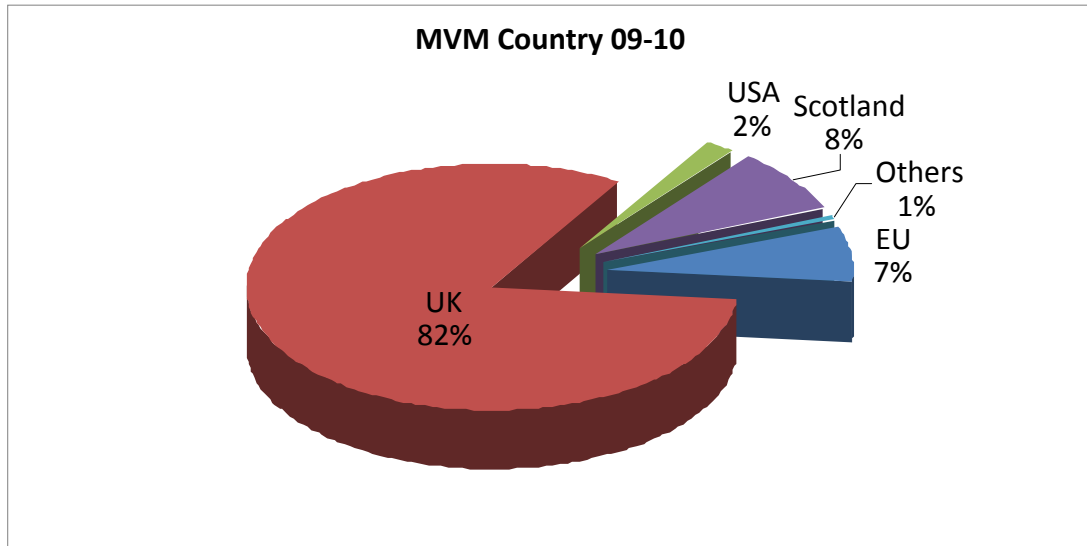
College of Humanities and Social Science

	2009/10	2008/2009	% of Target
Belgium	£2,672,506	£4,264,114	63%
UK	£10,878,382	£13,438,377	81%
USA	£110,014	£5,128	2145%
Scotland	£2,882,358	£3,366,359	86%
Others	£324,799.00	£294,035	110%
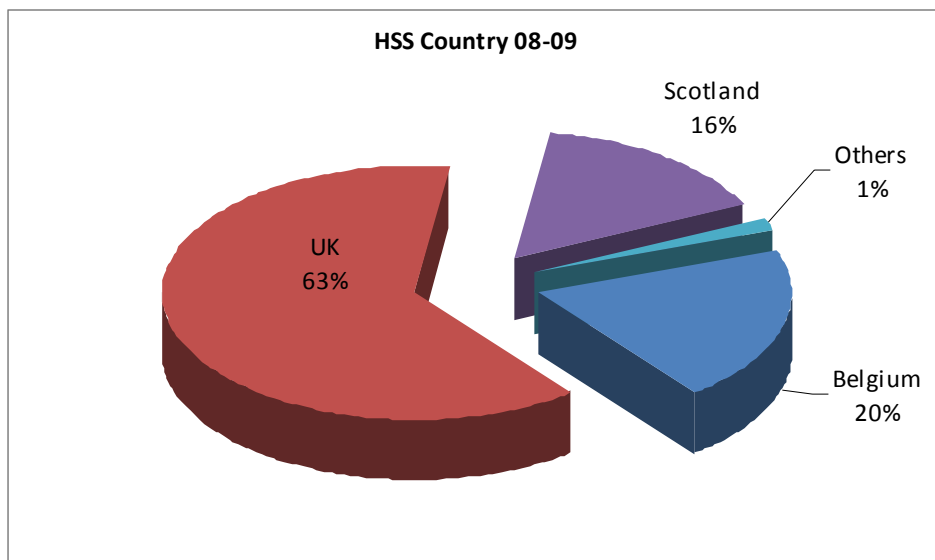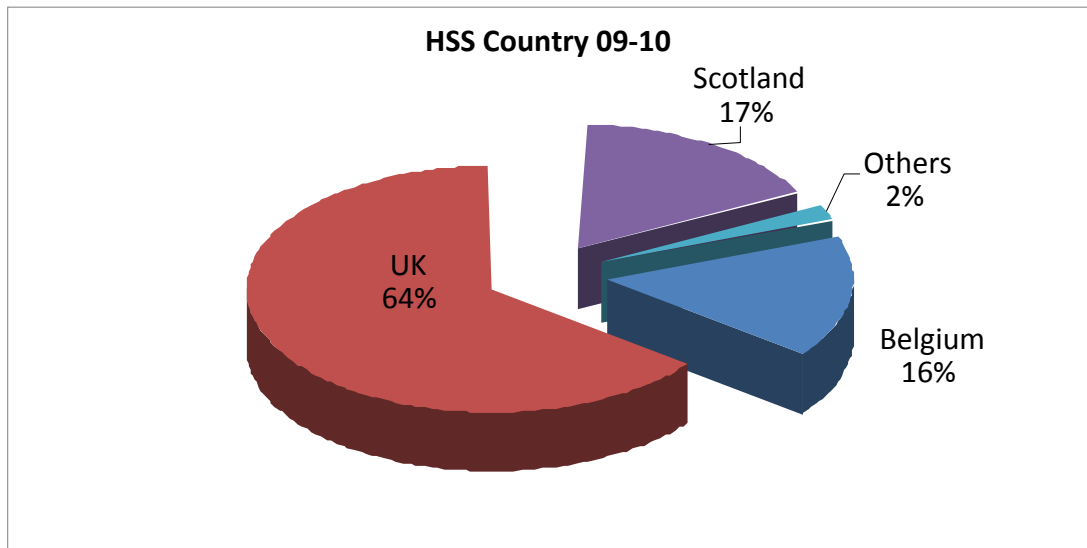
HSS Country 09-10

- Scotland 17%
- Others 2%
- UK 64%
- Belgium 16%

HSS Country 08-09

- Scotland 16%
- Others 1%
- UK 63%
- Belgium 20%

EDINBURGH RESEARCH AND INNOVATION LIMITED
RESEARCH AND COMMERCIALISATION REPORT
FOR THE 12 MONTHS TO 31 JULY 2010

TABLE 1
RESEARCH APPLICATIONS, AWARDS AND INCOME BY COLLEGE

RESEARCH ACTIVITY	Current Year		Previous Year			Variance	
	Month	YTD	Month	YTD	Full Year	Month	YTD
All Research Applications - number							
CHSS	35	604	39	704	704	(10%)	(14%)
CMVM	83	785	76	780	780	9%	1%
CS&E	67	929	66	1,012	1,012	2%	(8%)
Support Services (EUCS, Library etc)	1	12	-	16	16	-	(25%)
Total - number	**186**	**2,330**	**181**	**2,512**	**2,512**	**3%**	**(7%)**
All Research Applications - value - 100% PROJECT VALUE							
CHSS	7,401	94,981	2,713	83,813	83,813	173%	13%
CMVM	28,119	298,792	34,663	384,244	384,244	(19%)	(22%)
CS&E	32,585	452,746	24,271	436,072	436,072	34%	4%
Support Services (EUCS, Library etc)	120	678	-	1,860	1,860	-	(64%)
Total - value £'000	**68,225**	**847,197**	**61,647**	**905,989**	**905,989**	**11%**	**(6%)**
All Research Awards - number							
CHSS	32	203	42	235	235	(24%)	(14%)
CMVM	24	348	44	413	413	(45%)	(16%)
CS&E	82	424	66	412	412	24%	3%
Support Services (EUCS, Library etc)	2	10	2	8	8	0%	25%
Total - number	**140**	**985**	**154**	**1,068**	**1,068**	**(9%)**	**(8%)**
All Research Awards - value - 100% PROJECT VALUE							
CHSS	2,784	16,868	2,990	21,373	21,373	(7%)	(21%)
CMVM	7,328	74,151	12,992	120,548	120,548	(44%)	(38%)
CS&E	28,983	113,769	14,733	106,357	106,357	97%	7%
Support Services (EUCS, Library etc)	20	3,666	67	1,000	1,000	(70%)	267%
Total - value £'000	**39,115**	**208,454**	**30,782**	**249,278**	**249,278**	**27%**	**(16%)**
All Research Awards - value - SPONSOR CONTRIBUTION							
CHSS	2,328	14,651	2,599	19,132	19,132	(10%)	(23%)
CMVM	6,552	67,772	11,730	113,973	113,973	(44%)	(41%)
CS&E	25,268	100,454	12,537	92,962	92,962	102%	8%
Support Services (EUCS, Library etc)	20	3,053	67	883	883	(70%)	246%
Total - value £'000	**34,168**	**185,930**	**26,933**	**226,950**	**226,950**	**27%**	**(18%)**
Industrial Research Applications - number	**12**	**56**	**3**	**61**	**61**	**300%**	**(8%)**
Industrial Research Applications - value £'000 (100%)	**4,528**	**9,170**	**481**	**10,125**	**10,125**	**841%**	**(9%)**
Industrial Research Awards - number	**13**	**89**	**4**	**80**	**80**	**225%**	**11%**
Industrial Research Awards - value £'000 (100%)	**2,738**	**10,037**	**141**	**11,161**	**11,161**	**1842%**	**(10%)**
Research Income £'000							
CHSS	1,516	16,965	1,560	16,609	16,609	(3%)	2%
CMVM	8,203	81,609	10,008	76,736	76,736	(18%)	6%
CS&E	9,050	79,338	8,929	73,744	73,744	1%	8%
Support Services (EUCS, Library etc)	231	2,661	273	1,986	1,986	(15%)	34%
Total - value £'000	**19,000**	**180,573**	**20,770**	**169,075**	**169,075**	**(9%)**	**7%**

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TABLE 2
RESEARCH APPLICATIONS AND AWARDS BY FUNDING SOURCE 100% PROJECT VALUE

APPLICATIONS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year			
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value
Charity	80	18,975	679	172,998	46	9,591	699	142,234	699	142,234	(3%)	22%
European Union - Government	3	639	200	105,699	6	1,286	165	89,420	165	89,420	21%	18%
European Union - Industry	1	24	12	1,371	-	-	6	308	6	308	100%	345%
European Union - Other	6	444	22	20,959	3	176	17	2,365	17	2,365	29%	786%
Government	19	2,066	291	48,402	28	3,997	383	77,785	383	77,785	(24%)	(38%)
Health Authorities	5	4,080	48	27,095	6	6,743	34	24,985	34	24,985	41%	8%
Industry	12	4,544	64	9,214	3	481	52	9,511	52	9,511	23%	(3%)
Overseas - Charities	4	261	22	3,947	2	149	26	1,494	26	1,494	(15%)	164%
Overseas - Government	-	-	8	3,478	-	-	7	3,718	7	3,718	14%	(6%)
Overseas - Industry	1	95	3	235	-	-	3	306	3	306	0%	(23%)
Overseas - Other	-	-	12	630	-	-	18	1,859	18	1,859	(33%)	(66%)
Overseas - Universities etc.	1	187	7	498	1	20	8	1,894	8	1,894	(13%)	(74%)
Research Council	39	34,487	860	440,345	74	35,937	1,047	544,660	1,047	544,660	(18%)	(19%)
Universities etc.	15	2,423	102	12,326	12	3,267	47	5,450	47	5,450	117%	126%
	186	**68,225**	**2,330**	**847,197**	**181**	**61,647**	**2,512**	**905,989**	**2,512**	**905,989**	**(7%)**	**(6%)**
	-	-	-	-	-	-	-	-	-	-	-	-

AWARDS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year			
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value
Charity	36	8,223	254	40,640	49	7,177	304	51,427	304	51,427	(16%)	(21%)
European Union - Government	18	5,509	95	28,177	10	2,218	100	25,709	100	25,709	(5%)	10%
European Union - Industry	2	101	8	413	-	-	5	191	5	191	60%	116%
European Union - Other	2	127	11	887	2	375	7	1,098	7	1,098	57%	(19%)
Government	16	3,771	148	18,985	20	4,207	154	25,803	154	25,803	(4%)	(26%)
Health Authorities	1	52	14	5,268	-	-	11	2,740	11	2,740	27%	92%
Industry	10	2,593	79	9,565	4	141	72	10,574	72	10,574	10%	(10%)
Overseas - Charities	1	39	8	1,643	2	70	19	2,611	19	2,611	(58%)	(37%)
Overseas - Government	1	17	5	705	-	-	7	800	7	800	(29%)	(12%)
Overseas - Industry	1	44	2	59	-	-	3	396	3	396	(33%)	(85%)
Overseas - Other	5	239	16	592	1	87	18	771	18	771	(11%)	(23%)
Overseas - Universities etc.	-	-	7	192	1	20	6	189	6	189	17%	2%
Research Council	43	18,212	271	95,761	53	14,769	306	122,685	306	122,685	(11%)	(22%)
Universities etc.	4	188	67	5,567	12	1,718	56	4,284	56	4,284	20%	30%
	140	**39,115**	**985**	**208,454**	**154**	**30,782**	**1,068**	**249,278**	**1,068**	**249,278**	**(8%)**	**(16%)**

EDINBURGH RESEARCH AND INNOVATION LIMITED
RESEARCH AND COMMERCIALISATION REPORT
FOR THE 12 MONTHS TO 31 JULY 2010

TABLE 3
RESEARCH APPLICATIONS AND AWARDS BY SCHOOL (100% PROJECT VALUE

APPLICATIONS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year			
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value
Arts, Culture and Environment	2	6	33	4,581	2	37	38	3,932	38	3,932	(13%)	17%
Business School	1	25	30	3,401	6	251	36	2,961	36	2,961	(17%)	15%
Divinity	2	137	20	2,452	1	3	21	1,475	21	1,475	(5%)	66%
Economics	-	-	2	129	-	-	-	-	-	-	-	-
Health in Social Science	2	1,294	28	5,988	1	92	23	3,384	23	3,384	22%	77%
History, Classics and Archaeology	2	6	51	3,884	1	2	88	6,366	88	6,366	(42%)	(39%)
Law	3	1,038	32	3,443	-	-	30	3,776	30	3,776	7%	(9%)
Literatures, Languages and Cultures	3	636	86	9,793	4	103	81	3,901	81	3,901	6%	151%
Moray House School of Education	8	464	79	9,675	10	624	94	11,072	94	11,072	(16%)	(13%)
Philosophy, Psychology and Language Sciences	4	2,274	104	24,875	10	921	157	25,307	157	25,307	(34%)	(2%)
Social and Political Science	8	1,521	139	26,760	4	680	136	21,639	136	21,639	2%	24%
TOTAL CHSS	**35**	**7,401**	**604**	**94,981**	**39**	**2,713**	**704**	**83,813**	**704**	**83,813**	**(14%)**	**13%**
Biomedical Sciences	8	3,817	128	56,990	4	293	100	42,428	100	42,428	28%	34%
Clinical Sciences and Community Health	37	14,521	357	130,571	37	15,606	378	125,282	378	125,282	(6%)	4%
Molecular and Clinical Medicine	26	7,507	175	68,421	14	10,179	163	85,696	163	85,696	7%	(20%)
Royal (Dick) School of Veterinary Studies	12	2,274	125	42,810	21	8,585	139	130,838	139	130,838	(10%)	(67%)
TOTAL CMVM	**83**	**28,119**	**785**	**298,792**	**76**	**34,663**	**780**	**384,244**	**780**	**384,244**	**1%**	**(22%)**
Biological Sciences	22	7,069	214	118,946	11	6,052	218	96,677	218	96,677	(2%)	23%
Chemistry	7	2,899	108	41,775	7	2,228	136	61,441	136	61,441	(21%)	(32%)
Engineering	12	4,587	139	67,856	9	2,816	163	68,481	163	68,481	(15%)	(1%)
Geosciences	12	9,877	173	56,359	31	10,319	180	34,034	180	34,034	(4%)	66%
Informatics	8	6,036	140	100,089	7	2,315	157	90,195	157	90,195	(11%)	11%
Mathematics	3	1,666	32	9,019	-	-	43	24,608	43	24,608	(26%)	(63%)
College General	1	177	1	177	-	-	-	-	-	-	-	-
Physics	2	274	122	58,525	1	541	115	60,636	115	60,636	6%	(3%)
TOTAL CSE	**67**	**32,585**	**929**	**452,746**	**66**	**24,271**	**1,012**	**436,072**	**1,012**	**436,072**	**(8%)**	**4%**
Support Services	**1**	**120**	**12**	**678**	**-**	**-**	**16**	**1,860**	**16**	**1,860**	**(25%)**	**(64%)**
Grand Total	**186**	**68,225**	**2,330**	**847,197**	**181**	**61,647**	**2,512**	**905,989**	**2,512**	**905,989**	**(7%)**	**(6%)**

AWARDS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year			
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value
Arts, Culture and Environment	2	6	13	707	1	1	11	286	11	286	18%	147%
Business School	-	-	15	901	4	966	14	2,579	14	2,579	7%	(65%)
Divinity	1	3	3	289	2	43	6	86	6	86	(50%)	236%
Economics	-	-	-	-	-	-	-	-	-	-	-	-
Health in Social Science	1	51	6	256	1	40	7	176	7	176	(14%)	45%
History, Classics and Archaeology	4	131	16	646	7	55	37	860	37	860	(57%)	(25%)
Law	-	-	15	724	3	31	15	3,360	15	3,360	0%	(78%)
Literatures, Languages and Cultures	1	29	32	353	4	37	24	527	24	527	33%	(33%)
Moray House School of Education	5	112	30	2,193	4	60	38	3,121	38	3,121	(21%)	(30%)
Philosophy, Psychology and Language Sciences	7	1,112	24	2,830	7	253	37	5,508	37	5,508	(35%)	(49%)
Social and Political Science	11	1,340	49	7,969	9	1,504	46	4,870	46	4,870	7%	64%
TOTAL CHSS	**32**	**2,784**	**203**	**16,868**	**42**	**2,990**	**235**	**21,373**	**235**	**21,373**	**(14%)**	**(21%)**
Biomedical Sciences	4	875	36	9,524	6	996	41	9,680	41	9,680	(12%)	(2%)
Clinical Sciences and Community Health	10	3,021	139	25,283	18	4,842	146	32,352	146	32,352	(5%)	(22%)
Molecular and Clinical Medicine	7	2,941	85	22,781	8	2,769	95	18,754	95	18,754	(11%)	21%
Royal (Dick) School of Veterinary Studies	3	491	88	16,563	12	4,385	131	59,762	131	59,762	(33%)	(72%)
TOTAL CMVM	**24**	**7,328**	**348**	**74,151**	**44**	**12,992**	**413**	**120,548**	**413**	**120,548**	**(16%)**	**(38%)**
Biological Sciences	24	13,830	101	39,383	15	6,333	100	36,547	100	36,547	1%	8%
Chemistry	10	5,008	44	14,086	5	1,044	49	11,265	49	11,265	(10%)	25%
Engineering	14	3,697	65	14,187	9	1,535	54	9,910	54	9,910	20%	43%
Geosciences	17	2,062	102	11,017	24	3,657	86	9,731	86	9,731	19%	13%
Informatics	8	1,577	49	9,795	5	662	53	12,627	53	12,627	(8%)	(22%)
Mathematics	1	13	10	429	1	50	18	6,102	18	6,102	(44%)	(93%)
College General	1	177	1	177	-	-	1	107	1	107	0%	65%
Physics	7	2,619	52	24,695	7	1,452	51	20,068	51	20,068	2%	23%
TOTAL CSE	**82**	**28,983**	**424**	**113,769**	**66**	**14,733**	**412**	**106,357**	**412**	**106,357**	**3%**	**7%**
Support Services	**2**	**20**	**10**	**3,666**	**2**	**67**	**8**	**1,000**	**8**	**1,000**	**25%**	**267%**
Grand Total	**140**	**39,115**	**985**	**208,454**	**154**	**30,782**	**1,068**	**249,278**	**1,068**	**249,278**	**(8%)**	**(16%)**

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TABLE 4
COMMERCIALISATION ACTIVITY

	Current Year		Previous Year			Variance	
	Month	**YTD**	**Month**	**YTD**	**Full Year**	**Month**	**YTD**
Disclosure Interviews							
CHSS	-	3	-	3	3	-	0%
CMVM	3	55	3	114	114	0%	(52%)
CS&E	12	92	14	98	98	(14%)	(6%)
Total - number	**15**	**150**	**17**	**215**	**215**	**(12%)**	**(30%)**
Patents filed on Technologies - by College							
CHSS	-	3	-	-	-	-	-
CMVM	9	60	3	31	31	200%	94%
CS&E	5	48	17	58	58	(71%)	(17%)
Total - number	**14**	**111**	**20**	**89**	**89**	**(30%)**	**25%**
Patents filed on Technologies - by Type of filing							
Priority Filings	6	40	15	40	40	(60%)	0%
PCT Filings	4	27	2	21	21	100%	29%
Other/National Filings	4	44	3	28	28	33%	57%
Total - number	**14**	**111**	**20**	**89**	**89**	**(30%)**	**25%**
Licences signed							
CHSS	-	2	-	1	1	-	100%
CMVM	1	22	2	11	11	(50%)	100%
CS&E	2	51	4	26	26	(50%)	96%
Total - number	**3**	**75**	**6**	**38**	**38**	**(50%)**	**97%**
Spin-out companies created							
- Number	**2**	**8**	**1**	**1**	**1**	**100%**	**700%**
Start-up companies created (inc EPIS companies)							
- Number	**2**	**32**	**4**	**25**	**25**	**(50%)**	**28%**

TABLE 5
CONSULTANCY

	Current Year		Previous Year			Variance	
	Month	**YTD**	**Month**	**YTD**	**Full Year**	**Month**	**YTD**
By Business Type - Invoiced value £'000							
Scotland - Commerce	4	473	29	999	999	(86%)	(53%)
Scotland - Government	(43)	858	71	666	666	(161%)	29%
Rest of UK - Commerce	441	978	88	823	823	401%	19%
Rest of UK - Government	59	798	98	652	652	(40%)	22%
International - Commerce	193	1,705	257	1,500	1,500	(25%)	14%
International - Government	1	169	20	85	85	(95%)	99%
Total - value £'000	**655**	**4,981**	**563**	**4,725**	**4,725**	**16%**	**5%**
By College - Invoiced value £'000							
CHSS	(23)	816	95	1,049	1,049	(124%)	(22%)
CMVM	521	2,381	126	1,505	1,505	313%	58%
CS&E	120	1,697	304	2,121	2,121	(61%)	(20%)
Support Services	37	87	38	50	50	(3%)	74%
Total - value £'000	**655**	**4,981**	**563**	**4,725**	**4,725**	**16%**	**5%**

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TABLE 6
CONSULTANCY INCOME BY SCHOOL

	CURRENT YEAR		PREVIOUS YEAR			YTD
	Month	**YTD**	**Month**	**YTD**	**Full Year**	**Variance**
	Value £	**Value £**	**Value £**	**Value £**	**Value £**	**%**
Arts, Culture and Environment	-	-	-	15,328	15,328	(100%)
Business School	3,000	283,855	11,429	514,009	514,009	(45%)
Divinity	2,700	6,425	-	-	-	-
Economics	-	-	-	-	-	-
Health in Social Science	10,590	80,212	-	37,088	37,088	116%
History, Classics And Archaeology	-	-	4,346	19,029	19,029	(100%)
Law	367	56,959	10,590	54,604	54,604	4%
Literatures, Languages and Cultures	(53)	5,366	-	-	-	-
Moray House School of Education	(37,179)	133,835	(2,320)	72,702	72,702	84%
Philosophy, Psychology and Language Sciences	-	7,357	-	2,487	2,487	196%
Social and Political Science	(2,060)	241,579	71,256	334,133	334,133	(28%)
College Central	-	-	-	-	-	-
TOTAL CHSS	**(22,634)**	**815,588**	**95,300**	**1,049,380**	**1,049,380**	**(22%)**
Biomedical Sciences	437,602	945,383	-	338,783	338,783	179%
Clinical Sciences and Community Health	(26,625)	596,317	23,731	346,400	346,400	72%
Molecular and Clinical Medicine	107,914	791,411	87,524	513,118	513,118	54%
Royal (Dick) School of Veterinary Studies	1,606	37,849	15,147	307,037	307,037	(88%)
College Central	-	10,000	-	-	-	
TOTAL CMVM	**520,498**	**2,380,960**	**126,401**	**1,505,338**	**1,505,338**	**58%**
Biological Sciences	16,710	190,612	16,600	121,715	121,715	57%
Chemistry	23,504	82,615	168	40,484	40,484	104%
Engineering	(11,274)	425,781	192,880	944,988	944,988	(55%)
Geosciences	23,629	488,278	34,119	312,882	312,882	56%
Informatics	60,600	418,883	57,966	679,142	679,142	(38%)
Mathematics	-	7,200	400	4,445	4,445	62%
Physics	7,082	84,132	979	16,834	16,834	400%
College Central	-	-	-	-	-	-
TOTAL CSE	**120,252**	**1,697,500**	**303,112**	**2,120,489**	**2,120,489**	**(20%)**
Support Services	36,575	86,612	38,255	49,618	49,618	**75%**
Grand Total	**654,690**	**4,980,660**	**563,068**	**4,724,825**	**4,724,825**	**5%**
	-	-	-	-	-	

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TABLE 7
DISCLOSURE INTERVIEWS BY SCHOOL

		CURRENT YEAR		PREVIOUS YEAR			YTD
		Month	YTD	Month	YTD	Full Year	Variance
		No	No	No	No	No	%
Arts, Culture and Environment		-	-	-	1	1	(100%)
Business School		-	-	-	1	1	(100%)
Divinity		-	-	-	-	-	-
Economics		-	-	-	-	-	-
Health in Social Science		-	-	-	-	-	-
History, Classics And Archaeology		-	-	-	-	-	-
Law		-	-	-	-	-	-
Literatures, Languages and Cultures		-	-	-	1	1	(100%)
Moray House School of Education		-	1	-	-	-	-
Philosophy, Psychology and Language Sciences		-	2	-	-	-	-
Social and Political Science		-	-	-	-	-	-
College Central		-	-	-	-	-	-
TOTAL CHSS		**-**	**3**	**-**	**3**	**3**	**0%**
		-	-	-	-	-	
Biomedical Sciences		-	6	1	7	7	(14%)
Clinical Sciences and Community Health		1	19	-	62	62	(69%)
Molecular and Clinical Medicine		1	4	1	10	10	(60%)
Royal (Dick) School of Veterinary Studies		-	2	-	7	7	(71%)
R(D)VS - Roslin Institute		1	24	1	28	28	(14%)
College Central		-	-	-	-	-	-
TOTAL CMVM		**3**	**55**	**3**	**114**	**114**	**(52%)**
		-	-	-	-	-	
Biological Sciences		7	22	2	20	20	10%
Chemistry		-	9	1	15	15	(40%)
Engineering		1	24	4	26	26	(8%)
Geosciences		-	4	-	9	9	(56%)
Informatics		3	27	7	20	20	35%
Mathematics		-	-	-	1	1	(100%)
Physics		1	6	-	7	7	(14%)
College Central		-	-	-	-	-	-
TOTAL CSE		**12**	**92**	**14**	**98**	**98**	**(6%)**
		-	-	-	-	-	
Support Services		-	-	-	-	-	-
Grand Total		**15**	**150**	**17**	**215**	**215**	**(30%)**
		-	-	-	-	-	

TABLE 8
PATENT FILINGS BY SCHOOL

	CURRENT YEAR								PREVIOUS YEAR												YTD Variance
	Month				YTD				Month				YTD				FULL YEAR				
	Priority	PCT	Other	Total	Priority	PCT	Other	Total	Priority	PCT	Other	Total	Priority	PCT	Other	Total	Priority	PCT	Other	Total	%
Arts, Culture and Environment	-	-	-	-	1	1	1	3	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Business School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Divinity	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economics	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health in Social Science	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
History, Classics And Archaeology	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Law	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Literatures, Languages and Cultures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Moray House School of Education	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Philosophy, Psychology and Language Sciences	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Social and Political Science	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
College Central	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CHSS	**-**	**-**	**-**	**-**	**1**	**1**	**1**	**3**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**#DIV/0!**
Biomedical Sciences	-	-	-	-	2	-	1	3	-	-	-	-	1	1	1	3	1	1	1	3	0%
Clinical Sciences and Community Health	1	1	1	3	13	10	9	32	-	-	-	-	5	4	2	11	5	4	2	11	191%
Molecular and Clinical Medicine	1	-	-	1	5	3	6	14	1	-	1	2	4	3	3	10	4	3	3	10	40%
Royal (Dick) School of Veterinary Studies	-	-	-	-	1	2	2	5	-	-	-	-	2	2	2	6	2	2	2	6	(17%)
R(D)VS - Roslin Institute	2	2	1	5	3	2	1	6	1	-	-	1	1	-	-	1	1	-	-	1	500%
College Central	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CMVM	**4**	**3**	**2**	**9**	**24**	**17**	**19**	**60**	**2**	**-**	**1**	**3**	**13**	**10**	**8**	**31**	**13**	**10**	**8**	**31**	**94%**
Biological Sciences	1	-	-	1	2	1	9	12	1	1	2	4	3	3	8	14	3	3	8	14	(14%)
Chemistry	-	-	-	-	2	2	3	7	-	-	-	-	3	2	3	8	3	2	3	8	(13%)
Engineering	-	-	1	1	7	2	5	14	3	-	-	3	10	3	4	17	10	3	4	17	(18%)
Geosciences	1	-	-	1	1	-	3	4	6	1	-	7	6	1	1	8	6	1	1	8	(50%)
Informatics	-	1	-	1	3	4	3	10	3	-	-	3	5	1	4	10	5	1	4	10	0%
Mathematics	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Physics	-	-	1	1	-	-	1	1	-	-	-	-	-	1	-	1	-	1	-	1	0%
College Central	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CSE	**2**	**1**	**2**	**5**	**15**	**9**	**24**	**48**	**13**	**2**	**2**	**17**	**27**	**11**	**20**	**58**	**27**	**11**	**20**	**58**	**(17%)**
Support Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total	**6**	**4**	**4**	**14**	**40**	**27**	**44**	**111**	**15**	**2**	**3**	**20**	**40**	**21**	**28**	**89**	**40**	**21**	**28**	**89**	**25%**

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TABLE 9
LICENCES SIGNED BY SCHOOL

		CURRENT YEAR		PREVIOUS YEAR			YTD
		Month	YTD	Month	YTD	Full Year	Variance
		No	No	No	No	No	%
Arts, Culture and Environment		-	1	-	-	-	-
Business School		-	-	-	1	1	(100%)
Divinity		-	-	-	-	-	-
Economics		-	-	-	-	-	-
Health in Social Science		-	-	-	-	-	-
History, Classics And Archaeology		-	-	-	-	-	-
Law		-	-	-	-	-	-
Literatures, Languages and Cultures		-	1	-	-	-	-
Moray House School of Education		-	-	-	-	-	-
Philosophy, Psychology and Language Sciences		-	-	-	-	-	-
Social and Political Science		-	-	-	-	-	-
College Central		-	-	-	-	-	-
TOTAL CHSS		**-**	**2**	**-**	**1**	**1**	**100%**
		-	-	-	-	-	
Biomedical Sciences		-	2	-	-	-	-
Clinical Sciences and Community Health		-	3	1	4	4	(25%)
Molecular and Clinical Medicine		1	11	1	3	3	267%
Royal (Dick) School of Veterinary Studies		-	1	-	3	3	(67%)
R(D)VS - Roslin Institute		-	5	-	1	1	400%
College Central		-	-	-	-	-	-
TOTAL CMVM		**1**	**22**	**2**	**11**	**11**	**100%**
		-	-	-	-	-	
Biological Sciences		-	13	1	9	9	44%
Chemistry		-	5	1	6	6	(17%)
Engineering		-	6	1	4	4	50%
Geosciences		1	1	-	2	2	(50%)
Informatics		-	7	1	5	5	40%
Mathematics		-	1	-	-	-	-
Physics		1	18	-	-	-	-
College Central		-	-	-	-	-	-
TOTAL CSE		**2**	**51**	**4**	**26**	**26**	**96%**
		-	-	-	-	-	
Support Services		-	-	-	-	-	-
Grand Total		**3**	**75**	**6**	**38**	**38**	**97%**
		-	-	-	-	-	

Review of Terms of Reference - Finance and General Purposes Committee

Introduction

The Terms of Reference (TOR) of the Finance and General Purposes Committee (attached as annex 1) were approved by Court in February 2007. Since that date there have been changes to the University's committee structure and approval of a revised Delegated Authorisation Schedule. It is therefore appropriate to consider a review of the Committee's TOR to determine if it remains fit for purpose and in particular to recommend revisions to reflect these identified changes.

Delegated Authorisation Schedule (DAS)

The recently approved Delegated Authorisation Schedule makes specific reference to the Finance and General Purposes Committee within 6: Financial Transactions, Borrowing, Lending and Investment (relevant section attached as annex 2).

The current remit of the Committee clearly confirms the Committee's delegated authority in respect of 6.3, 6.4, 6.10 and 6.11 of the new DAS but there is no specific reference to the Committee's authority in respect of borrowing as set out in 6.1 and 6.2 of the Schedule; although these are covered by 4.4 of the current TOR. The Committee may wish to consider recommending to Court amendments in respect of borrowing as suggested below:

<u>4 Remit</u>

Insert:

'4.3.5 Approve long term borrowing (over 12 months) of up to £5million

'4.3.6 Approve short term borrowing (12 months or less) of up to £5million'

The revised DAS also suggests that sub-delegation schemes may be required in certain circumstances in respect of both the authority to commit and the individual authorised to sign relevant documentation in respect of these commitments. The Committee is asked to consider whether it is appropriate to put in place either a sub-delegated authority to commit or signatory scheme for the specific areas where authority rests with the Finance and General Purposes Committee; it is considered unlikely, given the nature of these areas, that the University would require to take an urgent decision on any of these matters that would preclude that matter first being presented to the Finance and General Purposes Committee.

Other proposed revisions

The current TOR makes reference to a number of Committees which have now been renamed or function amended e.g. the Estates Advisory Committee (EPAG) and the Equal Opportunities Advisory Group are now named the Estates Committee and the Equality and Diversity Monitoring and Research Committee (EDMARC) respectively; and the IT Committee and Knowledge Management Strategy Advisory Committee are now included within the new arrangements for the Knowledge Strategy Committee. The Committee is invited to consider recommending the following amendments to reflect these changes:

'2.6 The Nominations Committee shall take cognisance of ex officio members of the Committee and consult with the Senatus Assessors, the Central Management Group and the Students' Association as appropriate in submitting its recommendation to Court. The Nominations Committee will also take cognisance of the benefit of cross Committee representation and in particular as far as possible recommend appointment of a lay member to

the Finance and General Purposes Committee who is also a member of the Estates Committee.

'4.2.4 To monitor the performance and activities of the Investment Committee and the Estates Committee by receiving routine reports from meetings of these Committees and the Equality and Diversity Monitoring and Research Committee (EDMARC), the Knowledge Strategy Committee, the Risk Management Committee, Health and Safety Committee, Staff Committee and Fees Strategy Group through the report from the CMG, and report thereon to Court.

'4.2.5 To receive and where appropriate comment upon information on the activities of the Principal's Strategy Group, Security Advisory Group, Transport Advisory Group, Space Management Group, ~~IT Committee and Knowledge Management Strategy Advisory Committee~~ contained within the report from CMG.'

As the Finance and General Purposes Committee now meets at least six times each academic session to reflect the six meetings of Court, it would seem appropriate to recommend amendment of the relevant part of the TOR:

'3.1 The Committee will meet as required to fulfil its remit and will meet at least six times each academic session. Special arrangements may be put in place to hold a summer vacation meeting if urgent matters should arise.'

In addition, the Committee may wish to amend 5.4 to make it explicit that in publishing the minutes as well as detailing membership of the Committee, the University is also making publicly available information on attendance at meetings:

'5.4 Agenda, papers and approved minutes will be published on the University's internet in accordance with the University's agreed publication scheme and status of the above listed in respect of freedom of information legislation. This will include details on the membership of the Committee and attendance at Committee meetings.'

FINANCE AND GENERAL PURPOSES COMMITTEE

1 Purpose

To oversee the University's financial affairs on behalf of Court and to give initial consideration to and advise on any other Court business of particular importance or complexity.

2 Composition

2.1 The Committee shall consist of eleven members.

2.2 The Principal, the Vice-Convener of Court, the University Secretary, and the Director of Finance shall be ex officio members of the Committee.

2.3 The Students' Association shall appoint, on an annual basis, a representative to be a member of the Committee. This will normally be the President of the Students' Association who will remain a member of the Committee for the length of their term of office.

2.4 The other members of the Committee shall consist of: a Vice-Principal nominated by the Central Management Group, one Court Senatus Assessor, and four lay members of Court one of whom shall be a Court General Council Assessor and at least one of whom shall have appropriate expertise and management experience in financial matters.

2.5 Court shall appoint members of the Finance and General Purposes Committee on the recommendation of the Nominations Committee.

2.6 The Nominations Committee shall take cognisance of ex officio members of the Committee and consult with the Senatus Assessors, the Central Management Group and the Students' Association as appropriate in submitting its recommendation to Court. The Nominations Committee will also take cognisance of the benefit of cross Committee representation and in particular as far as possible recommend appointment of a lay member to the Finance and General Purposes Committee who is also a member of the Estates Advisory Group (EPAG).

2.7 The Senatus Assessors shall nominate one of their number to be a member of the Committee. Their term of office will be concurrent with their term of office as Senatus Assessor on Court and shall normally be no longer than three years.

2.8 The Central Management Group shall nominate one of their members to serve on the Finance and General Purposes Committee who is not otherwise a member of the Finance and General Purposes Committee and who will be a Vice-Principal normally with responsibility for resources and planning. Their term of office will be concurrent with membership of the Central Management Group unless their areas of responsibility alter.

2.9 The term of office of lay members will be no longer than their membership of Court unless otherwise determined by Court and shall normally be for a maximum of three years.

2.10 Previous members are eligible for re-appointment up to a normal maximum of two consecutive terms of office.

2.11 The Vice-Convener of Court shall be appointed ex officio Convener of the Committee.

2.12 Members of the Audit Committee are not eligible for membership of this Committee other than in exceptional circumstances and in any case the Convener of the Audit Committee can not also be a member of the Finance and General Purposes Committee.

2.13 All members of the Finance and General Purposes Committee are expected to comply with the University's Code of Conduct as set out in the University's Handbook and declare any interests which may conflict with their responsibilities as members of the Finance and General Purposes Committee.

2.14 Senior Officers of the University may be in attendance at the Committee, in particular the Director of Corporate Services, the Director of Estates and Buildings and the Director of Planning shall be invited to attend all meetings.

2.15 Other individuals from within or outwith the University may also be invited to attend meetings from time to time to provide the Committee with information on specific items on the agenda.

3 Meetings

3.1 The Committee will meet as required to fulfil its remit and will meet at least five times each academic session. Special arrangements may be put in place to hold a summer vacation meeting if urgent matters should arise.

3.2 Meetings will be timetabled on an annual basis and will take account of the schedule for Court meetings to ensure appropriate reporting.

3.3 In order to action urgent business or during the summer vacation the Committee may take forward business by correspondence with a report being presented to the next scheduled meeting of the Committee to formally confirm any actions agreed.

3.4 Minutes, agendas and papers will normally be circulated to members of the Committee at least five days in advance of the meeting. Late papers may be circulated up to two days before the meeting. Only in the case of extreme urgency and with the agreement of the Convener will papers be tabled at meetings of the Committee.

3.5 Non-contentious or urgent matters not on the agenda may be considered at a meeting subject to the agreement of the Convener of the meeting and the majority of members present.

3.6 Minutes, agendas and papers will also be circulated to those in attendance at meetings at least four days in advance of the meeting unless the originator of the paper otherwise determines. Any other person in attendance at the meeting will be issued with papers appropriate to their reason for attendance.

3.7 Papers will indicate the originator/s and purpose of the paper, the matter/s which the Committee is being asked to consider and any action/s required and confirm the status of the paper in respect of freedom of information legislation.

3.8 Four members of the Committee shall be a quorum. This number must include two lay members one of whom shall be appointed Convener by the majority of members present for the duration of the meeting should the Convener not be present.

3.9 A formal minute will be kept of proceedings and submitted for approval at the next meeting of the Committee. The draft minute will be agreed with the Convener of the

Committee prior to circulation and in the case of the absence of the Convener at a meeting the Committee member appointed to act as Convener for the duration of that specific meeting.

4 Remit

4.1 To oversee the University's financial affairs on behalf of the Court, and in particular:

4.1.1 To advise the Court and the Central Management Group on the proper control and management of the University's resources;

4.1.2 To approve the design of the planning and budgeting process, ensuring that it brings together academic, physical, and financial aspects, to approve the resulting plan and budget on an annual cycle in the context of the University's overall strategy, to ensure that the plan and budget are adequately monitored, and to determine any proposals for significant subsequent amendments to the plan or budget during the year;

4.1.3 To advise the Court and the Central Management Group (CMG) on any factors, whether internal or external to the University, which might have a significant effect on the University's plan or budget; and to report to the Court as appropriate.

4.2 To advise on the strategic direction of the University; to monitor progress against agreed targets and in particular:

4.2.1 To serve as the main link between the Court and the CMG and as the focus for the discussion of matters of mutual concern to these bodies.

4.2.2 To give initial consideration to and advise on any other Court business of particular importance or complexity.

4.2.3 To advise the Court, as necessary, on the strategic direction of the University bearing in mind the interests and responsibilities of the Senatus.

4.2.4 To monitor the performance and activities of the Investment Committee, the Estates Advisory Group (EPAG) and the Equal Opportunities Advisory Group by receiving routine reports from meetings of these groups and the Risk Management Committee, Health and Safety Committee, Staff Committee and Fees Strategy Group through the report from the CMG, and report thereon to Court.

4.2.5 To receive and where appropriate comment upon information on the activities of the Principal's Strategy Group, Security Advisory Group, Transport Advisory Group, Space Management Group, IT Committee and Knowledge Management Strategy Advisory Committee contained within the report from CMG.

4.3 The Committee also has delegated authority in the following areas:

4.3.1 Approve secured loans to third parties under £5 million;

4.3.2 Approve unsecured loans to third parties under £1 million;

4.3.3 Approve the formation, acquisition, investment, wind up or divestment of all equity investments, including subsidiaries and associated companies by the University or its subsidiaries and associates and the nature of the relationship between the University and such companies (excluding spin out companies);

4.3.4 Approve transactions of £500k or more in respect of the formation, acquisition, investment, dilution, sale, divestment of companies incorporated to exploit the research know-how of the University (spinout companies) by the University or its subsidiaries with the exception of ELT.

4.4 To undertake such other responsibilities as the Court may determine.

5 Other

5.1 The Committee will from time to time undertake a review of its own performance and effectiveness as part of the overall review of Court and its Committees and report thereon to Court.

5.2 In order to fulfil its remit the Committee may obtain external professional advice as necessary.

5.3 Reports on the main points discussed at each meeting will be provided to the subsequent meeting of Court, for information or for ratification as appropriate. The Committee will, when appropriate, also report on its deliberations to the CMG for information.

5.4 Agenda, papers and approved minutes will be published on the University's internet in accordance with the University's agreed publication scheme and status of the above listed in respect of freedom of information legislation. This will include details on the membership of the Committee.

5.5 An annual meeting may be held between the Finance and General Purposes Committee and the Central Management Group to discuss issues of mutual concern and agree on any significant areas of work for the coming year if this is considered to be appropriate.

6. **Financial Transactions, Borrowing, Lending and Investment**

6.1	Long term borrowing (over 12 months) of up to £5 million	Finance and General Purposes Committee	Principal
6.2	Short-term borrowing (12 months or less) of up to £5 million	Finance and General Purposes Committee	Director of Finance
6.3	Secured loans to third parties		
	Under £5 million	Finance and General Purposes Committee	Director of Finance
6.4	Unsecured loans to third parties		
	Under £1 million	Finance and General Purposes Committee	Director of Finance
6.10	Incorporation and winding up of subsidiary, quasi-subsidiary and associated undertakings; dealings with the University's interest in such undertakings including representing the University at meetings and appointing a proxy (this section 6.10 does not apply to spin-out companies referred to at section 6.12)	Finance and General Purposes Committee	Director of Corporate Services
6.11	Arrangements between the University and the undertakings defined in 6.10, e.g. memoranda of understanding, member or shareholder agreements	Finance and General Purposes Committee	Director of Corporate Services

The University of Edinburgh

The University Court

27 September 2010

Election of Vice Convener

Dr Markland's term of office as Vice Convener finishes at the beginning of the 2011/2012 academic year. Court approved the following arrangements for electing a Vice Convener in October 2008.

> Nominations for the position of Vice–Convener of Court should be sought from amongst existing Court members in the autumn preceding the academic year at the beginning of which the position would become vacant. All members of Court are eligible for nomination although current practice is to nominate a lay member of Court. The successful candidate would be expected to serve for three years.

> Each nomination would require a proposer and seconder from amongst the existing Court members and, if an election was necessary, it would be conducted by postal secret ballot by the University Secretary using a single transferable vote system.

> If the term of Court membership of the successful candidate was due to expire before completion of the full three year period of election to the post of Vice-Convener, Court would then automatically extend the individual's membership through co-option to secure a full three year period of office. Because of the turnover of co-opted members, it was most unlikely that there would not be available a vacancy for a co-opted member at the appropriate time. In the very unlikely event that there was not a vacancy for a co-opted member, Court would need to decide in advance how to proceed in those exceptional circumstances.

Court is now invited to agree that this process should be commenced forthwith. It should be noted that there will be a vacancy for a co-opted member at the beginning of 2011/12 and so the exceptional circumstances mentioned in the final paragraph above will not arise.

It is proposed that nominations be sent to the University Secretary by 31 October 2010. If a ballot is then required, the Secretary will conduct this by post.

Court is asked to agree these arrangements

MDC
September 2010

The University of Edinburgh

The University Court

27 September 2010

Report of the Nominations Committee

The Nominations Committee considered the following matters by correspondence on 7 September 2010 and wishes to make recommendations for approval to Court as detailed below:

Membership of Knowledge Strategy Committee

Court at its meeting on the 21 June 2010 approved the designation of the Knowledge Strategy Committee as a Committee of Court and approved its Terms of Reference. The approved membership now includes two lay members of Court.

It is recommended to appoint:

Professor Stuart Monro
Professor Ann Smyth

Both with immediate effect and in respect of Professor Monro until the end of the 2012/2013 academic session and Professor Smyth until the end of this academic session.

University Development Trust

The Rt Hon Sir Malcolm Rifkind's and Ms Christine Montgomery's current appointments as Trustees of the Development Trust to be extended for a further four years until the end of the 2013/2014 academic session and their current positions as Chairman and Treasurer respectively also be extended concurrent with the extended period of appointment.

Dr Katherine Novosel
September 2010

The University of Edinburgh

The University Court

27 September 2010

Report from Estates Committee [EC] Meeting held on 1 September 2010

<u>Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant</u>

The paper reports on key discussions and recommendations made at the meeting of EC, held on 1 September 2010.

The issues in this report relate to the Strategic Plan enabler of **Quality Infrastructure** in terms of achievement of core strategic goals contained in the University's Strategic plan 2008-2012.

In pursuing **quality infrastructure** we need to provide an estate which is capable of supporting world class academic activity in order to meet our business needs. The strategy for achieving this is set out in the Estate Strategy 2010-20 and our target is to implement this over the period of the plan.

The Court is reminded to note that copies of the EC papers and the minutes of the meeting are available to Court members on request from Angela Lewthwaite (Tel: 651 4384, email: angela.lewthwaite@ed.ac.uk) or online via the EC web-site at http://www.ec.estates.ed.ac.uk

<u>Action requested</u>

The Court is invited to approve recommendations/endorsements contained in items 1, 4, 5, 6, 7, 8, 13 and 14.
The Court to note - Item 13 contains an update on the Cramond Campus disposal.

<u>Resource implications</u>

Does the paper have resource implications? Yes, detailed throughout the paper.

<u>Risk Assessment</u>

Does the paper include a risk analysis? No. It should be noted that EC papers contain, where applicable, separate risk assessments.

General:
Legislation Non-Compliance/Business Continuity – mitigated by regular assessment and update of priorities, risk register and implementation of annual major replacements/compliance programme

Capital Commitments (CAC) – mitigated by tracking via the Capital Projections Plan and regular updating in consultation with Finance and reporting to EC, CMG and FGPC, through to Court.

Project Management – mitigated by on going monitoring of Design Team, Contractor, Risk Register and meetings of Project Committees who in turn report significant programme/cost issues to EC etc.

<u>Equality and Diversity</u>

Does the paper have equality and diversity implications? No

None of the proposals in this paper raise issues beyond those that are routinely handled in all Estates Developments. It should be noted that EC papers contain, where applicable, separate Estates & Development assessments.

Any other relevant information

Copies of the EC papers and the minutes of the meeting are available to Court members on request from Angela Lewthwaite (Tel: 651 4384; Email: Angela.Lewthwaite@ed.ac.uk), or alternatively can be found at http://www.ec.estates.ed.ac.uk

Freedom of information

Can this paper be included in open business?   The paper is **closed**.
Its disclosure would substantially prejudice the commercial interests of any person or organisation

All EC papers contain FOI information including reasons for closing papers.

Originator of the paper
Paul Cruickshank - Estates Programme Administrator
Angela Lewthwaite - Secretary to EC
21 September 2010

The University of Edinburgh

The University Court

27 September 2010

Annual Institutional Statement to the Scottish Funding Council on Internal Subject Review Activity for Academic Year 2009-10

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

The attached paper is the University's annual report to the Scottish Funding Council on the University's internal subject review activity, including engagement with professional and statutory bodies (PSBs). This report is to fulfil the requirement outlined in SFC/30/2008 *Council guidance to higher education institutions on quality*, section A2, paragraphs 15-20.

Action requested

For information and approval.

Resource implications

None.

Risk Assessment

Does the paper include a risk analysis? No

Equality and Diversity

Does the paper have equality and diversity implications?

Not directly, but equality and diversity issues are considered as part of internal subject reviews.

Additional Information

The report has been put to the electronic Senatus of 14 – 22 September 2010 for information and approval.

Work is underway to prepare an annual report to Court on enhancement activity. The first report will be presented to Court at its May or June meeting of 2011.

Court is also alerted that the University's Reflective Analysis for the Enhancement-Led Institutional Review scheduled for October and November 2011 will be presented to Senate for approval at its meeting of 8 June 2011, and will be presented to Court for endorsement at its meeting of 20 June 2011.

Originator of the paper

Dr Linda Bruce, Registry Academic Services, September 2010

THE UNIVERSITY OF EDINBURGH

***ANNUAL INSTITUTIONAL STATEMENT OF INTERNAL SUBJECT REVIEW
ACTIVITY
FOR ACADEMIC YEAR 2009-10***

1. Internal reviews undertaken in Academic Year 2009-10

This section details the internal reviews of both undergraduate and postgraduate provision that the University undertook in the Academic Year 2009-10.

In all cases the review teams had confidence that teaching, learning and assessment of the subject area under review were soundly based, that the academic standards achieved were at least equal to those of the University of Edinburgh's peer institutions and that procedures for quality assurance and enhancement adhered to accepted Scottish and UK good practice.

Review teams have significant externality in their makeup and include at least two reviewers from outside the University, though some subject areas have nominated more than two. Reviewers are encouraged to challenge, question and make suggestions, and not simply to acknowledge that existing systems are satisfactory.

During AY 2009-10 a task group of Senate Quality Assurance Committee carried out a review of the internal subject review process and its recommendations agreed for implementation in AY 2010-11. Among the recommendations already in train are enhanced training and briefing sessions for review teams, review areas and review team administrators, and the approval of a revised standard remit for all internal subject reviews. The standard remit consists of the overarching themes of management of the student learning experience; management of quality and standards; and management of enhancement and promotion of good practice. Among the key elements which the standard remit makes explicit are an increased emphasis on enhancement and the management of enhancement, and identification of the importance of recognising and responding to the needs of the specific student profile on the programmes. The revised standard remit is attached as Attachment 1.

1.1 Internal undergraduate reviews

The University's system of internal review for undergraduate degree programmes is the Teaching Programme Review (TPR) programme. This is designed to provide information about the quality of the teaching being delivered in Schools and subject areas and the extent to which this meets the needs of students, employers, and other stakeholders. This system also enables subject areas who are being reviewed to think about their own internal processes, receive comments on their teaching from trusted outsiders, and have an opportunity to get responses to any criticisms made both from within the subject areas concerned, and from anyone else involved. Since the University started to participate in the National Student Survey (NSS) this has also involved consideration of the NSS results and open comments received for the School.

In 2009-10 there were six reviews:

Initial Teacher Education
Mathematics
Psychology
Scottish Studies
Sport Science and Sport and Recreation Management
Veterinary Medicine

All the University of Edinburgh's TPR reports, and subject areas' responses to the reports once available, are at:

www.ed.ac.uk/academic-services/quality/teaching-review [1]

1.2 Internal postgraduate reviews

The University also has a system of internal postgraduate reviews (Postgraduate Programme Reviews – PPRs) which are designed to provide information about the postgraduate education being delivered in Schools and subject areas, and the extent to which this meets the needs of students, employers, and other stakeholders. This system also enables Schools to think about their own internal processes, receive comments on their degrees from trusted outsiders, and have an opportunity to get responses to any criticisms made both from within the subject areas concerned and from anyone else involved.

Over the past year the Colleges, who administer the PPR process within their own areas, carried out work with the Director of Academic Standards and Quality Assurance on the standard remit for internal subject reviews, to be implemented for reviews in AY 2010-11.

In 2009-10 three reviews took place:

School of Biological Sciences
School of Divinity
School of Veterinary Medicine

All the University of Edinburgh's PPR reports, and subject areas' responses to the reports once available, are at:

www.ed.ac.uk/academic-services/quality/postgrad-review

1.3 Involvement of students in the review process

Students are involved in the review process in a number of ways. All undergraduate internal review teams in 2009-10 included students as full members of the review team. Recruitment and initial briefing were again provided by EUSA, and were followed by inclusion of the student members in the full briefing event delivered for all review areas and review teams as a collegial information and good practice event. This practice was found to enhance the review process and is being strengthened by

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[1] At the date of this report the University's Quality website is being redeveloped. Content can be accessed for a transitional period at http://websiterepository.ed.ac.uk/qahandbook/

providing more training for student reviewers to complement that already provided by EUSA. Students are also invited to contribute to preparation for the review. Subject areas are expected to feed back to their student body the commendations and recommendations resulting from the review process. Involvement of this kind is typically through the School and subject-level staff-student liaison committee. In addition to reviewing feedback provided on course and programme questionnaires the review team routinely interviews students to gather views first-hand on the student experience.

In addition to involvement of students in internal reviews they are often involved in PSB reviews. However this is obviously determined by the processes followed by individual PSBs.

1.4 <u>Reflective overview of key findings from internal reviews</u>

This section reports on the key findings from reviews conducted in AY 2009-10, in particular noting key themes that emerged, as well as particular strengths and good practice and recommendations for development. SFC letter: "any significant issues relating either to development needs or to the identification of good practice which the institution has identified as a result of these review processes"

A) Enhancement of learning and teaching

As in previous years, a recurring theme in review findings was the strong evidence of research-led linkages in teaching. Self-reflective practice aimed at enhancing the learning and teaching experience of students was particularly evident. The 21st Century Graduate Enhancement Theme was notable, with the University Careers Service and subject areas working together to embed careers advice within the curriculum and to highlight explicit links with employability issues. A University task group of Senate Quality Assurance Committee on Teachability in 2010-11 will draw on instances of good practice and engagement with aspects of Teachability identified in reviews.

Self-reflective practice was evident at postgraduate level, where reflective statements on their research by PhD students were included as part of annual review and milestone monitoring procedures.

The role played by social space in creating student learning communities was noted in reviews at both undergraduate and postgraduate level, and there was clear evidence that subject areas were aware of the need to provide such space wherever possible.

A variety of quality assurance processes were noted as also encouraging enhancement. Of particular note was the introduction of standard course monitoring forms that encourage Course Organisers to reflect on their engagement with the Enhancement Themes.

Reviews recommended further strengthening research-led teaching by adopting a systematic approach, particularly in the pre-Honours years. The importance of collaboration was highlighted in several respects: at the level of peer and interactive working between students on a programme; with regard to collaborative teaching, drawing on areas of synergy across the University; collaborating across subject areas in student recruitment efforts; and building on existing positive engagements

with University services such as the Careers Service in taking forward the Enhancement Themes.

B) Academic staff

Reviews, without exception, continued to commend the quality of academic staff and their commitment and dedication to teaching and to students. Staff were praised for their enthusiasm and for teaching which engaged and inspired students about the discipline. This aspect of the University's provision was further confirmed by responses to the National Student Survey. Professionalism and dedication were key features of postgraduate tutors, who were commended for their engagement with and reflection on their teaching. Demonstrators and administrative staff were likewise commended for their professionalism and contribution to the student learning and wider University experience.

Review recommendations built on the existing strong provision in postgraduate tutoring by emphasising extending the guidance available to tutors in the area of student learning outcomes and building networks of tutors across subject areas to share good practice and provide peer support.

C) Feedback to and from students

Feedback remains a key strategic priority for the University, and is an area of ongoing activity under the management of the Vice Principal for Academic Enhancement. Reviews explored feedback both to and from students. The standard remit for reviews requires consideration to be given to engagement with the results of the National Student Survey. All reviews reported commitment to providing timely and effective feedback to students. The internal subject review process provides an opportunity for sharing of good practice between review teams and subject areas, and this feature was apparent in the detailed consideration given by review teams to the subject of feedback on students' work.

Attention was given to the impact on student learning of subject areas' feedback regimes, and recommendations for the further enhancement of practice were given particular emphasis. It was recommended that feedback was enhanced by exploring new ways to help students identify strengths and weaknesses. Use of prose commentary which related the comments to the assessment marking descriptors was recommended. Monitoring of feedback turnaround times continued to be promoted as a key tool to improving the quality of feedback.

In relation to feedback from students, good practice was noted in all reviews. Of particular note was the practice of having a student chair of the staff-student liaison committee. In general, staff-student liaison committees were commended for their positive responses to a large proportion of the issues raised by students.

Recommendations in this area covered a range of aspects. Provision of guidance to students on how to give feedback on their placement experience was noted. The importance of informing students how their feedback was being acted upon was a theme in several reviews. Recommendations included having a section on results of the previous year's student evaluation forms and actions taken in response to them in all course handbooks, and formalising mechanisms for informing students of modifications made to in response to their feedback. The recording of more nuanced student views was identified as important, and recommendations made about the design of student feedback forms in order to capture this.

D) Support for learning and teaching

The high quality of academic and pastoral support provided by the Director of Studies system and by Student Support Officers and related staff was again commended. Several review areas demonstrated refinements of the system aimed at giving targeted support to specific groups of students, including establishment of the roles of Senior Director of Studies, with expertise in a wide range of complex student support issues, and International Director of Studies, specialising in issues particular to international students. The establishment of a student support and advisory group in one review area was commended as good practice.

Of particular note in postgraduate reviews were the sessions for PhD students run by the University's Transkills unit[2]. These were aimed at being as accessible as possible to students, with courses held at different locations and aligned with mid-year starts.

Review teams made recommendations aimed at enhancing support systems further, including extension of induction, training and mentoring opportunities, and the importance of clarifying for students the various roles and responsibilities involved in student support.

E) Student attainment

Reviews commended the high quality of students and graduates. Student attainment was fostered by a culture of engagement, whereby opportunities were given for students to design their own experiments, to have experience of presenting papers at internal conferences and of knowledge transfer work. The quality of Honours dissertations was commended as very high.

Recommendations in this area included extending employability and transferable skills by ensuring that the pre-Honours curriculum gives students the opportunity to take outside subjects such as modern languages.

F) Identifying learning points and sharing good practice

Good practice included the use of wikis and workshops to share good teaching practice and teaching resources, and website development aimed at highlighting and disseminating good practice to a wide audience within the University.

The importance of sharing good practice among support staff was highlighted in postgraduate reviews, with tailored good practice events recommended.

2. Reviews of student support services undertaken in Academic Year 2009-10

Student Support Services are reviewed annually by a separate process. In AY 2009-10 six Support Services were reviewed by Senate Quality Assurance Committee. The date of the meeting at which the service was reviewed is noted in each case:

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[2] Since January 2010 the Transkills unit has formed part of the Institute for Academic Development.
http://www.iad.ed.ac.uk/

Student Counselling Service (8 September 2009)
Careers Service (3 November 2009)
Advice Place (3 November 2009)
Information Services (26 January 2010)
Centre for Sport and Exercise (25 May 2010)
Disability Office (25 May 2010)
Chaplaincy (25 May 2010)

Their reports are at: http://www.ed.ac.uk/schools-departments/academic-services/committees/quality-assurance/agendas-papers

In addition to these reviews, the standard remit of Teaching Programme Reviews (TPRs) also considers the availability and sufficiency of learning resources at the subject level (including support services such as the library and IT services). This process ensures an understanding of context-specific issues related to student support. Academic and pastoral support is also reviewed within the standard remit of TPRs.

The review of Academic and Pastoral Support for Students conducted by the then Director of Quality Enhancement has fed in to the development during AY 2009-10 of University Standards and Guiding Principles for Academic and Pastoral Support. The Standards and Guiding Principles are available at:

http://www.ed.ac.uk/schools-departments/academic-services/policies-regulations/policies

Senate Quality Assurance Committee in AY 2009-10 considered the format and scope of reviews of student support services with a view to identifying the effectiveness of quality assurance processes in relation to key external reference points, including the revised Scottish Funding Council guidance and the amended scope of ELIR 2. Following acceptance of the task group's report a detailed support service review methodology is being developed during AY 2010-11 for implementation in AY 2011-12.

2.1   Reflective overview of key findings from student support service reviews

The University's Strategic Plan driver of being fast, friendly and fair continues to inform enhancements to student support service delivery. The contribution of dedicated, professional staff to productive and constantly developing provision in the challenging economic climate was noted throughout the reviews.

The Student Counselling Service ran a pilot which achieved the desired results in reducing waiting lists, shortening waiting times for counselling and offering additional resources and alternatives for students. Support services continue to work together in order to provide continuity of support and thereby an enhanced service to students. An initiative involving the Counselling Service, the Disability Office, Accommodation Services, the Students' Association and the Careers Service has resulted in agreement to both provide better inter-service information and more joined up care for students with specific requirements.

In tandem with the focus in internal subject reviews on enhancing academic and pastoral support for students, the Counselling Service ran workshops on the pastoral aspect of the Director of Studies role, with all workshops fully subscribed.

Student support service reviews demonstrate concern for quality assurance and enhancement through engagement with both self-evaluation and interaction with clients. A variety of means is used to gather feedback from users, with a particular emphasis on catering for a diverse student body. Information Services, for example, gathers information from samples of the appropriate student communities through surveys, focus groups and interviews. The Centre for Sport and Exercise uses clearly focused customer surveys, customer feedback forms and post boxes in all locations, as well as course surveys. Responses to customer feedback were clearly articulated. Other instances of response to student feedback have included providing customer care training for staff and revising appointment and drop-in sessions. Complementing inward-facing quality assurance activity is the engagement noted in a number of services with their national and international peers, with service enhancement a key focus of this horizon-scanning.

The interaction of building quality and provision of student support services was noted in review reports, and comparisons made with provision at other institutions. It was recommended that future reports comment consistently on this important factor in the quality of the student experience. Communication back to the user community is identified as an area for further development. Enhancements to monitoring of equality and diversity aspects were also recommended. The need to re-energise and embed the Teachability tool noted in the Disability Office report was a major driver in forming the University task group on Teachability to run in 2010-11.

A number of the student support services are also externally accredited. For example, the Careers Service and the Advice Place are both accredited to the Matrix Standard.

3. Reviews by professional and statutory bodies undertaken, or reported on, in Academic Year 2009-10

Within the College of Humanities and Social Science the degree programmes that were reviewed are listed in Attachment 2, which also specifies the relevant PSB in each case and the forward review schedule.

There were no accreditation visits in the College of Medicine and Veterinary Medicine in 2009-10.

Within the College of Science and Engineering the Institute of Engineering and Technology (IET) visited in March 2010 to review programmes in Electronics and Electrical Engineering. Accreditation was approved for a further 5 years.

4. Internal reviews planned for Academic Year 2010-11

4.1 Internal undergraduate reviews

European Languages and Cultures
Islamic and Middle Eastern Studies
Linguistics and English Language
Asian Studies
Ecology
Medicine
Nursing Studies
Social Work

4.2 Internal postgraduate reviews

Clinical Sciences & Community Health
History, Classics and Archaeology
Economics
Business
Physics

5. Reviews by professional and statutory bodies planned for Academic Year 2010-11

Within the College of Science & Engineering, the Institute of Chemical Engineers is scheduled to visit review programmes in Chemical Engineering in February 2011. The Joint Board of Moderators (Institute of Civil Engineers and Institute of Structural Engineers) is scheduled to review programmes in Civil and Structural engineering in March 2011.

Within the College of Humanities and Social Science the degree programmes that will be reviewed are listed in Attachment 1, which also specifies the relevant PSB in each case. In addition a number of annual reviews will take place.

No reviews are currently scheduled for the College of Medicine and Veterinary Medicine. The College makes an annual return to the General Medical Council on its MBChB provision, which includes the identification of innovation and good practice.

September 2010

The University of Edinburgh

Annual Institutional Statement to the Scottish Funding Council on Internal Subject Review Activity for Academic Year 2009-10

Standard Remit for Internal Subject Review

The intention is to provide a standard remit for all reviews (undergraduate or postgraduate) allowing for flexibility in the specific focus within each of the overarching themes.

The revised remit consists of three overarching themes:

1. Management of the student learning experience
2. Management of quality and standards
3. Management of enhancement and promotion of good practice

This revised remit makes a number of key elements explicit:
1. It places increased emphasis on enhancement and the deliberate management of enhancement
2. It identifies clear aspects of the learning experience and emphasises throughout the importance of recognising and responding to the needs of the specific student profile on the programmes.
3. It includes explicit reference to modes of delivery, including on and off-campus activities and maintaining support with students studying away or on placements.
4. It expands employability to take account of graduate attributes – related to the current theme.
5. It makes explicit the management of teaching and how it is resourced and prioritised alongside other activities (e.g. research)
6. It emphasises the role of staff development in relation to teaching and provides a link with the Institute for Academic Development (IAD).

Standard Remit

1. **Management of the student learning experience**

    1.1 The review area's approach to the management and resourcing of teaching (including strategies and aims, priorities for teaching, policies to support teaching, relationship between teaching and other activities)

    1.2 Key features of the learning and teaching provision (including the distinctiveness of provision, balance and appropriateness of programmes offered, currency of the curriculum, programme aims and learning objectives)

    1.3 Key features of the student population and implications for learning and teaching (including any notable characteristics of the student profile and implications for the effective management of the student learning experience, and future discernible trends)

1.4 The extent to which the review area engages and supports students in their learning (including student representation, mechanisms for gathering and responding to feedback from students, provision of pastoral and academic support)

1.5 The extent to which the review area promotes the development of graduate attributes (including graduate skills development, Personal Development Planning, engagement with employability theme)

1.6 The effectiveness of the review area's approach to managing the learning environment (including the physical environment of libraries, IT, laboratories, classrooms and the virtual environment, such as the VLE and use of e-learning for both learning and social/community building activities)

1.7 The effectiveness of the institution's approach to promoting equality, **diversity, sustainability and social responsibility and effective learning for all of its students** (including the impact of equality of opportunity on the curriculum or student experience, involvement of the review area in disability/equal opportunity committees, involvement in Widening Participation, opportunities for students with disabilities and other diversity categories as relevant to the review area's student population)

1.8 The extent to which the review area supports and develops staff to promote effective learning for students (including development of PG tutors, ongoing staff development, supervisor training, engagement with the IAD, peer observation of teaching)

2. **Management of quality and standards**

    2.1 The effectiveness of the review area's approach to monitoring and quality assurance (including the review area's Quality Assurance model and how this articulates with School, College and Universities expectations, effectiveness of course monitoring and interaction with external professional and accrediting bodies)

    2.2 The extent to which the review area's monitoring and quality arrangements take account of all students (including in particular those on and off campus and particular groups of students)

    2.3 The extent to which the review area takes account of external reference points (including the Academic infrastructure and external examiners)

    2.4 The effectiveness of the review area's approach to setting and maintaining academic standards (including admissions policy and recruitment, programme design, procedures for validation and approval of courses and programmes, operation of Boards and Studies)

    2.5 The effectiveness of the review area's approach to the management of assessment, progression and achievement (including appropriateness of assessment methods, rates and trends in student progression and completion, operation of Exam Boards)

3. **Management of enhancement and sharing of good practice**

    3.1 The extent to which the review area takes deliberate steps to manage quality enhancement (including quality enhancement strategies, articulation with College and University strategies, responsibility for management and implementation)

3.2 The extent to which the review area engages with Quality Assurance Agency enhancement themes and other sector themes as appropriate (e.g. Higher Education Academy) (including involvement in external events, internal developments arising from engagement in external activities and impact on enhancing the student learning experience)

3.3 The extent to which the review area identifies and shares good practice (including learning from annual monitoring, mechanisms in place for promoting good practice and dissemination)

A number of key questions are being drafted under each of the sub-themes for use by review panels. These will include a mixture of generic questions, question specific to taught provision (UG or PG only as appropriate) and questions specific to PGR.

Review teams will be guided to produce recommendations and commendations structured according to the 16 sub-themes. Areas for attention which are minor rather than imperative in nature will be couched in the report as suggestions ('it is suggested that') rather than as recommendations. An executive summary of commendations and recommendations will form part of the report, and will prioritise recommendations in order of importance. This will ensure that the number of recommendations is kept to a manageable number and will be focused on a clearly identifiable area of business. Commendations and identification of good practice should be identified as appropriate.

Approved by Senatus Quality Assurance Committee
25 May 2010

The University of Edinburgh

Annual Institutional Statement to the Scottish Funding Council on Internal Subject Review Activity for Academic Year 2009-10

College of Humanities and Social Science Summary of Professional and Statutory Bodies programme reviews for academic year 2009-2010 and schedule for future reviews

Arts, Culture and Environment

Accrediting Body - The Architects Registration Board (ARB) and the Royal Institute of British Architects (RIBA) are responsible for accrediting Architecture degrees.

Degree	UoE or ESALA*	Review in 2009-10	Outcome of review	Expected date of next review
BA Architecture, MA (Hons) in Architecture	ESALA	ARB – No		ARB require an annual report and a full application for re-prescription in 2012/13 (2013 onwards)
		RIBA - No		RIBA review provisionally scheduled for 2011/12 for BA Architecture and 2012/13 for MA Architecture.
Master of Architecture	ESALA As above	ARB – No		ARB require annual report and a full application for re-prescription in 2012/13 (2013 onwards)
		RIBA – No		RIBA Visiting Board scheduled for 25 – 27 May 2011.
MA (Honours) in Architectural Design	UoE As above	ARB – No		ARB require an annual report – Prescription extended until Sept 2011. Programme ceases in summer 2012 – arrangements for 2012 prescription being considered in ACE.
		RIBA – Yes, monitoring visit	Official report due in Aug/Sept 2010.	RIBA – may require a further monitoring visit

		made in June 2010.		during 2010-12
Master of Architecture (Design)	UoE As above	ARB – No		ARB – Prescribed until Sept 2011. Programme ceases in Autumn 2010.
		RIBA – Yes, monitoring visit made in June 2010.	Official report due in Aug/Sept 2010.	None.
M.Arch (Digital Media)	This Programme is no longer running.			

- ESALA Programmes are jointly owned by Edinburgh College of Art (ECA) and the University of Edinburgh (UoE).

2010/11

⇨ RIBA Visiting Board (ESALA M.Arch) - May

⇨ ARB annual report (UoE, ESALA and ECA UG Programmes; ESALA March; ECA Diploma) – month?
⇨ ARB – UoE to make application to extend prescription of UoE BA/MA Architectural Design programme until Sept 2012 (currently extended to Sept 2011).

2011/12

⇨ RIBA Visiting Board (ESALA BA Architecture) – May/June

⇨ ARB annual report (UoE, ESALA and ECA UG Programmes; ESALA March; ECA Diploma) – month?

2012/13

⇨ RIBA Visiting Board (ESALA MA Architecture) – May/June

⇨ ARB annual report (UoE, ESALA and ECA UG Programmes; ESALA March; ECA Diploma) – month?
⇨ ARB Visiting Board (ESALA BA/MA Architecture and March) for 2013 onwards.

Note: Outgoing ECA programmes (BA in Architecture, Bachelor of Architecture with Honours, Diploma in Architecture, Diploma in Architecture & Architectural Conservation and Diploma in Architecture & Urban Design) have ARB prescription until **30 September 2014.** All students will have completed on these programmes by this date so re-application not likely to be required.

Business School

Degree	Accrediting Body	Review in 2009-10	Outcome of review	Expected date of next review
MBA full time	AMBA (Association of MBAs). Reviewed every 5 years.	No	N/A	2011-12
MBA part time	As Above	No	N/A	2011-12
MBA in International Business	As Above	No	N/A	2011-12
N/A (EQUIS accredits the School rather than individual programmes)	European Quality Improvement System (EQUIS) of European Foundation for Management Development	Yes	Reaccredit ed for 3 years	2012-13 (TBC)
MA (Hons) Accounting and Finance	ICAS, ICAEW, CIMA, ACCA	Early September 2009	Successful outcome: Accreditation status as per those awarded to MA (Hons) in Business Studies and Accounting	Next review in early 2011
MSc (Management)	Institute of Administrative Management	Early September 2009	Successful outcome: Graduates permitted to apply for full membership and upon successful application, will be entitled to use these post nominal letters after their names: MInstAM	No further review necessary

Education

Degree	Accrediting Body	Review in 2009-10	Outcome of review	Expected date of next review
BEd (Primary Education) with Honours	General Teaching Council (Scotland). Reviewed every 6 years	no	N/A	2013-14
BEd (Physical Education) with Honours	General Teaching Council (Scotland). Reviewed every 6 years	no	N/A	2013-14
BEd (Design and Technology) with Honours	General Teaching Council (Scotland). Reviewed every 6 years	2009-10 (postponed from 2008-09)	Accredited but with conditions*	2013-14
Professional Graduate Diploma in Education (Primary)	General Teaching Council (Scotland). Reviewed every 6 years	no	N/A	2013-14
Professional Graduate Diploma in Education (Secondary)	General Teaching Council (Scotland). Reviewed every 6 years	no	N/A	2013-14
MSc Management of Training and Development	Chartered Institute of Personnel and Development. Reviewed every 5 years	no	n/a	2012-13
Postgraduate Certificate in University Teaching	Higher Education Academy. Reviewed every five years.	no	N/a	TBC
Endorsement of the School's Community Education programmes	Community Education Validation and Endorsement (CeVe). Accredited every five years	no	N/A	2013-14
BA in Childhood Practice	Scottish Social Services Council	no	N/A	2013-14

* The panel only met on 30.8.10 so the School has not yet seen the report

Health in Social Science

Degree	Accrediting Body	Review in 2009-10?	Outcome of review	Expected date of next review
Doctorate in Clinical Psychology	British Psychological Society. Reviewed every 5 years Since 2008-09 also subject to accreditation from the Health Professions Council from 2009-10			BPS review scheduled for 2012-13 HPC visit scheduled for 2011-12. Annual monitoring forms will also be required each year.
Doctorate in Clinical Psychology (Flexible Training Programme)	British Psychological Society. Reviewed every 4 years Since 2008-09 also subject to accreditation from the Health Professions Council from 2009-10			BPS review scheduled for 2012-13 HPC visit scheduled for 2011-12. Annual monitoring forms will also be required each year.
Postgraduate Certificate in the Counselling Approach	COSCA - Professional body for Counselling and Psychotherapy in Scotland	Re-validated May 2009	Validated course until May 2014	May 2014 Reviewed every five years. Annual monitoring
Postgraduate Diploma in Counselling	COSCA - Professional body for Counselling and Psychotherapy in Scotland	Revalidated May 2009	Validated course until May 2014	May 2014 Reviewed every five years. Annual monitoring
Supervision Course	COSCA (Counselling and Psychotherapy in Scotland	Conditional validation July 2006	Conditional validation	Will be applying for validation during 2010-2011 Annual monitoring
Mcouns (Interpersonal Dialogue)	COSCA - Professional body for Counselling and	Conditional validation February 2009	Conditional validation until 1st cohort is	2012 – 2013 Annual

	Psychotherapy in Scotland		complete (2012)	monitoring
BN (Hons) Nursing	Nursing and Midwifery Council reviews every five years.

Mot McDonald on behalf of NMC, conducts annual reviews. | n/a

Yes Nursing sent in written report |

"Earned autonomy" awarded | The next Nursing and Midwifery Council validation review is 2011/12

Annual review scheduled Nov/Dec 2010 |

Law

Degree	Accrediting Body	Review in 2009-10	Outcome of review	Expected date of next review
LLB Ordinary (3 year programme) LLB Ordinary (2 year programme – graduate entry) LLB (Single Honours) LLB (Joint Honours)	Law Society of Scotland	Currently conducting review of Honours programme. LLB will be under review during the 2011/12 session	Not finalised	Next review provisionally scheduled for 2012.
Diploma in Legal Practice	Law Society of Scotland	Currently undergoing accreditation	Review ready in October 2010	2010-11*
Professional Competence Course	Law Society of Scotland	2011/12		2010-11*

*Postponed from 2008-09

Philosophy, Psychology and Language Studies

Degree	Accrediting Body	Review in 2009-10	Outcome of review	Expected date of next review
MA (Hons) Psychology	British Psychological Society. Every 5 years	Yes	Accredited for five cohorts beginning with the 2009-10 cohort	2013-14
MA (Hons) Psychology and Business Studies	As Above	Yes	Accredited for five cohorts beginning with the 2009-10 cohort	2013-14
MA (Hons) Psychology and Linguistics	As Above	Yes	Accredited for five cohorts beginning with the 2009-10 cohort	2013-14
MA (Hons) Sociology and Psychology	As Above	Yes	Accredited for five cohorts beginning with the 2009-10 cohort	2013-14
MA (Hons) Philosophy and Psychology	As Above	Yes	Accredited for five cohorts beginning with the 2009-10 cohort	2013-14
BSc (Hons) Psychology (Non-Biology)	As Above	Yes	Accredited for five cohorts beginning with the 2009-10 cohort	2013-14
BSc (Hons) Artificial Intelligence and Psychology	As Above	Yes	Accredited for five cohorts beginning with the 2009-10 cohort	2013-14
BSc (Hons)	As Above	Yes	Accredited for	2013-14

Biological Sciences (Psychology)			five cohorts beginning with the 2009-10 cohort	

Social and Political Science

Degree	Accrediting Body	Review in 2009-10	Outcome of review	Expected date of next review
BSc (Social work) Honours	Scottish Social Services Council. Reviewed at Intervals of no more than 5 years	no		2013-2014
Diploma / Masters in Social Work	Scottish Social Services Council. Reviewed at Intervals of no more than 5 years	no		2013-2014
MSc in Mental Health	Scottish Social Services Council. Reviewed at Intervals of no more than 5 years	(PG certificate introduced in 2009-10)		2014-2015

The University of Edinburgh

The University Court

27 September 2010

Support for Court Members and the Operation of Court: Outcomes of discussions with Court Members over the Summer Vacation

Over the summer vacation the Vice-Convener of Court, together with the University Secretary and the University Secretary (Designate) conducted a number of meetings with individual members of Court in accordance with the process agreed in December 2008.

This brief paper summarises the main themes to arise from these meetings. It is worth noting one contextual point which arose in a majority of the sessions: this was the importance which members of Court attached to the effective implementation of the Court Effectiveness Review particularly in two areas:-

- Ensuring that Court papers were distributed as early as possible before meetings and that the papers themselves were succinct with more detailed information presented by way of appendix.
- Ensuring that induction events were thorough and that an effective mentoring programme for new members of Court was introduced.

The other recurring themes to arise were as follows:

- The Senate – Court relationship was something to be worked on and it might be helpful if Senate presented Court with an annual report providing a commentary on the extent to which the academic excellence targets set out in the corporate plan had been/were being met.
- There was a recognition that Court was now much better informed, and therefore involved, in engaging with the big issues facing higher education in general and the University of Edinburgh in particular. It was considered that the forthcoming debate on fees; the University's position on managing its own resources over the next 3 – 5 years (notably getting the right balance between caution on the one hand and exploiting strategic opportunities on the other); and the continuing focus on improving the student experience, were all key areas.
- There was a desire to continue to improve the visibility of Court within and outwith the University whilst acknowledging the welcome improvements to the website.
- There was a recognition that the University would continue to have to deal with a number of very big issues concurrently and a desire that Court should focus on these and that other items could be dropped from Court meetings if necessary – for example, the pre Court presentations.
- There was a very useful suggestion that in order to assist the Court members to be champions for the University a brief summary of recent key achievements should be provided, and updated, annually on, at maximum, 1 sheet of A4.
- It was highly desirable for Court members to be kept informed, briefly, of significant developments between meetings, especially when these could give rise to public comment.
- The desirability of further opportunities for Court members to meet with each other informally, and with senior officers and staff and students.

Some specific operational observations will be taken into account by the secretariat.

Members of Court are invited to comment on the above points.

John Markland
Melvyn Cornish
Kim Waldron

The University of Edinburgh

The University Court

27 September 2010

D1

India Liaison Office Bank Account

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

As part of the official accreditation process of the University's activities in India, it is necessary for a bank account to be opened in the name of the Indian Liaison Office.

Action requested

Court is asked to approve the opening of a bank account for use by the India Liaison Office

Resource implications

Does the paper have resource implications?   No

Risk assessment

Does the paper include a risk assessment? No

Not required

Equality and diversity

Does the paper have equality and diversity implications? No

Freedom of information

Can this paper be included in open business? No

If No, please indicate which of the reasons below justifies the paper being withheld.

Its disclosure would substantially prejudice the commercial interests of any person or organisation

For how long must the paper be withheld? 2 years

Originator of the paper

Allan Digance, Assistant Director of Finance
21 September 2010

The University of Edinburgh

The University Court

27 September 2010

Commissioners Ordinance

This note is intended to keep Court up to date with developments following the Court's approval of Ordinances 207 and 208 at its June meting.

The Privy Council has approved Ordinance 207, which gives Court the power to repeal the Commissioners' Ordinance. The Ordinance has now come into effect.

Acting on its delegated authority, the Vacation Court has agreed that Ordinance 208 be submitted to the Privy Council for approval. The Ordinance would exercise this new power to repeal the Commissioners' Ordinance and put in place alternative arrangements. It is hoped that the Privy Council will consider this Ordinance at its October meeting.

Meanwhile, discussions are proceeding well with the local trades unions in regard to formulating new employment procedures to replace present procedures derived from the Commissioners' Ordinance. It is hoped to bring the new procedures to the Court before the end of 2010, assuming that Ordinance 208 is approved and is operative by that time.

M D Cornish
S Gupta
September 2010

The University of Edinburgh

The University Court

27 September 2010

Donations and Legacies to be notified

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

A Report on legacies and donations received by the University of Edinburgh Development Trust from 1 May 2010 to 31 August 2010.

Action requested

For Information

Resource implications

None

Risk Assessment

n/a

Originator of the paper

Mrs Liesl Elder
Director of Development

Freedom of information

Can this paper be included in open business?

No, its disclosure would substantially prejudice the effective conduct of public affairs.

<u>The University of Edinburgh</u>

The University Court

27 September 2010

Staff Benefits Scheme Trustees

Lord Cameron of Lochbroom has been a Lay Member Trustee of the SBS for a number of years having been appointed by Court as Principal Employer in terms of clause 5(b) (ii) of the Trust Deed; Lord Cameron has also acted as Chairman of the Trustees. Lord Cameron has formally intimated his intention to resign as Trustee with effect from 31 December 2010.

Court is asked to accept Lord Cameron's resignation and to note that the Nominations Committee will consider his successor at its next meeting.

Court is further invited to note that the recent work on the SBS has highlighted the potential conflict of interest between the Principal's role as an SBS Trustee and his role as Principal of the University and this matter will also be taken forward at the next meeting of the Nominations Committee.

Dr Katherine Novosel
September 2010